

AGENDA
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – AUGUST 24, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD
PLEASE SILENCE ALL ELECTRONIC DEVICES DURING MEETING
THANK YOU.

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

- **CALL TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- 1. **APPROVAL OF AGENDA.**
- 2. **APPROVAL OF CONSENT AGENDA.**
 - A. Approval of the Draft Regular Council Meeting Minutes of August 3, 2016
 - B. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of August 1, 2016
 - C. Acknowledge Receipt of the Draft Library Board Meeting Minutes and Library Report for the month of July 2016
 - D. Acknowledge Receipt of the Parks & Recreation Committee Meeting Minutes for the month June 2016
 - E. Acknowledge Receipt of the Draft Animal Control Advisory Board Meeting Minutes for the months of July and August 2016
- 3. **MORIARTY VETERANS' MEMORIAL PRESENTATION – Mr. Mike Anaya & Mr. Steve Anaya.**
- 4. **MATTERS FROM THE MAYOR.**
 - A. Approval to Hire Deputy Clerk
 - B. Approval to Hire Planning & Zoning Administrator
 - C. State Hwy 344 & Church Road Intersection
 - D. Walmart Update
- 5. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**
 - A. First Choice Update – Councilor Ring
- 6. **TOWN OF EDGEWOOD POLICE REPORT – Chief Crow.**
 - A. Police Report and Animal Control Report for the month of July 2016.
- 7. **PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

8. PUBLIC HEARING.

Quasi-Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

- A. Adoption of proposed Ordinance No. 2016-07 granting the approval of a zone change from R-1 Residential to RS-Residential & Services for property located at the SW corner of Hill Ranch Road & State Hwy 344, Lands of Fred C. and Betty G. Hill, Tracts 5A, 5B, 5C & Tract 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.
- B. Adoption of Zone Map Amendment for property located at the SW corner of Hill Ranch Road & State Hwy 344, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.
- C. Adoption of proposed Ordinance No. 2016-05 granting the approval of a Municipal Environmental Services Gross Receipts Tax.

9. RETRO66 HISTORY AND FUTURE PROJECTS PRESENTATION – Mr. Holden

10. APPROVAL OF RESOLUTION 2016-14, 2019 NEW MEXICO SUMMER OF ROUTE 66 CELEBRATION.

11. APPROVAL OF CONCEPTUAL RECREATION PLAN FOR SEC. 16 TOWN COMMONS WITH TRESTLE BRIDGE LOCATION.

12. APPROVAL OF RESOLUTION 2016-09, EDGEWOOD 7 TRAIL APPLICATION FOR FFY 2018/19 TAP FUNDS.

13. APPROVAL OF RESOLUTION 2016-15, PARTICIPATION IN NMDOT COOP AGREEMENT.

14. PUBLIC HEARING.

Legislative Procedure:

- A. ICIP DISCUSSION, RANKING OF PROJECTS & ACTION.

15. MATTERS FROM THE CLERK/TREASURER.

- A. Application for Drainage Study Grant through NMFA
- B. Town of Edgewood Organizational Chart Discussion
- C. Adoption of Light Duty Policy

- D. Adoption of On-Call Policy
- E. GRT Distribution Update

16. APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF JULY 2016.

17. ANNOUNCEMENTS and/or CALENDAR REVIEW.

- A. Regular Council Meeting – September 7, 2016 @ 6:30 P.M.
- B. Regular Council Meeting – September 21, 2016 @ 6:30 P.M.

NOTE: The Town Hall Offices will be closed on Monday, September 5, 2016 in observance of Labor Day.

18. FUTURE AGENDA ITEMS.

- A. Public Hearing, September 7, 2016 – Notice of Appeal to the Town Council of a Minor Subdivision for property located at Woods End Ranch.
- B. Public Hearing, September 21, 2016 – Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.

19. CLOSED SESSION.

As per motion and roll call vote, pursuant to NMSA 1978, 10-15-1 (H) (7) the following will be discussed in Closed Session.

- A. Possible Real Estate Transaction
- B. Certain Purchases
- C. Pending Litigation – Hellen Gonzalez v. Town of Edgewood; and Town of Edgewood Police Department, and Officer Chris Crespin, in his individual and official capacity; and Officer Jerod Kuchan, in his individual and official capacity; and Officer Anna Wendt, in her individual and official capacity; and Officer Jason Hunter, in his individual and official capacity; and Traci Hutson, in her individual and official capacity; and Sheri Raphaelson, in her individual capacity
- D. Settlement Agreement and Release – by and between Plaintiffs Chris Crespin and Anna Wendt and Defendant Town of Edgewood

20. ADJOURN.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas & Minutes.**

**MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – August 3, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD**

- **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: John Abrams, Sherry Abraham, Rita Loy Simmons, and Chuck Ring.

Also Present: Deputy Clerk Linda Holle, Planning and Zoning Bonnie Pettee, and Staff Rebecca Sanchez.

- **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**

MOTION: Councilor Abrams made a motion to approve the Agenda.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. **APPROVAL OF CONSENT AGENDA.**

A. Approval of the Draft Budget Workshop Minutes of July 16, 2016.

B. Approval of the Draft Regular Council Meeting Minutes of July 20, 2016.

C. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of July 18, 2016.

Councilor Abraham stated the Draft Minutes of the July 20, 2016 Council Meeting, Item 3, Public Hearing, reported Councilor Simmons confirmed no conflict of interest or ex-parte communication; however, Councilor Simmons did not arrive until later in the meeting, as noted on p.3 of the Draft July 20, 2016 Council Meeting Minutes. Councilor Abraham requested deletion of this line from the July 20, 2016 Council Meeting Minutes:

~~Councilor Simmons stated she had no ex-parte communication or conflict of interest.~~

MOTION: Councilor Abraham made a motion to approve the Consent Agenda with the requested change.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

3. **MATTERS FROM THE MAYOR.**

A. Horton Road Project

Mayor Bassett announced Horton Road is open for business and essentially complete.

B. Walmart Update

Mayor Bassett mailed a packet of information to Walmart's Director of Public Affairs & Government Relations, Javier Angulo, addressing the Town's dissatisfaction with the change in color scheme to the exterior of the building. Mr. Angulo will be in contact with the Mayor once he receives the packet and has an opportunity to review it.

C. Infill Annexation Appeal Update

Mayor Bassett stated he received a Stipulated Order from the First Judicial District Court, granting the Town a Motion to Intervene, essentially granting the Town's request to be an interested party. The Town also received a copy of the Complaint filed by Mr. Robert Johanson vs. the State of New Mexico Boundary Commission. The Town has until the 30th of August to file a response to the Complaint, if desired.

D. Planning & Zoning Administrator Position Status

Mayor Bassett stated ten applications were received for the Planning & Zoning Administrator position. Five applicants are scheduled for interviews next week.

E. Deputy Clerk Position Status

Mayor Bassett stated ten applications were received for the Deputy Clerk position. Four applicants are scheduled for interviews next week.

Councilor Abraham asked if issues with the job descriptions would be resolved prior to the interviews. Mayor Bassett responded it would have to be done at this meeting. Deputy Clerk Linda Holle is leaving the Town's employ and Clerk/Treasurer Juan Torres is on leave so the interview process needs to move forward as scheduled.

4. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**

Councilor Ring stated he and Mayor Bassett had a meeting with the State Land Office to discuss a lease of 20 acres of land next to the Santa Fe County Fire Department on NM State Highway 344, for the site of the proposed First Choice Healthcare Clinic. Councilor Ring and the Mayor also attended a Santa Fe County Commission Meeting about GO (General Obligation) Bonds. Discussion included a proposed GO Bond for \$3.5M that would help pay for a new clinic to replace the existing First Choice Clinic. The GO Bond should be on the ballot in November.

Councilor Abraham announced the Summer Arts Camp was underway this week. She assisted in the puppet-making class in addition to the puppet show presentation. She also noted the mural painting had begun on the north exterior wall of the Edgewood Community Center. Councilor Abraham expressed her appreciation to Moriarty/Edgewood School District Superintendent Tom Sullivan for allowing the Arts Alliance to use space in the Edgewood Elementary School for their workshops.

Councilor Simmons and Mayor Bassett attended the 2nd Annual EMWT (Estancia Moriarty Willard Torrance) Regional Water Association Meeting last week. Councilor Simmons also plans to attend the next Estancia Basin Water Planning Committee Meeting.

Councilor Abraham initiated discussion of the Town logo. She presented some background on the project, which started with a grant from the Main Street Program for image design and branding. An RFP was advertised for the design of a new logo. The graphic artist selected for the project was in attendance at the Council Meeting. Councilor Abraham stated there have been many meetings about the logo design but the project is now at a point where a decision must be made about moving forward with the new logo or redesigning the old logo. The Logo Committee has reached an impasse, so Councilor Abraham brought the matter to Council not for a vote, but for a consensus as to whether to recreate some version of the old logo (which will be an additional cost) or move forward with some version of the new design. Mayor Bassett, Councilor Simmons, and

Councilor Ring stated they preferred the old logo. Councilor Abrams declined to offer an opinion.

5. MATTERS FROM THE MUNICIPAL JUDGE.

A. Judge White will present his report for the month of July 2016.

Judge White stood for questions about his July 2016 report. There were none. He then introduced newly appointed Alternate Judge Erik Thompson. Judge Thompson expressed his appreciation for the honor of being appointed Alternate Judge for the Town of Edgewood.

MOTION: Councilor Abrams made a motion to accept the Judge's Report for the month of July 2016.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

6. MATTERS FROM MORIARTY-EDGEWOOD SCHOOL DISTRICT.

Mr. Tom Sullivan, Moriarty-Edgewood School District Superintendent, announced he is preparing for the start of his forty-seventh school year. He stated Staff returns on August 10 and students will arrive for the first day of classes on August 17. A ribbon-cutting ceremony was held August 2 at Moriarty High School. A new music building was dedicated as well as an upgrade to the Student Commons and cafeteria. The former cafeteria will be converted to a Vocational and Technical Center. The Mountain View Complex renovation, where the District Offices have been relocated, is nearing completion. The District plans to hold its first meeting in the new building on August 16, 2016. The dedication and ribbon-cutting is scheduled for September 24, 2016. Mr. Sullivan stated the new School Administration Building would be named for local resident, Mr. Sam King, as the former District Administration Building was, at the request of Mr. King's family.

7. CHAMBER OF COMMERCE – Linda Burke

Ms. Linda Burke reminded all that the Town's Run, Rally & Rock event kicks off Saturday morning, August 6, with a parade at 10am. The staging area is at Furniture Connection and the parade will travel eastbound on Route 66, turning onto Plaza Loop. Ms. Burke also requested, on behalf of the Edgewood Chamber of Commerce, that the Town Council proclaim August 6, "Jo Bassett Day" to recognize Mrs. Bassett's decades of service to the Community. The Proclamation, highlighting Mrs. Bassett's accomplishments and legacy of service was read by Mayor Pro Tem Abrams. Councilor Simmons would like the proclamation read at a Santa Fe County Commission Meeting as Mrs. Bassett contributed to Santa Fe County as well. Ms. Burke stated she would see that the Chamber of Commerce brings forth the proclamation to a Santa Fe County Commission Meeting.

MOTION: Councilor Abraham made a motion to accept the Proclamation in honor of Josephine Clara Bassett proclaiming Saturday, August 6, 2016, Jo Bassett Day.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

At 6:59 pm Mayor Bassett requested a five-minute break to view the mural painting on the north exterior Community Center wall.

At 7:05 pm Mayor Bassett called the meeting back in session.

8. PUBLIC HEARING.

Legislative Procedure:

A. Infrastructure Capital Improvements Program (ICIP) Discussion

Mayor Bassett directed Councilors' attention to the ICIP Projects information packet for consideration, beginning with the Engineer's Opinion of Probable Costs of a Town of Edgewood Sewer System Expansion, provided by dennis ENGINEERING company. The cost estimate was accompanied by a map for reference. Line A would run down NMSR 344 to Dairy Queen at an estimate of \$71,000. The cost of Lines B through E (Cactus Road and Main Street) is estimated at \$966,000. Councilor Abraham asked which option would pick up the most undeveloped commercial property. Mayor Bassett stated Lines B & C. Councilor Simmons suggested the Town seek grant money to assist with these costs. Councilor Abraham suggested the GRIP (Gross Receipts Investment Policy) Ordinance might be a good way to fund this project. She asked Mr. Tappan Mahoney for his recommendation for the first phase of the project. Mr. Mahoney stated that line A is independent of everything, and any connection other than Line A needs to involve the forced main and lift station on Cactus Road. He continued, phasing would depend on current customers and/or development.

dennis Engineering also submitted cost opinion numbers related to the Water Reclamation Facility (WRF) and Effluent Disposal to be considered for the ICIP. The Full Project (new WRF) is estimated to cost \$10.65M.

Other ICIP requests put forward for consideration included, equipment needs for the Public Works Department, submitted by Mr. Norton Henninger; Parks and Recreation Department projects, submitted by Mr. Roger Holden, maintenance equipment and vehicles, submitted by Mr. James Solomon; and a prioritized list of needs for the Police Department, submitted by Chief Ron Crow.

Mayor Bassett called for public input.

Ms. Cheryl Bonino addressed the Governing Body with a request that the paving of Church Road, between Quail Trail and Williams Ranch Road, be included as the Town's number one project in the 2016/2017 ICIP submission. Ms. Bonino presented a petition of 37 signatures in support of this request.

Public input was again called for. No one stepped forward to speak. Mayor Bassett closed the Public Hearing.

MOTION: Councilor Abrams made a motion to continue the Public Hearing regarding The ICIP to the meeting of August 24.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

9. **PUBLIC COMMENTS OF GENERAL MATTERS.** Limit to 2 minutes per person.

There were none.

10. **PUBLIC HEARING.**

Quasi-Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required: Ms. Bonnie Pettee certified Public Notice of this Meeting was posted as required.

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

Councilor Abrams stated he had no ex-parte communication or conflict of interest. Councilor Simmons stated she had no ex-parte communication or conflict of interest. Councilor Abraham stated she had no conflict of interest or ex-parte communication. Councilor Ring stated he had no ex-parte communication or conflict of interest. Mayor Bassett affirmed he had no conflict of interest or ex-parte contact in this matter.

A. Continuation of Adoption of Amendment to the Town of Edgewood Zoning Ordinance 2014-02, as amended August 5, 2014. – District Standards – Building Heights.

This item was required to have two Public Hearings and was first heard on August 3, 2016. Mayor Bassett reviewed the summary of changes proposed to the Town of Edgewood's Zoning Ordinance 2014-02, as amended August 5, 2014, to include building height restrictions for the two zone districts that did not have them: Residential Institutional (R3) and Mixed Use (MU). Ms. Bonnie Pettee stated adoption of this amendment would ensure each zone district included a maximum building height limitation of 36 feet.

Mayor Bassett called for Public Comments. There were none.
Mayor Bassett closed the Public Hearing.

MOTION: Councilor Abrams made a motion to accept the amendment to the Zoning Ordinance 2014-02, as presented, to add the maximum building height shall be 36 feet to both zone districts, Residential Institutional (R3) and Mixed Use (MU).
Councilor Ring seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

11. **MATTERS FROM THE CLERK/TREASURER.**

Clerk/Treasurer Juan Torres was absent for this meeting, so Mayor Bassett presented the following matters.

A. Application for Drainage Study Grant through NMFA.

The documentation for this item is not complete. The matter will be brought up at the next meeting.

B. On Call Policy

Clerk/Treasurer Torres requests Council consider adoption of an On Call Policy.

Councilor Abraham asked if the On Call and the Light Duty Policies had been reviewed by the attorneys. Mayor Bassett plans to have the policies reviewed by the attorneys but that has not yet occurred.

C. Light Duty Policy

Clerk/Treasurer Torres requests Council consider adoption of a Light Duty Policy as there is very little in the Personnel Ordinance addressing Light Duty. Councilor Abraham expressed concern about Item C of the proposed Light Duty Policy which reads, "The terms and conditions of temporary light/modified duty shall be determined by the employee's Department Director in conjunction with the Clerk-Treasurer." The Councilor wondered how that policy took into consideration a Doctor's orders. She again requested review of the policy by the attorneys.

D. Town website

Mayor Bassett directed Council's attention to quotes submitted by two government website developers: CivicPlus and Revize. CivicPlus is the Town's current website provider. Ms. Rebecca Sanchez and Ms. Andrea Corvin, administrators for the Town of Edgewood's website, were asked by Clerk/Treasurer Juan Torres to evaluate both CivicPlus and Revize and offer their recommendations as to which would be best suited for the Town's use. Revize was preferred by both evaluators for some of the following reasons: increased text size, language translation, Google Map Integration, and being mobile friendly. Councilor Abraham asked if Revize would keep the Town compliant with government standards. Ms. Sanchez responded affirmatively. Mayor Bassett asked if any hardware changes would be required. Ms. Sanchez stated no, not that she is aware of. Councilor Abraham inquired whether Department Heads would have access and training. Ms. Sanchez replied yes to both questions and added that training is offered via webinar or on-site.

E. Town phone system

Ms. Sanchez stated the new phone system was installed on July 26th with no loss in service. She noted there was an issue with the afterhours voicemail that is being addressed.

12. CALL FOR PUBLIC HEARING AT THE REGULAR COUNCIL MEETING ON SEPTEMBER 7, 2016.

A. Request to approve Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.

MOTION: Councilor Ring made a motion to call for a Public Hearing on September 7, to Approve Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.

Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

B. Notice of Appeal to the Planning & Zoning Commission on Approval of a Minor Subdivision for property located at: Woods End Ranch, located along Woodline Drive, Tract P-1-R-1-B, Section 21, T10N, R7E, N.M.P.M., Town of Edgewood, New Mexico.
Mr. Johnathan Pillars – Appellant/Applicant

MOTION: Councilor Simmons made a motion to call for a Public Hearing at the Regular Council Meeting on September 7, Notice of Appeal to the Council on Approval of a Minor Subdivision for property located at: Woods End Ranch, located along Woodline Drive, Tract P-1-R-1-B, Section 21, T10N, R7E, N.M.P.M., Town of Edgewood, New Mexico.
Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

13. POSITION CLASSIFICATION PLAN DISCUSSION – Councilor Abraham

Councilor Abraham expressed concern about various job descriptions and the Town's organizational structure which she would like addressed before applicants are interviewed for job vacancies. Her main concern is that there are several duties of a Town Administrator that she would like added to Mr. Juan Torres' position so Mr. Torres could be named Administrator Clerk/Treasurer; since, according to Councilor Abraham, that is the individual who serves as Chief Administrative Officer of the Town. Per the Administrator job description, this is the individual who submits the budget, whereas no other job description lists that duty. The Administrator serves as Personnel Officer, Public Information Officer, as well as the Town's Procurement Officer, per the job description. None of these duties are spelled out in any other job description and she is concerned these duties are getting lost. Councilor Abraham stated this is the reason the title Administrator Clerk/Treasurer is necessary. Councilor Abraham noted the duties of the Administrator Clerk/Treasurer are basically what Mr. Torres is doing now and that is the position needed rather than a Clerk/Treasurer. The Deputy Clerk would be the assistant to the Administrator Clerk/Treasurer; otherwise the Clerk/Treasurer and Deputy Clerk have the same job description and duties.

In regard to the new Planning and Zoning Administrator position recently advertised, the Clerk-Treasurer would be one Class Code below the Planning & Zoning Administrator which does not align with the Organizational Chart, reported Councilor Abraham. Mayor Bassett stated the Organizational Chart is still in flux. He went on to say that hiring Mr. Yermal last year to create a Position Classification Plan cost the town \$6,347.00. The Mayor asked if the Council wants to spend another \$6K to rewrite the Classification Plan. Councilor Abraham's suggestion is to just change Mr Torres' title to Administrator Clerk/Treasurer so that all duties can be covered. Mayor Bassett stated he believes Mr. Torres does cover all the duties. Councilor Abraham agreed Mr. Torres does all those duties but they are not called out in his current job description. Councilor Simmons would like to change Mr. Torres' title to Administrator Clerk/Treasurer since he is doing the job and then just have a Deputy Clerk to assist him. Councilor Simmons sees no reason to have Mr. Yermal revisit the Classification Plan at this time. Mayor Bassett would like Mr. Torres to provide input on this matter since it directly affects him.

Councilor Abraham stated the Organizational Chart needs to be changed if we are going to hire a Planning and Zoning Administrator. Mayor Bassett raised the question whether this was overstepping Council's authority. Mayor Bassett asked if there were to be a

change in Mr. Torres' title would it result in a change to his pay. Councilor Simmons responded, not necessarily. Councilor Abraham added, Mr. Torres is already doing these jobs for his current pay, so why increase his pay – we just increase his title. Councilor Abrams stated the change in title would change Mr. Torres' pay grade so his pay would have to increase. Councilor Abraham does not believe Mr. Torres should be paid less than a Planning and Zoning Administrator. Mayor Bassett remarked, it is probably premature at this point to have this discussion until we get some other people hired and sort out who will be doing what. Councilor Simmons was very much in favor of Mr. Torres becoming the Administrator Clerk/Treasurer. Councilor Ring asked if anyone had a problem with the Mayor talking with Mr. Torres and letting them flesh things out. Councilor Abrams suggested Mr. Torres and Mayor Bassett review and rework the Organizational Chart and bring it back to Council.

14. SECURITY CAMERAS DISCUSSION – Councilor Ring

Councilor Ring stated there has been theft near the Edgewood Community Center and illegal dumping in Section 34 that might be preventable if we had security cameras. Councilor Ring would like to see hidden cameras in these areas. Councilor Abraham stated cameras might be useful at the future BMX track as there is concern of motorized vehicles on the track. Councilor Abrams noted cameras that take a single image are undesirable and those that capture several frames per second, assuring a proper view is obtained are better. Thus, cameras with proper storage capacity are preferred. Councilor Ring noted before a decision is made cost data is needed. Chief Ron Crow stated the Rocky Mountain Information Network provides a service the Town can avail itself of - leasing surveillance cameras at no charge to agencies. The lease is a thirty-day term and allows the Town to tap into Rocky Mountain Information Network's system. Chief Crow stated he would look into the details and report back.

15. ROAD MAINTENANCE DISCUSSION – Councilor Ring

Councilor Ring stated there are citizens paying taxes who get virtually no services from the Town – some would like to have road maintenance. He is aware that Edgewood has road standards and if a road does not meet certain criteria he would like to know what it would cost to have the road meet standards. Councilor Abraham suggested that residents work together to have a road share with the Town of Edgewood. Councilor Ring stated that some roads have only four or five residents on a road and it would be difficult for them to raise enough money to partner with the Town to improve the road to meet standards. Councilor Abrams stated there is something called a special assessment law, which would assist with road improvements; however, it would be an extra tax. He is doubtful that residents would agree to a tax increase. Councilor Ring stated residents pay Gross Receipts Tax and Property Tax and it is time they benefit from those taxes.

16. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Regular Council Meeting – August 24, 2016 @ 6:30 P.M.

B. Regular Council Meeting – September 7, 2016 @ 6:30 P.M.

NOTE: The Town Hall Offices will be closed on Monday, September 5, 2016 in observance of Labor Day.

17. **ADJOURN.**

MOTION: Councilor Simmons made a motion to adjourn the meeting of August 3, 2016.
Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting August 3, 2016 at 8:59 p.m.

PASSED, APPROVED AND ADOPTED THIS 24th day of AUGUST, 2016

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

**DRAFT MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
AUGUST 1, 2016 AT 6:00 PM
EDGEWOOD COMMUNITY CENTER
27 E. FRONTAGE ROAD, EDGEWOOD, NM 87015**

1. CALL TO ORDER & ROLL CALL

Chairman Dan Thompson called the meeting to order at 6:05 pm and asked for a roll call.

Commissioners present were: Larry Sullivan, Garry Bryant, and Dan Thompson. Commissioners not present were: Cheryl Huppertz. Also present were: Bonnie Pettee, Planning & Zoning & Rebecca Sanchez, Staff.

2. APPROVAL OF AGENDA

Chairman Thompson noted a letter had been received from the Applicant of the Minor Subdivision asking the Commission to table the Public Hearing until September 19, 2016. With that request, the agenda items #4 Site Visit and #7 Public Hearing would be omitted from the agenda.

MOTION: Commissioner Bryant made a motion to approve the agenda with noted changes. Commissioner Sullivan seconded the motion with discussion.

Commissioner Sullivan stated that in tabling this item, at the applicant's request, meant the 60-day time line would be suspended until the case is heard.

VOTE: All Commissioners present voted aye. Motion carried.

3. APPROVAL OF MINUTES:

A. Draft Planning & Zoning Commission Meeting Minutes of July 18, 2016

MOTION: Commissioner Sullivan made a motion to approve the minutes of the July 18, 2016 meeting as presented. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye.

4. SITE VISIT – Woods End Ranch Subdivision, 29 Woods End Road
Postponed

5. PUBLIC COMMENTS

There were none.

6. ROAD STANDARDS DISCUSSION – Tappan Mahoney

Mr. Tappan Mahoney, Dennis Engineering, introduced himself and asked for questions.

Commissioner Sullivan asked if Mr. Mahoney had ever been involved with a Road Improvement Plan for the Town of Edgewood.

Mr. Mahoney replied he had not directly been involved. Dennis Engineering does have a record of road improvements for the past decade and can answer any questions regarding those, if needed.

Commissioner Sullivan asked several questions regarding soil types, weather conditions affecting roads, and materials used in construction.

Mr. Mahoney replied the Town of Edgewood has good resources and there are several things to look at, being; design, purpose, traffic volume, etc. He added he would be available to assist the Commission in creating the Roads Standard Guide, if needed.

7. PUBLIC HEARING – continuation from July 18, 2016 meeting – **Tabled until September 19, 2016**

Quasi-judicial Procedure: Certification that Public Notice of this meeting has been posted as required:

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

- A. Request for approval of a Minor Subdivision consisting of 2 lots, located at 29 Woods End Road, Woods End Ranch, being tract P-5-A-2, Section 21, T10N, R7E, N.M.P.M., Town of Edgewood, Santa Fe County.

8. WORKSHOP

A. Minor Subdivision

Commissioner Sullivan lead the discussion with a Power Point Presentation, addressing the issues surrounding Minor Subdivisions. He spoke about fire hazards, Colonias, serial subdivisions, and improper infrastructure. He cited several problems Minor Subdivisions cause including substandard subdivisions, weakened infrastructure and lowered private property values. Minor Subdivisions allow the developer fewer up front commitments, no financial disclosures, lower cost for data, planning and engineering. Commissioner Sullivan suggested in an effort to minimize these problems, the ordinance should contain ordinary language that would limit the interpretation, revise the requirements to introduce an “area plan” like Los Ranchos and add stricter requirements to infrastructure needs. He also suggested the time period between subdivisions and re-subdivisions should be extended to two years. He felt that the current Minor Subdivision Ordinance should be repealed and the town should have one ordinance to cover all subdivisions.

Commissioner Bryant stated if all subdivisions were treated as a Major Subdivision, he felt that was putting a unfair burden on the small guy to pay for extra engineering and infrastructure needs.

Ms. Pettee stated she felt repealing the current Minor Subdivision ordinance was not the correct approach. She suggested revising it to bring about the clarification that it needs and adding the steps or requirements to allow the process to move forward more smoothly. She noted an option available is to have a pre-application committee that would review the plat with the Planning & Zoning staff prior the receiving the actual application or another option would be to have a pre-application meeting with the Commission. The latter option would provide an opportunity for the entire Commission to bring up any needs the application might require.

Mayor Bassett introduced Ray Fulwieler, a previous Commission member. Mayor Bassett replied to Commissioner Bryant stating the residents should not have to fund construction of roads in a minor subdivision. He added he liked the previous comment on pre-application meetings.

Mr. Fulwieler suggested a way to fix serial subdivisions is to lengthen the time for re-subdivision. Commissioner Bryant inquired as to who has the final say in the Minor Subdivision “solution”?

Mayor Bassett replied it would be sent to the Council for their approval.

9. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS

Commissioner Sullivan inquired about the status of the new road map.

Ms. Pettee replied that Maida from MRCOG is working on it. She will add highlights to the Edgewood maintained roads and also the roads that are paved. We should have it soon.

Commissioner Bryant asked if funds were available to keep up with the roads the Town maintain.

Mayor Bassett replied not really. Norton's budget is thin. He has been able to put some gravel on a few roads.

Commissioner Bryant stated that it seems unfair that applicants are required to develop roads at Town Standards when the Town cannot keep up with their own standards in all zoning categories.

Mr. Fulwieler asked if the Town had impact fees?

Commissioner Sullivan replied only fire impact fees.

Mr. Fulwieler suggested the Commission look in to road impact fees.

10. MATTERS FROM STAFF

A. District Standards

Ms. Pettee reported the amendment to Zoning Ordinance 2014-03, District Standards to insert Maximum Building Heights into the Mixed Use and R3-Residential/Institutional zoning categories was heard at the last Council Meeting. The Council will vote on its approval at the next meeting. She told Council that the Commission would come back with additional amendments, that would include a new height limitation to all zoning categories.

B. Road Map Update

Mayor Bassett stated he would like the Commission to start identifying roads to be placed on the paving priority list.

C. Notice of Appeal

Ms. Pettee informed the Commissioners that the Applicant for Woodline Drive had filed an appeal. His complaint was that the conditions placed on the approval were over and above what the Ordinance requires.

11. CALENDAR UPDATE AND FUTURE AGENDA ITEMS.

A. Next Commission Meeting – August 22, 2016

12. ADJOURN.

MOTION: Commissioner Bryant made a motion to adjourn tonight's meeting. Commissioner Sullivan seconded the motion.

VOTE: All Commissioners present voted aye.

Chairman Thompson adjourned the meeting of August 1, 2016 at 8:12 pm.

PASSED, APPROVED, AND ADOPTED, this 22nd day of AUGUST, 2016.

Dan Thompson, Chairman

ATTEST:

Garry Bryant, Secretary

Edgewood Community Library Advisory Board Meeting
Thursday July 21, 2016
95 New Mexico 344
Edgewood, New Mexico 87015

Meetings are held every 3rd Thursday of the month at 6:30pm in the library. Anyone is welcome to attend!

Roll Call

Present were Chairman Barbara Holden, Vice Chairman Kenny Adams, Secretary Sandy Madsen, Board Member Willie Ellis and Edgewood Community Librarian Andrea Corvin.

Chairman Barbara Holden called the meeting to order at 6:28P.M.

Approval of Minutes

MOTION: Willie made a motion to approve the minutes as written.
Sandy second the motion.

VOTE: All Board Members voted aye.

Treasury Report

Andrea stated that nothing is new. Budget wise the library will be doing their own PO's but there not set up yet. The town of Edgewood's final budget has not been approved yet.

Communications

Andrea stated that she has submitted the long range plans to the state library and to the town of Edgewood. Mayor Bassett e-mailed Andrea backed and thanked the board for their good work. See attached.

Report of the Librarian

Andrea presented the report of the librarian. See attached. Andrea also stated that we had a record breaking amount of patrons for the month of June, 2,297!

MOTION: Willie made a motion to accept the report of the librarian.
Sandy second the motion.

VOTE: All board members voted aye.

Unfinished Business

Andrea stated that the Municipal Complex is still a work in progress. Item open. POC Andrea.

New Business

There was a discussion about community service volunteers. Andrea stated that there are some security issues with accepting community service volunteers outside the municipality. Andrea would like to write up a policy concerning this issue. The board agreed. Andrea will provide a draft for next month's board meeting. Item open. POC Andrea

There was a discussion about the Library Advisory Board Town Ordinance 2008-02 concerning the election of officers and board members. The Board proposed some changes to Sections 2.1A and 2.1C in particular as the language is contrary (see attached). Barbara and Andrea will email the proposed changes to Deputy Clerk, Linda Holle and Clerk-Treasurer, Juan Torres for review. Barbara, Sandy and Andrea stated they would be willing to meet Juan informally to discuss this further. Item open. POC Andrea.

There was discussion about funds generated by collecting money from patrons, for copies and computer print-outs. Over the last four fiscal years the library has collected almost \$9,300 (about \$2,300 each year) which was deposited into the Town's general fund. Last fiscal year the library spent \$2,100 on printer ink alone! The Office Supply line item is only \$1,000 so the library has had to rely very heavily on State Grants in Aid to supplement printing expenditures over the course of the fiscal year. Because this line item is self-sustaining, the funds collected could easily be utilized to replenish Office Supplies instead. This way State Grants in Aid funding can be appropriately focused on library collections and programs as they were meant to be. Andrea stated that she brought the subject up to Juan and he suggested that increasing the Office Supplies line item to \$2,500 (pending Town Council approval) would be a good way to solve this issue. Andrea stated that Juan believes the Council will approve the increase. Item open. POC Andrea.

Sandy stated a former board member and volunteer Rosemary Bersin passed away in May 2016. Sandy suggested that it would be nice if the Friends honor her memory and dedication to the library with a name plate on the library plaque. Kenny agreed. Item closed.

Andrea stated that the Library was invited to host a carnival booth at the Rt 66 Run, Rally and Rock. Andrea stated that the theme will be under the sea. There will be a little pool for the kids to fish and win a prize. Item closed.

Announcements

Andrea stated that she talked to Juan about the possibility of emergency funding if needed at the end of the fiscal year. Juan stated that it would be on a case by case basis. He also stated that if the library needed something right away the town would pay for it.

Andrea stated that she received word from the NM State Library Development Bureau regarding library requirements for state funding and the language has just been updated! In effect, the library is no longer required to have a reference collection. Rather, libraries must provide reference services by providing staff to answer reference questions. This means that the library will not have to renew its online subscription to Encyclopedia Britannica, ultimately saving \$875! New stipulations for State Grants in Aid will be discussed, in detail, during next month's meeting.

Andrea stated that she did contact the NM State Library with an idea for how libraries can participate in the upcoming summit but has yet to receive any response.

The next Board Meeting will be held on Thursday August 18, 2016 in the library

PASSED AND APPROVED ON THIS 18TH DAY OF AUGUST 2016

MOTION:

Sandy made a motion to adjourn at
7:50P.M. Barbara second the motion.

VOTE:

All board members voted aye.

Secretary
Sandy Madsen

Chairman
Barbara Holden



PO Box 3610 95 New Mexico 344 Edgewood, New Mexico 87015 Phone (505) 281-0138

Librarian Report

July 2016

Submitted by: Librarian, Andrea Corvin



The Summer Reading Program (SRP) ended on a very triumphant and positive note! Participants celebrated their reading efforts with a well-deserved pizza/water party, sponsored by Dominos and The Edgewood Friends of Our Library Society, complete with water balloons and squirt toys. Many congratulations to our participants for reading 1,052 hours in just 8 weeks! Although program event attendance dropped approximately 1.3% (due to having 8 events instead of nine), youth circulation increased by 21.5% when compared to last year. This is an Edgewood Community Library record in summer youth circulation for the months of June and July! This means that even though participants may not make it to SRP events or turn in all their reading logs, they are still reading at home! Many, many a heartfelt thanks to our SRP parents and participants, sponsors, and guest speakers. Finally, a very special thanks to our library volunteers and to Assistant Librarian, Barbara for making this program a success! We are positively overjoyed at the community's enthusiasm for literacy!

The annual library report was completed and submitted for the 2015-2016 fiscal year. In order to participate in State Grants in Aid and other programs/funding administered by the State Library, all New Mexico public libraries are required to complete the annual report through an online survey. Each report reflects financial, service, and acquisitions data during a fiscal year. The data is then used by local, state and federal agencies for planning, evaluating, and budgeting. A digital

copy of the annual report can be downloaded and viewed from the Town of Edgewood website <http://www.edgewood-nm.gov/DocumentCenter/View/2747>.

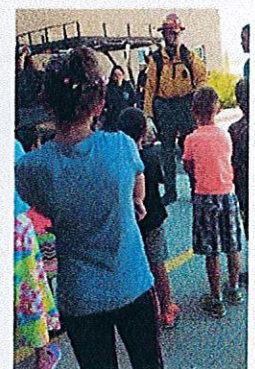
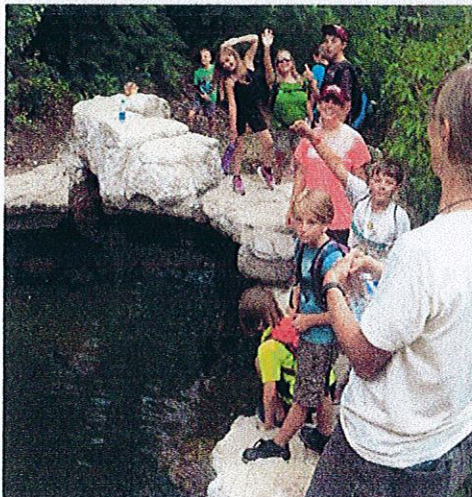
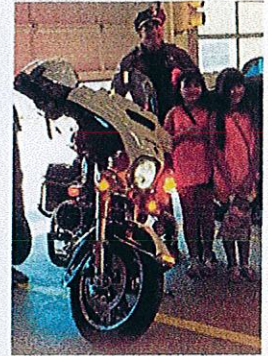
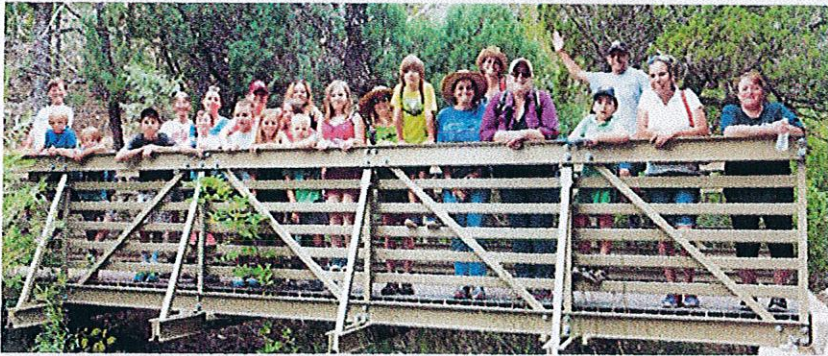
The library received word from the NM State Library (NMSL) Development Bureau regarding library requirements for state funding and the language has just been updated! In effect, the library is no longer required to have a reference collection. Rather, libraries must satisfy the reference service requirement by providing staff to answer reference questions during library hours of operation. This means that the library will not have to renew its online subscription to Encyclopedia Britannia, ultimately saving \$875! Other newly updated State Grants in Aid (4.5.2 NMAC) requirements affecting the library include:

- Strategic plan must be reviewed, updated, and filed with NMSL every three years
- Community analysis and needs assessment must be reviewed, updated, and filed with NMSL every five years
- Collection development policy must be reviewed, updated, and filed with NMSL every five years
- Appeals and variance requests and subsequent reply deadlines have been shortened

Attached, please find SRP photo collage & statistical graph, 4.5.2 NMAC, library statistics, & materials added report.

On Your Mark, Get Set... READ!

Summer Reading Program Event Highlights



TITLE 4 CULTURAL RESOURCES
CHAPTER 5 STATE LIBRARY
PART 2 STATE GRANTS IN AID TO PUBLIC LIBRARIES

4.5.2.1 ISSUING AGENCY: Department of Cultural Affairs, New Mexico State Library Division.
[4.5.2.1 NMAC - Rp, 4.5.2.1 NMAC, 6/1/2016]

4.5.2.2 SCOPE: Public libraries and developing public libraries.
[4.5.2.2 NMAC - Rp, 4.5.2.2 NMAC, 6/1/2016]

4.5.2.3 STATUTORY AUTHORITY: Subsection I of Section 18-2-4 NMSA 1978 directs the state librarian to make rules and regulations necessary to administer the division and as provided by law. Subsection B of Section 18-2-4 NMSA 1978 directs the state librarian to administer grants-in-aid and encourage local library services and generally promote an effective statewide library system.
[4.5.2.3 NMAC - Rp, 4.5.2.3 NMAC, 6/1/2016]

4.5.2.4 DURATION: Permanent.
[4.5.2.4 NMAC - Rp, 4.5.2.4 NMAC, 6/1/2016]

4.5.2.5 EFFECTIVE DATE: June 1, 2016 unless a later date is cited at the end of a section.
[4.5.2.5 NMAC - Rp, 4.5.2.5 NMAC, 6/1/2016]

4.5.2.6 OBJECTIVE: The objective of this rule is to describe the state grants in aid to public libraries program (hereinafter "the state aid program") and to establish criteria for reviewing and awarding the grants. The purpose of the state aid program is to provide financial assistance that encourages and supports public library service by public libraries and developing public libraries. The state aid program is intended to supplement and encourage local effort in providing local library service. The state aid program consists of developing library grants and public library grants that may be used for: library collections; library staff salaries; library staff professional development; library equipment; or other operational expenditures associated with delivery of library services.
[4.5.2.6 NMAC - Rp, 4.5.2.6 NMAC, 6/1/2016]

4.5.2.7 DEFINITIONS:

A. "Annual report" means a report sent once a year from a public library or developing library to the state library. An annual report shall at least accomplish the following tasks:

- (1) provide information in the time, manner, and form prescribed by the state library;
- (2) describe prior fiscal year's activities, including income, expenditures, statistics on collections and services, and compliance with state aid program criteria;
- (3) be certified by the library as to the accuracy, completeness, and truthfulness of the information provided; and
- (4) be approved by and on file at the state library.

B. "Basic library services" means free services provided in a library's legal service area, including library collections with circulating materials; reference services; a catalog of library holdings accessible by the public; educational programs; interlibrary loan services; public access computers connected to the internet; and internet connectivity for patrons and staff. Basic library service may include any technology or service that relates to the access to information for patron use.

C. "Bookmobile" means a mobile branch that offers basic library services with the exception of computers and internet connectivity.

D. "Branch" means an auxiliary service administered by a public or developing library that provides the following public services:

- (1) separate quarters from the main library;
- (2) a permanent library collection and reference services;
- (3) offers basic library services;
- (4) staff present during open hours; and
- (5) at least 20 hours of public access to physical quarters per week on an annual basis.

E. "Circulating materials" means items from library collections that are checked out by patrons for use outside of the library.

F. "Collection development policy" means guidelines used by library staff for making decisions about the budget for and selection, management, and preservation of library collections.

G. "Community analysis and needs assessment" means an evaluation of a library's legal service area, its current and future needs, and the library's role in meeting those needs.

H. "Developing library" means a New Mexico organization that has initiated and is progressively implementing basic library services within its legal service area.

- (1) A developing library is established through one of the following mechanisms:
 - (a) through an ordinance or legal resolution of a subdivision of state government;
 - (b) by a contract between a private entity and a subdivision of state government;
 - (c) by an Indian nation; or
 - (d) as a non-profit corporation.
- (2) A developing library provides the following public services:
 - (a) staff present during open hours;
 - (b) at least 15 hours of public access to physical quarters per week on an annual basis;
 - (c) at least two days of public access to physical quarters per week on an annual basis;
 - (d) hours of operation posted on or near the library.

;
and

I. "Fiscal year" means July 1 through June 30.

J. "Legal service area" means the geographic area for which a library has been established to offer services and from which, or on behalf of which, the library derives income. The legal service area may be defined by a written agreement with a political subdivision of the state for which the library is the primary service provider. The most recent United States or tribal census determines the population of the legal service area if the population figures are given separately for that area. If the census does not report a discreet population figure for the legal service area, then the state library in its sole discretion shall determine the population for the library's legal service area.

K. "Library board" means an administrative or advisory group comprised of representative members of the library's community.

L. "Library collections" means library items for public use. Library collections may include such items as books, videos, sound recordings, licensed databases, and equipment. A portion of the collections must be circulating materials.

M. "Library equipment" means equipment associated with the delivery of library services.

N. "Library staff" means salaried employees or volunteers whose time is regularly dedicated to delivery of library services.

O. "Matching funds" means the amount expended in a fiscal year for library collections from any source other than the state. Sources for matching funds may include municipal funds, county funds, tribal funds, or money acquired through donations, fund-raising, or grants. In-kind contributions are not matching funds. Matching funds do not include funds used for operating costs, administrative costs, or regular staff salaries.

P. "Public library" means a New Mexico organization that offers basic library services within its legal service area.

- (1) A public library is established through one of the following mechanisms:
 - (a) through an ordinance or legal resolution adopted by a subdivision of state government;
 - (b) by a contract between a private entity and a subdivision of state government;
 - (c) by an Indian nation; or
 - (d) as a non-profit corporation.
- (2) A public library provides the following public services:
 - (a) staff dedicated to the library
 - (b) year-round public access to the physical location at least 25 hours per week;
 - (c) at least two days of public access to physical quarters per week on an annual basis;
 - (d) hours of operation posted on or near the library.

Q. "Reference services" means the provision of library staff to answer reference questions during all the hours the library is open.

R. "Strategic plan" means a detailed program to ensure that library services meet the current and future needs of the library's legal service area. The strategic plan shall include a vision and mission statement as well as goals and objectives, and it shall cover a period of at least the next three years and not exceed five years.

[4.5.2.7 NMAC - Rp, 4.5.2.7 NMAC, 6/1/2016]

4.5.2.8 DEVELOPING LIBRARY GRANT:

A. Purpose: To supplement an eligible developing library's budget for up to five years until it meets the minimum requirements for a public library grant.

B. Description: The developing library grant funds shall be used for library collections, library staff salaries, library staff training, library equipment, or other operational expenditures associated with delivery of basic library services.

C. Criteria for reviewing and awarding developing library grants: The state library shall award developing library grants to developing libraries that meet or exceed the following criteria.

- (1) timely submission of an annual report with the state library;
- (2) receipt of no more than five, consecutive, awards of developing library grants;
- (3) continuous operation for at least nine months;
- (4) demonstration of receipt of financial support from sources other than the state. In particular, matching funds in relation to the population of the library's legal service shall be at least \$0.25 per person in its first year and any non-consecutive years of developing library grant application participation; \$0.50 per person in its second consecutive year; \$0.75 per person in its third consecutive year; \$1.00 per person in its fourth consecutive year; and \$1.25 per person in its fifth consecutive year;
- (5) maintenance of adequate financial and other records to support the library's eligibility for receiving library grants; the state library may audit such records annually, or as needed, as determined in the state library's sole discretion;
- (6) compliance with all state statutes and rules;
- (7) compliance with requirements for developing library grants;
- (8) employment of a designated director;
- (9) creation of a library board that meets at least two times a year and adheres to the state's open meetings law; and
- (10) successful expenditure of all developing library grant funds during the prior fiscal year, if applicable.

[4.5.2.8 NMAC - Rp, 4.5.2.8 NMAC, 6/1/2016]

4.5.2.9 PUBLIC LIBRARY GRANT:

A. Purpose: To supplement eligible public libraries' budgets.

B. Description: The public library grant funds shall be used for library collections, library staff salaries, library staff training, library equipment, or other operational expenditures associated with delivery of basic library services.

C. Criteria for reviewing and awarding public library grants: The state library shall review and award public library grants to public libraries that have met the following criteria:

- (1) timely submission of an annual report with the state library for the current year and a minimum of two years prior;
- (2) continuous operation for at least one year;
- (3) receipt of a minimum of three consecutive developing library grants;
- (4) demonstration of receipt of financial support from sources other than the state; in particular, matching funds in relation to the population of the library's legal service area shall be at least \$1.50 per person;
- (5) maintenance of adequate financial and other records to support the public library's eligibility for receiving library grants; the state library may audit such records annually, or as needed, as determined in the state library's sole discretion;
- (6) compliance with all state statutes and rules;
- (7) compliance with all requirements for public library grants;
- (8) Formation of a strategic plan that the public library reviews, updates, and files with the state library every three years, and a community analysis and needs assessment, and a collection development policy that the public library reviews, updates, and files with the state library every five years;
- (9) maintain a library board that meets at least two times a year and adheres to the state open meetings law;
- (10) employment of a designated director; and
- (11) successful expenditure of all public library grant funds during the prior fiscal year.

[4.5.2.9 NMAC - Rp, 4.5.2.9 NMAC, 6/1/2016]

4.5.2.10 DISTRIBUTION OF FUNDS: The library division shall distribute state grants in aid in the following manner:

A. Application: The annual report submitted for the immediate prior year shall serve as the developing or public library's application for state grants-in-aid.

B. Allocation: For state grants-in-aid, the state library shall award at least a quarter of a share (0.25) of the annual allocation to developing libraries, one (1) share of the allocation to each public library, and one half (.50) of a share of the allocation to each branch and bookmobile.

C. **Notification:** Following the end of the application period, the state library shall calculate the grant award for each library. The state library shall notify all eligible public libraries informing them of the amount of their grant.

D. **Request for payment:** Each library shall return the signed grant agreement to the state library within 60 days of receipt of the agreement measured from the postmark or electronic postmark. Upon timely receipt of the grant agreement, the state library shall process a payment request form. If a library does not submit the grant agreement within the required time period, it forfeits the grant award.

E. **Maintenance of effort:** A library's local budget shall not be reduced by its governing body as a result of eligibility for the state aid program. Upon demonstrated evidence that such a reduction has occurred, the library shall be ineligible to receive funds from the library grants award for one year after the reduction has occurred.

[4.5.2.10 NMAC - Rp, 4.5.2.11 NMAC, 6/1/2016]

4.5.2.11 **LIMITATION ON FUNDS:**

A. The grant amounts may vary by year, depending on the amount of the appropriation to the state library by the state legislature and the state library's other budgeted expenses.

B. Libraries shall not use grant funds for administrative or indirect expenses such as budgeting, accounting, financial management, information systems, data processing, and legal services

C. Public and developing libraries shall expend all grant funds during the fiscal year in which they are awarded.

D. Should a library cease providing basic library services prior to or within thirty days of funding; grant funds shall revert to the state library.

[4.5.2.11 NMAC - Rp, 4.5.2.12 NMAC, 6/1/2016]

4.5.2.12 **APPEAL OR VARIANCE:**

A. In the event that any library is denied a grant by the state library or does not meet a requirement of this rule, that library may appeal the decision of the state library or request a variance from the requirement.

B. Such appeal or variance shall be made in writing to the state librarian within 10 days of notification of denial of funds or within 10 days of discovery of non-compliance with a requirement. The appeal or variance shall state all relevant facts and conditions.

C. The state librarian shall consider each appeal or request for variance and respond in writing to the appealing or requesting party with a decision within 30 days. The state librarian's decision is the department of cultural affairs' final action on the matter.

[4.5.2.12 NMAC - Rp, 4.5.2.14 NMAC, 6/1/2016]

HISTORY OF 4.5.2 NMAC:

Pre-NMAC History:

NMSL 67-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, Revised April 19, 1967, filed 5/3/67.
NMSL 67-2, State Grants-In-Aid To Public Libraries, Rules and Regulations, Amended August 28, 1967, filed 8/30/67.
NMSL 68-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, Amended August 28, 1967, filed 12/19/68.
NMSL 69-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, Revised May 26, 1969, filed 6/20/69.
NMSL 69-2, State Grants-In-Aid To Public Libraries, Rules and Regulations; Revised September 16, 1969, filed 10/9/69.
NMSL 70-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, Revised February 26, 1970, filed 4/27/70.
NMSL 73-4, State Grants-In-Aid To Public Libraries, Rules and Regulations, June 1973, filed 7/10/73.
NMSL 74-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, July 19, 1974, filed 8/16/74.
NMSL 75-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, 1975, filed 6/9/75.
NMSL 76-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, March 31, 1976, filed 4/27/76.
NMSL 77-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, January 21, 1977, filed 2/4/77.
NMSL Rule 79-1B, State Grants-In-Aid To Public Libraries, Rules and Regulations, June 11, 1979, filed 6/25/79.
NMSL 79-3, State Grants-In-Aid To Public Libraries, Rules and Regulations, July 1, 1979, filed 7/27/79.
NMSL 81-2, State Grants-In-Aid To Public Libraries, Rules and Regulations, May 11, 1981, filed 5/12/81.
NMSL 89-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, filed 10/23/89.
NMSL 93-1, State Grants-In-Aid To Public Libraries, Rules and Regulations, filed 1/28/93.

History of Repealed Material:

NMSL 93-1, State Grants-In-Aid To Public Libraries, Rules and Regulations (filed 1/28/93), repealed 7/1/2000.
4.5.2 NMAC, State Grants-In-Aid To Public Libraries (filed 6/19/2000), repealed 7/1/2009.
4.5.2 NMAC, State Grants-In-Aid To Public Libraries (filed 7/1/2009), repealed 6/1/2016.

Other History:

NMSL 93-1, State Grants-In-Aid To Public Libraries, Rules and Regulations (filed 1/28/93) was replaced by 4.5.2 NMAC, State Grants In Aid To Public Libraries, effective 7/1/2000.

4.5.2 NMAC, State Grants In Aid To Public Libraries (filed 6/19/2000) was replaced by 4.5.2 NMAC, State Grants In Aid To Public Libraries, effective 7/1/2009.

4.5.2 NMAC, State Grants In Aid To Public Libraries (filed 7/1/2009) was replaced by 4.5.2 NMAC, State Grants In Aid To Public Libraries, effective 6/1/2016.

Summer Reading Program Statistics Compared



Edgewood Community Library Statistics FY16 & FY17 Compared

Library Stats	Jul-15	Jul-16	Aug-15	Aug-16	Sep-15	Sep-16	Oct-15	Oct-16	Nov-15	Nov-16	Dec-15	Dec-16
Adults	1,465	1,412	1,069		1,457		1,397		1,343		1,132	
Children	464	564	312		439		409		407		293	
Total Visitors	1,929	1,976	1,381		1,896		1,806		1,750		1,425	
Reference Questions	541	446	334		506		501		662		351	
Computer Usage	664	687	493		506		409		694		525	
Checkouts	1,742	1,698	1,474		1,662		1,484		1,295		1,133	
Staff Renewals	109	105	93		118		86		94		121	
Patron Renewals	36	54	55		45		58		36		31	
Total Circulation	1,887	1,857	1,622		1,826		1,628		1,425		1,285	

Library Stats	Jan-16	Jan-17	Feb-16	Feb-17	Mar-16	Mar-17	Apr-16	Apr-17	May-16	May-17	Jun-16	Jun-17
Adults	1,295		1,360		1,425		1,511		1,313		1,521	
Children	278		370		377		376		393		776	
Total Visitors	1,573		1,730		1,802		1,887		1,706		2,297	
Reference Questions	429		493		421		401		403		498	
Computer Usage	626		643		680		729		629		728	
Checkouts	1,307		1,387		1,396		1,456		1,593		2,042	
Staff Renewals	105		102		115		106		82		126	
Patron Renewals	33		17		34		46		29		34	
Total Circulation	1,445		1,506		1,545		1,608		1,704		2,202	

Library Program / Meeting / Event Stats FY17

[illegible][illegible][illegible]

Export

Materials by Date Added

- 7/1/2016 through 7/31/2016
- Items still in catalog as of Wednesday, Aug 17, 2016

106 items, \$2237.18 total price

Material Type	Items Added	Value Added (\$)
1 - Default		
2 - 0-99		
3 - 100-199		
4 - 200-299		
5 - 300-399		
6 - 400-499		
7 - 500-599		
8 - 600-699	2	48.00
9 - 700-799		
10 - 800-899		
11 - 900-999	4	109.94
12 - Best Seller/Recent Acquisition	4	114.95
13 - Biography	2	42.99
14 - Board Book	1	10.95
15 - Books on CD	11	356.83
16 - Computer Equipment		
17 - DVD		
18 - Easy	2	24.89
19 - Easy Reader		
20 - Fiction	21	400.70
21 - J Biography		
22 - J Books on CD		
23 - J DVD		
24 - J Fiction		
25 - J Graphic Novel		
26 - J Nonfiction	3	44.95
27 - J VHS		
28 - Kit (Easy Reader)		
29 - Kit (Easy)		
30 - Kit (Juvenile)		
31 - Large Print	3	75.98
32 - Learning Backpacks		
33 - Museum Pass		
34 - Mystery	12	257.89

35 - NM FamilyPass		
36 - Oversized		
37 - Romance	18	195.84
38 - Science Fiction	23	553.27
39 - Southwest		
40 - Western		
41 - YA Biography		
42 - YA Books on CD		
43 - YA DVD		
44 - YA Fiction		
45 - YA Graphic Novel		
46 - YA Nonfiction		

**MINUTES
TOWN OF EDGEWOOD**

**REGULAR
PARKS AND RECREATION ADVISORY COMMITTEE MEETING**

June 27, 2016 @ 6:30 P.M
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

Attendance:

Parks and Recreation Program Manager: Roger Holden. **Members:** Ray Seagers (Vice-chair), Roxie Carpenter (Secretary), Al Humble, and Phillip Silva.

Alternates: TBD. **Absent:** Paul McClure (Chair) ~~Phillip Silva~~ *Patrick Wagner*


- 1) A Quorum was established, call to Order by Chair, Paul McClure at 6:35 pm.
- 2) Approval of 27 June 2016 agenda.
Motion #11: (Humble/Carpenter) Motion to approve agenda for 27 June 2016 meeting.
4 in favor/0 opposed. Motion Carries
- 3) Approval of Minutes of 23 May 2016 Parks and Recreation Advisory Committee meeting.
Motion #12: (Silva/Humble) Motion to approve minutes for 23 May 2016 meeting.
4 in favor/0 opposed. Motion Carries
- 4) Public Comments - none
- 5) Matters from the Chairman - none
- 6) Matters from the Advisory Committee Members:
 - a) Ms. Carpenter noted that a sign on the Exit 187 off ramp points to Historic Route 66, but the intersection of NM 344 and NM 333 (aka Historic Route 66) has only a sign denoting NM 333. Mr. Holden will let NMDOT know that we need a sign at this intersection.
 - b) Mr. Seagers asked how we could generate more participation and use of town facilities. Mr. Holden said that he could have a flyer made with available resources.
- 7) Matters from the Parks and Recreation Program Manager
 - a) Off Highway Vehicle (OHV) considerations
 1. SLO Section 32: "Permitted Use; Hiking, bicycling and equestrian activities."
 2. BLM: as per "Plan of Development"
 - b) Section 34 lease: berm removal, gravel
 1. Resolution of support
 2. Management Plan for Lease and Patent – all documents are in the Taos office and are being processed for the lease and sale.
 - c) Section 32 access, CR-2: This road is not maintained by the county. It appears that the Town will be able to build a road to provide access with in-house labor and equipment.
 - d) City of Albuquerque 160 acre Open Space; letter to expand parking.
 1. Mr. Holden sent a letter to the City of Albuquerque asking permission to build a parking area.
 - e) BLM 80 acres
 1. Resolution of support signed – Town passed resolution of support to pursue BLM land (80 acres south of Section 32)
 2. Management Plan for lease and purchase
 3. Site visit

- f) Edgewood 7 trail planning
 - 1. Resolution of support
 - 2. Project Feasibility Form (PFF)
 - g) NMDOT Trail agreement includes Hwy 344 and Route 66
 - 1. The requested signs have come in. The Town will install them.
 - h) Santa Fe County Equestrian Center; designation as Equestrian Rest Stop
 - 1. Resolution of Support signed
 - 2. MOU
 - 3. Shade fabric over grand stand
 - i) Edgewood Elementary recreational facilities; signage, toilet
 - j) Town Commons, Section 16
 - 1. BMX Track
 - 2. Windmill update
 - 3. Community Garden
 - 4. Bridge
 - k) Information Sign; Contract; 17 June call for bids closes.
 - 1. The corner has been cleaned up and electricity is available. The sign will have its own meter.
The sign may be installed by August 1.
- 8) Budget Review – 2016/17
Motion #13: (Carpenter/Silva) Motion to request a spray park for the Infrastructure Capital Improvement Plan (ICIP).

4 in favor/0 opposed. Motion Carries

- 10) Schedule next meeting;
 - a) Date: Monday, 25 July 2016 time: 6:30 PM location; Edgewood Community Center.
- 11) Future Agenda Items
 - a) Shooting range at Section 32
 - b) I-9 Sports
 - c) Flyer for Town amenities
 - d) ICIP projects
- 12) Adjourn at 8:00pm.
Motion #14: (Seagers/Carpenter) Motion to adjourn.

Respectfully submitted by:
 Roxie Carpenter


 Paul McClure, Chair _____ Date
 Ray Seagers, Vice Chair


 Roxie Carpenter, Secretary _____ Date

MINUTES DRAFT
Animal Welfare Advisory Committee

July 5, 2016 @ 3:30
EDGEWOOD ANIMAL SHELTER

Attending: Mike Ring, Susan Simons, Police Chief Crow, Debbie Stack, Celia Cook, Diana Honest, Jan Parks

CALL TO ORDER: 3:30 PM

APPROVAL OF AGENDA: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

APPROVAL OF MINUTES OF June 7, 2016: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

DISCUSSION ON REORGANIZED ANIMAL ORDINANCES:

Mike reported that he has done some editing on some of the verbiage in the ordinance to make it clearer. He stated examples of sections that needed to be deleted such as, the fact that there are no reserve officers, and that there is no facility for the disposal or cremation of animals. Mike said that the changes would have to be reviewed by the lawyers.

Susan had a concern about the sterilization of animals leaving the shelter. Mike explained that all animals are either spayed/neutered. The exception being the age of the animal being too young.

Mike stated that the current microchipping fee is \$20.00, proposed fee, \$10.00. Susan suggested that she would like to have the fee raised to \$12.00.

DISCUSSION ON GENERAL TOPICS:

Mike reviewed who the volunteers were for the shelter and what job they were doing.

DISCUSSION ON WOOFSTOCK:

The event will be held September 10, 2016 starting from 10:00 to 2:00.

Mike reported that he has not heard anything from PetCo.

Mike mentioned that there was a need to consider asking the Council for money for the event as money from a grant has not come in. He has been contacted by several groups inquiring about a space to set up. He informed us about a group he heard of that has Musical Dogs, dogs that dance to music and wear costumes.

Susan wanted to know if a TV slot would be considered to advertise the event.

Celia said she was still trying to contact the people that run "What's Cooking" on the generator issue.

Mike brought up the subject of a band. The usual payment to a group was \$400-\$500.00. Susan suggested seeing if there might be a high school group that we could contact to see if they would volunteer their services. Mike mentioned that he would like to hear a CD or tape of their music to see how much variety they have. He said that the band would start around 10:30, play a few songs for background music. They would break for events such as the "Music Dogs" so there would no competition in hearing the music. The band would get three breaks and would probably finish up around 2:00 as the crowd starts thinning out. Celia said that she knew a group of high schoolers that she thought were very good.

Jan asked if she could set up her own booth as she would be doing videos and individual pictures of the event. She will fill out all the release forms and get them to the groups that want to participate.

Mike brought up the subject mentioned before of a silent auction on the quilts. Susan mentioned that there might be other businesses that would donate items for auction. Perhaps a bulletin board showing what is up for auction could be viewed by the public so they could decide what they were willing to bid. Mike mentioned that the monies collected would have to be channeled through Friends of Estancia Valley Animals which would go to future spay/neuter van expenses.

SPAY/NEUTER VAN:

Celia emailed a wonderful report on the success of the service to the Committee. A total of 50 spay and neuters were done for the 2 days. \$2,248.00 was recovered through fees and 12 people are on a waiting list for the next time the van is scheduled.

Susan wrote a letter of thanks to the businesses that donated food for the event.

FUTURE AGENDA ITEMS:

Mike mentioned the mission statement and asked for feedback. Susan suggested talking about it at the next meeting. She had a copy of the old town ordinance no. 2014-06, establishing an Animal Welfare Advisory Committee which will be sent out to the committee for review.

Mike brought up that he was contacted about doing a "Dog Walk" which was done quite a long time ago.

Susan suggested doing a dog show at Woofstock, complete with loving cups for the cutest, ugliest, etc.

ADJOURN: 4:21 P.M.

NEXT MEETING, August 2, 2016 @ 3:30 P.M. AT THE NEW SHELTER.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas, Meetings & Minutes.**

Chair

Susan Simons

Secretary

Diana Honest

MINUTES DRAFT
Animal Welfare Advisory Committee

August 2, 2016 @ 3:30
EDGEWOOD ANIMAL SHELTER

Attending: Mike Ring, Police Chief Crow, Celia Cook, Diana Honest, Jan Parks, Faye Niesen

CALL TO ORDER: 3:30 PM

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

There were only three members of the Advisory Committee attending, not enough for a forum.

DISCUSSION ON GENERAL TOPICS:

Jan asked again about being on the Advisory Committee. Chief Crow said he will look into the situation.

DISCUSSION ON WOOFSTOCK:

Mike reported that he has not heard anything from PetCo. He suggested getting the information on the event out on TV, radio, and the Telegraph.

Mike handed out a spread sheet on the projected Operational Plan for Woofstock 2016.

Celia showed a menu from the vendor she has been in contact with, What's Cooking'. Everyone thought it looked good and the prices were acceptable. Chief Crow brought up that it would not be possible for this vendor to be the sole vendor due to the fact that he has received a couple more applications from other vendors to also set up at the event.

Mike mentioned that it may be best to rent a diesel generator for the number of vendors that may need to use one and that it will run quietly.

Mike talked about some of the various groups that want to set up tents.

Chief Crow asked about what the set up would look like on the field, such as where the food vendors would be, the band, etc.

Chief Crow asked whether there would be any government agencies, such as the Santa Fe mobile unit, the Estancia Animal Control would be attending, or the group with the cadaver dogs. He mentioned that the Sheriff's Officers wanted to know if they could demonstrate the 'Bite Dogs'. Jan suggested that maybe a video would be a safer choice. She said that if the

actual demonstration took place, the area would need to be sectioned off with spotters on the sides to prevent any accidents.

Chief Crow asked how the volunteers could be identified at the event. Mike said they would be wearing bright colored T-shirts with a name tag.

Faye asked about a table for the 'silent auction'. The Friends of Estancia Valley Animals are going to be handling the money from the sales on this event. A poster or sign needs to be up making it clear that Friends is getting the money and separate from the Shelter.

Mike stated that they would be using radios for the event. Several would be handed out to either personnel or volunteers so contact for questions or emergencies could be handled with efficiency.

Chief Crow mentioned that the paperwork needs to be in place, then each group participating in Woofstock, even the Shelter can take donations. The money needs to be clearly designated and logged in after the event.

Next year, it is suggested, that the vendors pay a nominal fee to set up to recoup some of the expenses.

Mike said he will see if Dominos would be interested in putting self-sticking flyers to the top of their delivery boxes advertising the event.

Chief Crow asked about the band and Mike said there was an interested group that he has heard and thinks they are good.

Celia asked about having a schedule of events posted.

FUTURE AGENDA ITEMS:

Mike mentioned that there will be a Public Safety Day on August 20, 2016 at Rich Ford in Albuquerque.

Chief Crow also mentioned there will be a Run, Rally, Rock at Rich Ford in Edgewood on August 6, 2016. The time of the event is possibly from 10am to 2-3pm and the parade will start at 10:00. Mike will be showing some of the animals up for adoption.

ADJOURN: 5:16 P.M.

NEXT MEETING, September 6, 2016 @ 3:30 P.M. AT THE NEW SHELTER.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at [\(505\)286-4518](tel:5052864518), or by e-mail at atclerk@edgewood-nm.gov if a summary or other type of

accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas, Meetings & Minutes.**

Chair

Susan Simons

Secretary

Diana Honest

Carla Salazar

Bernalillo, NM 87004

OBJECTIVE

My objective is to leverage my experience and gain additional experience while continuing to be challenged.

SKILLS, ABILITIES AND KNOWLEDGE

Skills in:

- Managing and administering the pre-award planning, organization, preparation, and the post-award administration of various grants.
- Communicating effectively, both orally and in writing.
- The use of personal computers and related software applications.
- Coordinating events.

Ability to:

- Develop and produce grants and other proposals
- Collect and analyze information.
- Resolve operational, procedural and personnel problems.
- Conduct research on economic, sociological and planning problems.

Knowledge of:

- Grant funding policies and procedures and applicable local, state and federal regulations.
- Budgeting and fiscal management principals and procedures.
- Current developments and trends in the areas of grant administration, capital projects, special events and social media.

EDUCATIONAL BACKGROUND

Bachelor of Arts

Political Science

University of New Mexico, NM (1989)

PROFESSIONAL EXPERIENCE

Grants Coordinator

Town of Bernalillo, Bernalillo, NM

Primary Responsibilities:

- Grant Management/Reporting
- Events Coordinator
- Employee Supervision
- Capital Projects Assistant
- Social Media Manger

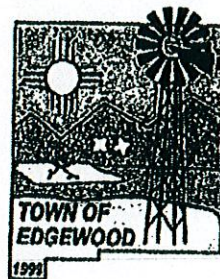
Report to the interim Administrator and the Director of Community and Economic Development and work closely with the Director of Public Works and Capital Projects

Job Duties:

- Supervised between 10 and 25 employees for five years as part of an Energy, Minerals and Natural Resources Youth Conservation Corps Grant. Employees worked on historic restoration and construction projects in the Town.
 - Involved in the recruitment and interviewing of potential employees
 - Assigned daily work tasks
 - Conducted employee performance reviews
 - Managed employee time
 - Performed employee disciplinary actions
 - Coordinated employee trainings
 - Purchased materials and submitted invoices for payment
 - Coordinated permit reviews and site inspections with state building inspectors
- Provides guidance and support to other departments in the identification and development of grant opportunities
- Coordinates the planning and preparation of grant proposals
- Prepares and compiles all components of each grant submission, ensuring that the proposal is formatted, packaged, and submitted in accordance with granting agency requirements.
- Maintains databases and systems for recording and tracking grant proposals, awards, and related statistical information; creates and distributes standard and special reports, studies, summaries, and analyses, as required
- Monitors and coordinates the administration of post-award grants to ensure that budgeting and administrative policies, procedures, and agency requirements are being followed
- Maintains currency of knowledge of grant funding policies, regulations, and procedures; disseminates and/or presents changes to departments and advises on the implementation of changes and on the impact of changes on funded operations.
- Coordinate details of special events
- Calculate event budgets and ensure they are adhered to.
- Book talent, including musicians and disc jockeys
- Purchase media for events
- Coordinate and monitor event timelines and ensure deadlines are met.
- Initiates, coordinates and/or participates in all efforts to publicize event.
- Edit and design promotional materials.
- Prepare presentations.
- Coordinate event logistics
- Assist in the creation of the Infrastructure Capital improvement Plan (ICIP)
- Assist in the coordinates capital construction activities for the purpose of ensuring that all phases of construction project are completed within specification
- Inspects and/or assists in inspecting construction projects for the purpose of ensuring compliance with wage rate decisions.
- Maintains a variety of manual and electronic files and/or records for the purpose of providing up-to-date reference and complying with regulatory requirements and established guidelines
- Report/Review projects on LCP Tracker and B2G Now
- Report monthly on State Capital Outlay projects
- Prepare budgets, Write PO's, Track spending
- Maintain and update Town Facebook and Twitter Pages
- Maintain and update electronic message board
- Create flyers, invitations, certificates and presentations (Graphic Design)
- Film Liaison for the Town
- Other duties as assigned

Town of Edgewood
P.O. Box 3810, Edgewood, NM 87015
505-286-4518 FAX 505-286-4519

RECEIVED
7-26-2016



Application for Employment

Position Applied For:

Applications will be accepted only for open positions. Resumes are not accepted in lieu of an application, but may be attached for supplemental information. Submit a separate application for each position. Answer all questions. Applications will not be considered until complete in every respect.

Your application will be kept active for a period of ninety (90) days or until the position is filled, whichever is later.

The Town of Edgewood does not discriminate in employment on the basis of race, age, religion, color, national origin, ancestry, sex, physical or mental disability, medical condition or political affiliation, unless based on a bona fide occupational qualification. No question on this application form is intended to secure information to be used for such discrimination.

This application will be given every consideration, but its receipt by the Town of Edgewood does not imply that the applicant will be employed.

Personal Information

Name Salazar Carla Renee
(Last) (First) (Middle)

Address ~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~ Bernalillo, NM 87004
(Number) (Street) (City, State, Zip)

Telephone (Home) () - () (Work) ~~XXXXXXXXXX~~ (Other) ~~XXXXXXXXXX~~

Have you ever used a different name for school or employment?

☐ Yes ☒ No

If so, what name(s)? _____

Have you ever been employed by the Town of Edgewood?

☐ Yes ☒ No

If yes, give date separated. _____

Does the Town of Edgewood employ any relative of yours?

☐ Yes ☒ No

If yes, Name _____

Relationship _____

Can you work legally in the United States?

☒ Yes ☐ No

If hired, documentation showing eligibility for employment and identity will be required.

Do you possess a valid Driver's License?

☒ Yes ☐ No

State NM Class D License # ~~XXXXXXXXXX~~

In accordance with the Military Selective Service Act, all male applicants between the ages of eighteen (18) and twenty-six (26) are required to present proof of registration.

Are you between the ages of 18-26?

☐ Yes ☒ No

If yes, have you registered for the Selective Service?

If yes, please provide your Selective Service Number _____

Have you ever been convicted of a misdemeanor or felony?

☒ No

If yes, on a separate sheet of paper, please give date(s) and place(s), the specific charge(s), and fully explain the situation. A conviction will not necessarily disqualify applicant from employment.

Are you applying for: ☒ Full Time, ☐ Part Time, ☐ Temporary, ☐ Seasonal

Are you available to work: ☒ Weekends, ☒ Variable
Date available: 9.12.16 Hours/days not available: N/A

Military Service

Date Entered	Date Discharged	Branch	Final Rank	Military Occupational Specialty
--------------	-----------------	--------	------------	---------------------------------

Education/Training

School Attended:	City/State:	Circle Level Completed:	Degree Obtained:
Libola High School		9 - 10 - 11 - <u>(12)</u> - GED	High School Degree
UNM			BA
College		F - S - Jr - <u>(Sr)</u>	
Graduate School			Graduate Major and Hours
Business School		Courses Taken	
TXI		web Design	N/A
Vocational School		Courses Taken	

Licenses, Special Certificates or Skills

Indicate any foreign languages you can speak, read and/or write.

Speak Spanish, Read Spanish, Write _____

Typing Speed 40 wpm Shorthand Speed _____ Do you operate a 10-key adding machine ☒ Yes ☐ No
☒ Sight ☐ Touch

Office Machines Copier, Scanner, Plotter, Desktop Computer, Laptop Computer, Tablets
Software Programs Microsoft Office, Adobe, Incode, Outlook
Heavy Equipment or Other Machinery _____

CPR ☒ First Aid ☒ EMT-B ☐ Other _____

Please indicate any other information you would like us to consider.

I am skilled at managing and administering programs & projects

Employment History

List below your complete employment record starting with your present or last employer. Include any unemployed or self-employed periods, showing dates and Locations. Please use a "Supplemental History" sheet, after filling this page and the next, for longer employment history.

Company Name	Town of Bernalillo	Type of Business	Municipal Govt.	From (Mo/Yr) To (Mo/Yr)	02/2008 - Present
Address	PO Box 638	Phone	505-867-3311	Your Job Title	Grants Coordinator
City/State/Zip Code	Bernalillo, NM 87004	Starting Monthly Pay	1906.00	Last Monthly Pay	2900.00
Supervisor's Name	Maria Ziraldi	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time		Hours Per Week	40+

If you supervised employees, please indicate number and give dates.

Duties: Between 15-20 / Yr Program (2010-2012)
Apply, develop & coordinate Grant-funded program, Assist & coordinate
Special events, Social Media Manager, Graphic Design, Capital Project Reporting,
 Reasons for leaving: Still employed IRLP

Company Name	Self Employed	Type of Business	Graphic Design / Grant Writing	From (Mo/Yr) To (Mo/Yr)	2006 2008
Address	929 Calle San Felipe	Phone	505-711-7128	Your Job Title	N/A
City/State/Zip Code	Bernalillo, NM 87004	Starting Monthly Pay	3500.00	Last Monthly Pay	3500.00
Supervisor's Name	N/A	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time		Hours Per Week	40+

If you supervised employees, please indicate number and give dates.

Duties: N/A
Wrote Grants & RFP's for private clients, Created Direct Mail Pieces

Reasons for leaving: Hired by the Town

Company Name	Live Nation	Type of Business	Entertainment	From (Mo/Yr) To (Mo/Yr)	2002 2006
Address	Phx, AZ	Phone		Your Job Title	Marketing
City/State/Zip Code		Starting Monthly Pay	3000.00	Last Monthly Pay	3000.00
Supervisor's Name	Chris Lorello	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time		Hours Per Week	40

If you supervised employees, please indicate number and give dates.

Duties: N/A.
Press Handler, Event Set-Up, Day of Show duties

Reasons for leaving: Sold to I heart Media - Consolidated Duties - Did Not want to move to Nevada

Company Name	Type of Business	From (Mo/Yr) To (Mo/Yr)
Address	Phone	Your Job Title
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Supervisor's Name	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours Per Week

If you supervised employees, please indicate number and give dates.

Duties:

Reasons for leaving:

Professional References (No Relatives)

Name	Address	Phone
Maria Zinaldi, Interim Manager Administrator		708-241-1000
Andrew Edmondson, Public Works Director		708-241-1000
FRANCISCO Uvina, Architect & Educator		708-241-1000

Certification (Please read and initial each point)

- In the event of my employment with the Town of Edgewood, I will comply with all rules and regulations set forth in the Town's Policy Manual or other communications distributed to employees. I understand that such employment may be conditional upon such record checks, references, and tests as are appropriate to the specific job for which I am applying. This shall include a drug screen by a physician selected by the Town of Edgewood to which to which I hereby consent. ☒ **CS**
- I authorize the Town of Edgewood to contact any individuals or organizations the Town deems suitable to make inquiry regarding my personal character, work habits, work performance, credit or my knowledge, ability and skill to perform the duties of the position for which I have applied. ☒ **CS**
- I hereby hold harmless and release the Town of Edgewood, and any persons or organizations contacted by the Town of Edgewood, from all liability of any kind, regarding their assessment of my character, work habits, performance, training, knowledge, skill or ability to perform the duties of the position for which I have applied. ☒ **CS**
- I understand that acceptance of an offer of employment does not create a contractual obligation upon the Town of Edgewood to continue to employ me in the future. ☒ **CS**
- If I am employed, I understand that any false, misleading or omitted information on my application or interview(s) may result in disciplinary action up to and including possible termination of employment. ☒ **CS**

Signature of Applicant

Date

Social Security No.

Date of Birth

7.24.16

LAW OFFICE OF L. N. SULLIVAN

EDGEWOOD, NEW MEXICO 87015

RECEIVED
6/6/16

June 5, 2016

Hon.. John Bassett, Mayor
Town of Edgewood
Edgewood, New Mexico 87015

In Re: Planning Administrator position for Town of Edgewood

Mr. Mayor:

Please accept this as an indication of my active interest in the position of Planning Administrator for the Town of Edgewood. In addition to a recent copy of my professional résumé I offer the following for your thoughtful and favorable consideration:

- My legal background and experience in participatory planning, land development and due process have prepared me for working with town officials, landowners, attorneys, and the general public on developmental issues confronting the Edgewood. The implications for local planning activities suggested by the New Mexico Supreme Court in *Albuquerque Commons v. City Council of Albuquerque* (2008) are significant.
- In the short time I have served on the Town Planning & Zoning Commission I have become aware of several procedural, interpretive and substantive matters that need attention. For example, I have been advised the town may need to update the comprehensive plan. I believe I could be more effective in bringing my expertise to improvement chores from a paid position as planning administrator, and I would of course anticipate continued improvement in working relations with P&Z.
- Having taught site planning and urban design and at university level I am familiar with many basic administrative and legal questions embedded in local planning and zoning.
- I have good communication skills and solid human relations skills. I also have professional planning and community relations experience arising from employment at MIT, the City of Austin (three years) and the City of San Angelo (about one year), not to mention several years' pre-Reagan era service on a consultant team for federal agencies, namely DHEW and HUD.
- As a member of this community for almost three years I have become acquainted with important community values — e.g. the Route 66 tradition of hospitality, independence and tolerance for differences, and unique "horse country" flavors (equestrian trails, arenas, and rest areas, WNCR, High Desert Riders, search & rescue patrols, etc.) -- that make this community a distinctive place whose sustained, healthy growth is well worth nurturing.

As you know I have earned the right to claim a rich variety of life experience relevant to the position of Planning Administrator.

Yours truly,

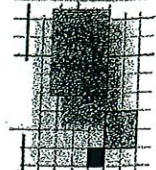


Larry N. Sullivan

Larry N. Sullivan, JD, MLA



COMMUNITY RELATIONS / ORGANIZER
CHARRETTE PLANNING & PROCESS FACILITATION
LAND USE / LAND DEVELOPMENT PLANNING
PROJECT PLANNING & ADMINISTRATION
DESIGN DEVELOPMENT & DETAILING
ROAD & BRIDGE AESTHETICS
LEGAL SERVICES — TRANSACTIONS & LITIGATION



PROFESSIONAL RESUME

Career Interests: temporary, contract or part-time work that uses group process or legal skills, and knowledge or judgment acquired in land use & development, roadway & bridge aesthetics, wayfinding and construction.

Education: Master of Landscape Architecture, Texas A&M University (1994); Doctor of Jurisprudence, University of Texas School of Law, (1978); post graduate studies in Policy Sciences, SUNY at Buffalo (1968-1971); Bachelor of Arts, Baylor University (1967).

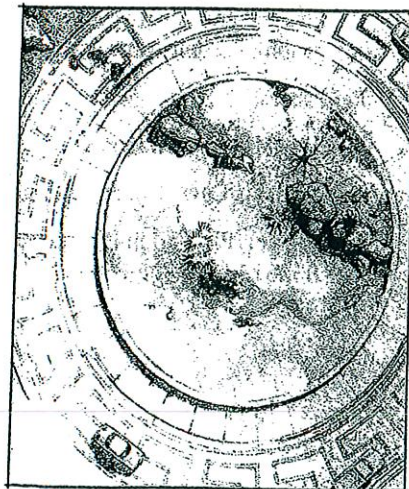
Licenses, Certificates, Awards: State Bar of Texas [REDACTED], good standing]; Lubbock County ODR Mediator (2013 - 2015); New Mexico Mediator, ASLA Award for Excellence in Graduate Study of Landscape Architecture, TAMU (1993); Honors Program Graduate, Baylor (1967).

Publications: "Thomas Jefferson Riden RIP" (WIP—fictionalized memoir in the form of a belated wake) "Cotton Lane Gila River Bridge – Integration of Environment and Infrastructure" a white paper presented to the PCI National Bridge Conference 2007 [with Dave Lawson, PE, of Michael Baker Engineering, & Ed Corral of Corral Dybas Group] and "Public/Private Partnership Succeeds" ASPIRE, Spring 2009 [with Lawson].

EXPERIENCE

Land use law and land development:

- **Attorney** – hired by landowners to explore and resolve legal issues related to alleged misrepresentations of wind energy developers, access to land-locked parcels, complex land trust questions, and water rights in Texas (2014-present). Hired by landowners and developers to plan land-related transactions, including special utilities corridor easements, and to litigate tort claims for negligent damage to land (1979-1989).
- **University Teaching** -- prepared and delivered the following courses at Texas Tech University (2008-2014): (i) cultural landscapes from pre-historic times to the present [a university-wide core curriculum course]; (ii) urban design, including land use law in urban settings; (iii) master planning at site & institutional scales; and (iv) environmental planning basics. Also prepared and delivered a course on construction contract law to TAMU seniors in construction management (1991-1992), and a course in general system theory at the graduate school of social welfare at SUNY at Buffalo (1969-1970).
- **Positive Action for Sustainable Development** -- founded the not-for-profit *Alliance for a Sustainable Lubbock* and organized its first annual awards event to celebrate local achievements in sustainable development (2011-2012);
- **Planning / design consultant; charrette facilitator** – planning/design of enhancements to public landscapes and right-of-way or river corridors, including two FHWA Scenic Road designations and five new bridges in Metro Phoenix and rural Arizona (2002-2008), arterials improvements and a keystone park in the Metroplex (1999-2002), river reclamation in Los Angeles County CA (1997-1998); old missions trail in San Antonio TX (1996); Penn Treaty Park renewal and Delaware River greening in Philadelphia PA (1995). These projects required field investigation and community relations work as well as conceptual design, cost estimating, working with community groups, design development work, preparation or supervision of drafting for construction documents, and presentations to design review panels.

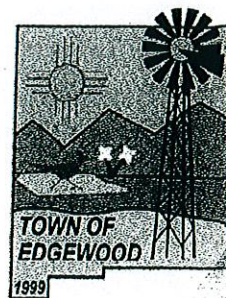


CONTEXT-SENSITIVE ♦ INNOVATIVE ♦ ARTISTIC ♦ ARTICULATE ♦ THOROUGH ♦ PEOPLE-ORIENTED

Town of Edgewood

P.O. Box 3610, Edgewood, NM 87015

505-286-4518 FAX 505-286-4519

**RECEIVED**
6/28/16**Application for Employment****Position Applied For:** PLANNING ADMINISTRATOR

Applications will be accepted only for open positions. Resumes are not accepted in lieu of an application, but may be attached for supplemental information. Submit a separate application for each position. Answer all questions. Applications will not be considered until complete in every respect.

Your application will be kept active for a period of ninety (90) days or until the position is filled, whichever is later.

The Town of Edgewood does not discriminate in employment on the basis of race, age, religion, color, national origin, ancestry, sex, physical or mental disability, medical condition or political affiliation, unless based on a bona fide occupational qualification. No question on this application form is intended to secure information to be used for such discrimination.

This application will be given every consideration, but its receipt by the Town of Edgewood does not imply that the applicant will be employed.

Personal Information

Name SULLIVAN LARRY NEAL
(Last) (First) (Middle)

Address ~~1234~~ ~~5678~~ EDGEWOOD NM 87015
(Number) (Street) (City, State, Zip)

Telephone (Home) ~~(505) 286-1234~~ (Work) () - () - () (Other) () - () - ()

Have you ever used a different name for school or employment?

☐ Yes ☒ No

If so, what name(s)? _____

Have you ever been employed by the Town of Edgewood?

☐ Yes ☒ No

If yes, give date separated. _____

Does the Town of Edgewood employ any relative of yours?

☐ Yes ☒ No

If yes, Name _____

Relationship _____

Can you work legally in the United States?

☒ Yes ☐ No

If hired, documentation showing eligibility for employment and identity will be required.

Do you possess a valid Driver's License?

☒ Yes ☐ No

State NM Class D License # ~~3456789~~

In accordance with the Military Selective Service Act, all male applicants between the ages of eighteen (18) and twenty-six (26) are required to present proof of registration.

Are you between the ages of 18-26?

☐ Yes ☒ No

If yes, have you registered for the Selective Service?

☐ Yes ☐ No

If yes, please provide your Selective Service Number _____

Have you ever been convicted of a misdemeanor or felony? No

If yes, on a separate sheet of paper, please give date(s) and place(s), the specific charge(s), and fully explain the situation. A conviction will not necessarily disqualify applicant from employment.

(only traffic offenses)

Are you applying for: ☒ Full Time, ☒ Part Time, ☐ Temporary, ☐ Seasonal

Are you available to work: Weekends, ☒ Variable
Date available: NOW, Hours/days not available: 9:00 PM TO 8:00 AM

Military Service

Date Entered	Date Discharged	Branch	Final Rank	Military Occupational Specialty
--------------	-----------------	--------	------------	---------------------------------

NOT

Was civilian employee of U.S. Dept. of Navy, 1968

Education/Training

School Attended:	City/State:	Circle Level Completed:	Degree Obtained:
RANGER HIGH SCHOOL	RANGER TX		diploma, 1963
High School		9 - 10 - 11 - <u>(12)</u> - GED	
BAYLOR UNIVERSITY	WACO, TX		A.B. (polysci) 1967
College		F - S - Jr - <u>(Sr)</u>	
GEO. WASHINGTON U.	WASHINGTON DC	Public Administration 30 hrs.	none
Graduate School		Graduate Major and Hours	
UNIVERSITY OF TEXAS SCHOOL OF LAW, AUSTIN TX		LAW 89 hrs.	J.D., 1977
Business School LAW SCHOOL		Courses Taken [MASTER'S DEGREE]	
TEXAS A&M UNIVERSITY	COLLEGE STATION TX	LANDSCAPE ARCHITECTURE	M.L.A. 1994
Vocational School SCHOOL OF ARCHITECTURE		Courses Taken	
SUNY@Buffalo	Buffalo NY	Policy Science (62 hrs)	no degree (1968 - 1971)

Licenses, Special Certificates or Skills

Indicate any foreign languages you can speak, read and/or write.

Speak SPANISH (poorly), Read some, Write with difficulty

Typing Speed 30 wpm Shorthand Speed — 0 — Do you operate a 10-key adding machine ☒ Yes ☐ No
☒ Sight ☒ Touch

Office Machines ten key typewriter, MAC computer, PC computer, iPhone, digitizer, scanners
Software Programs WORD, EXCEL, POWERPOINT, ADOBE Acrobat, Illustrator, Photoshop, In-Design, AutoCAD, Google Earth
Heavy Equipment or Other Machinery lawn mower SketchUp, Internet browsers and search engines

CPR ☐ First Aid ☐ EMT-B ☐ Other ☒

member: (1) State Bar of Texas; (2) American Assn of Professional Landmen; (3) State Bar Cade
certificates (1) Texas Bar #19487500, (2) mediator in New Mexico and Texas

Please indicate any other information you would like us to consider.

My spelling is atrocious, but I write, draw and count very well.
I hope to discuss the terms of a severance package, in light of previous
experiences suffered by planners at Edgewood, and I may
need some flexibility with comp time or time off during the first
60-90 days. My maturity is an advantage to me in
this job.

List below your complete employment record starting with your present or last employer. Include any unemployed or self-employed periods, showing dates and Locations. Please use a "Supplemental History" sheet, after filling this page and the next, for longer employment history.

If you supervised employees, please indicate number and give dates.

If you supervised employees, please indicate number and give dates.

If you supervised employees, please indicate number and give dates.

Reasons for leaving: problems with work visa (caused by university admin) required return to USA

Company Name CORRAL DESIGN GROUP	Type of Business DESIGN - BUILD COMPANY	From (Mo/Yr) To (Mo/Yr) Sept. 2003 Jan 2008
Address 4632 S. 36th STREET	Phone (602) 222-9822	Your Job Title Designer
City/State/Zip Code PHOENIX AZ 85040	Starting Monthly Pay 4900 + bonuses	Last Monthly Pay 5200 + bonuses
Supervisor's Name Ed Corral, owner [ref: carlos corral]	<input checked="" type="checkbox"/> Full Time ++ <input type="checkbox"/> Part Time	Hours Per Week 40 - 60

If you supervised employees, please indicate number and give dates.

1 draftsman, periodically from 2004 - 2006; then regularly from 2006 - 2007

Duties:

roadway assessment, reports & stories for A DOT; community participation in scenic roadway planning; bridge design aesthetics for numerous bridges, design charrettes; fence design; sound wall aesthetics; several entrances, and wayfinding design.

Reasons for leaving:

physical and mental fatigue, and relationship problems at home. [portfolio available]
SEE SUPPLEMENT FOR MORE

Professional References (No Relatives)

Name	Address	Phone
Michael Murphy	2101 E. 14th Ave	(602) 222-9822
Kirk Coats (client)	4401 N. 1st Ave	(602) 222-9822
Carlos Corral	4632 S. 36th Street	(602) 222-9822

Certification (Please read and initial each point)

- In the event of my employment with the Town of Edgewood, I will comply with all rules and regulations set forth in the Town's Policy Manual or other communications distributed to employees. I understand that such employment may be conditional upon such record checks, references, and tests as are appropriate to the specific job for which I am applying. This shall include a drug screen by a physician selected by the Town of Edgewood to which to which I hereby consent. *[initials]*
- I authorize the Town of Edgewood to contact any individuals or organizations the Town deems suitable to make inquiry regarding my personal character, work habits, work performance, credit or my knowledge, ability and skill to perform the duties of the position for which I have applied. *[initials]* **reasonable and appropriate**
- I hereby hold harmless and release the Town of Edgewood, and any persons or organizations contacted by the Town of Edgewood, from all liability of any kind, regarding their assessment of my character, work habits, performance, training, knowledge, skill or ability to perform the duties of the position for which I have applied. *[initials]*
- Subject to the terms of a severance agreement mutually agreeable, 6-27-2014**
I understand that acceptance of an offer of employment does not create a contractual obligation upon the Town of Edgewood to continue to employ me in the future. *[initials]* **material**
- If I am employed, I understand that any false, misleading or omitted information on my application or interview(s) may result in disciplinary action up to and including possible termination of employment. *[initials]* **will disclose in private doc late**

[Signature]
Signature of Applicant

June 27, 2016
Date

[Redacted]
Social Security No.

[Redacted]
Date of Birth

***employment history data is often unavailable after a few years have passed. I have made estimates where necessary, in good faith.**

SUPPLEMENTAL HISTORY [page 1]

Employer Name (self-employed) Type of Business design consultant/illustrator From (Mo/Yr) to (Mo/Yr) Oct. 2001 to Aug. 2003
 Address various Phone DNR Job Title
 City/State/Zip Code phoenix/scottsdale Starting Monthly Pay varied by job Last Monthly Pay varied by job
 Supervisor's Name none ☒ Full Time Hours per Week 20-60
 Part Time
 If you supervised employees, indicate number and give dates:
 - 0 -

Duties design presentation graphics, "big box" site assessment, design development work & graphics for same; subdivision plan graphics
 Reasons for leaving:
~~Intercepted by a large firm that was looking for a designer to begin~~

Employer Name Huitt-Zollars Engineering transportation engineering From (Mo/Yr) to (Mo/Yr) May 2001 to Sept 2001
 Address 50 W. 7th St. #300 Phone (817) 335-3000 Job Title Designer
 City/State/Zip Code Ft. Worth TX 76102 Starting Monthly Pay \$4000/mo. Last Monthly Pay \$4000/mo.
 Supervisor's Name Bill Nicholson** ☒ Full Time Hours per Week 40
 Part Time
 If you supervised employees, indicate number and give dates:

1 draftsman, about 20% of the time
 Duties redesigned redevelopment plan for historic corridor; presentation graphics; landscape design for TCK gym; design guidelines draft
 Reasons for leaving:
~~Company was "reorganized" and I was laid off after 10 months~~
~~Company was "reorganized" and I was laid off after 10 months~~

Employer Name Carter: Burgers [absorbed in a big merger] Type of Business AEC From (Mo/Yr) to (Mo/Yr) Aug 2000 / May 2001
 Address 777 Main Phone DNR Job Title (entry designer)
 City/State/Zip Code Ft. Worth Starting Monthly Pay \$3200/mo. Last Monthly Pay \$3200/mo.
 Supervisor's Name Larry O'Flinn*** ☒ Full Time Hours per Week 40
 Part Time
 If you supervised employees, indicate number and give dates:

some support from draftsmen from time to time
 Duties layout plans for athletic facilities; institutional landscape design; several subdivision entrance designs; presentation graphics & street furniture designs for Vagueros
 Reasons for leaving: ~~Resigned to accept job paying \$60k/mo.~~ subdivision & Bill Gates, Multit-Packer.
 ** available to email: ~~larry@carterburgers.com~~
 *** ~~larry@carterburgers.com~~

SUPPLEMENTAL HISTORY [page 2]

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
NJB, Inc.	design consultants	Sept 1999 / June 2000
Address	Phone	Job Title
12770 Coit Rd. #210	300 DNR	(designer)
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Dallas TX 75251	\$3000/mo.	\$3000/mo.
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
Karl Von Bieberstein		40 - 50

If you supervised employees, indicate number and give dates:

— 0 —

Duties
drafting and corridor design (landscape improvements);
designed new idea for public park & brokered agreement with
exhibitors.

Reasons for leaving:
~~Design project completed~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
[now TCLA, Inc.] TOTAL CONCEPT LANDSCAPE ARCHITECTURE	Design + Planning	May '99 / Aug '99
Address	Phone	Job Title
DNR	(661) 702 1011	INTERN
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Valencia CA	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
Joe Veronin		40

If you supervised employees, indicate number and give dates:

— 6 —

Duties
ROW
roadway and easement planting assessment; design graphics for
private clients

Reasons for leaving:
~~Project completed~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
Mountains Recreation Conservation Authority - L.A. River Reclamation		Nov '98 to April '99
Address	Phone	Job Title
570 West Ave 26 #100	(323) 221 - 9944	Research Associate
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Los Angeles CA	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
Cynthia D'Angelo		40

If you supervised employees, indicate number and give dates:

— 0 —

Duties
field assessment & reports w/ recommendations for riverside properties
proposed for acquisition; title searches; trail development cost estimate

Reasons for leaving:
~~Position not available~~
~~Could not afford to continue~~

SUPPLEMENTAL HISTORY [page 3]

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
<u>Bender, Wells, Clark</u>	<u>Design + Planning</u>	<u>Spring/Summer '88</u>
Address	Phone	Job Title
<u>830 N. Alamo St.</u>	<u>(210) 692-9221</u>	<u>intern?</u>
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
<u>San Antonio TX 78215</u>	<u>DNR</u>	<u>DNR</u>
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
<u>Larry Clark</u>	<input type="checkbox"/> Part Time	<u>40</u>

If you supervised employees, indicate number and give dates:
0

Duties
field documentation of design opportunities and constraints for multi-modal corridor development along San Antonio River (Trinity)

Reasons for leaving:
Discharged by administrative action

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
<u>John Rahenkamp Consultants</u>	<u>Planning & Design</u>	<u>June 97 / Sept 97 [?]</u>
Address	Phone	Job Title
<u>Delaware Ave.</u>		<u>Designer/Planner</u>
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
<u>Philadelphia, PA</u>	<u>DNR</u>	<u>DNR</u>
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
<u>John Rahenkamp</u>	<input type="checkbox"/> Part Time	<u>40</u>

If you supervised employees, indicate number and give dates:
0

Duties
design for site redevelopment; collections of bad debt owed the company

Reasons for leaving:
Discharged by administrative action 3 months after hired, returned to Texas

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
<u>(self-employed)</u>	<u>gulf coast beach lodge</u>	<u>May '95 / Aug '96</u>
Address	Phone	Job Title
<u>beach</u>	<u>DNR</u>	<u>manager/partner</u>
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
<u>Port Aransas TX</u>	<u>varied</u>	<u>varied</u>
Supervisor's Name	<input checked="" type="checkbox"/> Full Time +	Hours per Week
<u>none</u>	<input type="checkbox"/> Part Time	<u>40-60</u>

If you supervised employees, indicate number and give dates:
2 employees - maid and bartender

Duties
manage business side of hotel/restaurant/bar

Reasons for leaving:
Discharged by administrative action

SUPPLEMENTAL HISTORY [page 4]

Employer Name <u>(self-employed)</u>	Type of Business <u>legal services + planning</u>	From (Mo/Yr) to (MO/Yr) <u>Sept. 1990 - May 1994</u>
Address <u>Ball St. Apts</u>	Phone <u>DNR</u>	Job Title <u>Attorney</u>
City/State/Zip Code <u>College Station</u>	Starting Monthly Pay <u>varied</u>	Last Monthly Pay <u>varied</u>
Supervisor's Name <u>none</u>	<input type="checkbox"/> Full Time <input checked="" type="checkbox"/> Part Time	Hours per Week <u>2-10</u>

If you supervised employees, indicate number and give dates:

0

Duties

construction law, contracts, development law, wills & estates

Reasons for leaving:

~~job was completed, opportunity in Post-Transman~~

Employer Name <u>Texas A & M University</u>	Type of Business <u>university</u>	From (Mo/Yr) to (MO/Yr) <u>Sept. '92 / May '93</u>
Address <u>School of Architecture</u>	Phone <u>DNR</u>	Job Title <u>Instructor</u>
City/State/Zip Code <u>College Station TX</u>	Starting Monthly Pay <u>DNR</u>	Last Monthly Pay <u>DNR</u>
Supervisor's Name <u>DNR</u>	<input type="checkbox"/> Full Time <input checked="" type="checkbox"/> Part Time	Hours per Week <u>6</u>

If you supervised employees, indicate number and give dates:

0

Duties

prepared and delivered course in contract law to upper level students in construction management department

Reasons for leaving:

~~position was eliminated~~

Employer Name <u>Tom Green County Tax Appraisal District / tax appraisal agency</u>	Type of Business	From (Mo/Yr) to (MO/Yr) <u>Aug '89 to Aug '90</u>
Address <u>Beauregard Ave.</u>	Phone	Job Title <u>Reservoir Assistant</u>
City/State/Zip Code <u>San Angelo TX</u>	Starting Monthly Pay <u>DNR</u>	Last Monthly Pay <u>DNR</u>
Supervisor's Name <u>Elvin Field, Chief Appraiser</u>	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week <u>40</u>

If you supervised employees, indicate number and give dates:

1 clerk, about 10-15 hours per week for the year

Duties

Exempt property review to determine actual status/status of property and restore to tax production if appropriate. (80% added)

Reasons for leaving:

~~position was eliminated~~

SUPPLEMENTAL HISTORY [page 5]

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
City of San Angelo	City Planning Department	Feb '89 to Aug. '89
Address 72	Phone	Job Title
City Hall - W. College Ave.	(325) 657-4221	Planning Assistant
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
San Angelo TX 76903	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
Gary Dumas	<input type="checkbox"/> Part Time	40
If you supervised employees, indicate number and give dates:		
— 0 —		

Duties
collected & organized data for annexation; review site plans for planning issues; reviewed requests for street closures; prepared presentations

Reasons for leaving:
~~Reasons for leaving: [unclear]~~ for G. Dumas to show city council.

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
(self-employed)	attorney	Jan '85 to Jan '88
Address	Phone	Job Title
Bandera Road	DNR	attorney
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
San Antonio TX	DNR (varied)	DNR (varied)
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
Self	<input type="checkbox"/> Part Time	40+
If you supervised employees, indicate number and give dates:		

1. clerk-typist for 18 months in '86 & '87

Duties
all legal work for Gerald Mann, who was a major melon grower and owner of PDQ Concrete company (Construction Law)

Reasons for leaving:
~~Reasons for leaving: [unclear]~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
TX 155th Judicial District	district atty. prosecutor	June '83 to Jan '84
Address	Phone	Job Title
Main St. Courthouse	DNR	Assistant DA
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Bellville, Texas 77418	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
Charlie Houston (deceased)	<input type="checkbox"/> Part Time	40-45
If you supervised employees, indicate number and give dates:		

assigned a criminal investigator as needed, per case

Duties
prep cases for non-capital crimes; grand jury presentations in Fayette County; docket management in Fayette and Austin County District Court; appointed cases in family court (custody.)

Reasons for leaving:
~~Reasons for leaving: [unclear]~~

SUPPLEMENTAL HISTORY [page 6]

Employer Name <i>(self-employed (solo))</i>	Type of Business <i>attorney</i>	From (Mo/Yr) to (MO/Yr) <i>Jan '80 to May '83</i>
Address	Phone <i>DNR</i>	Job Title <i>attorney</i>
City/State/Zip Code <i>San Antonio, New Houston</i>	Starting Monthly Pay <i>DNR</i>	Last Monthly Pay <i>DNR</i>
Supervisor's Name <i>self</i>	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week <i>40-50</i>

If you supervised employees, indicate number and give dates:

Duties 1 clerk typist, for the whole time

Duties: practiced construction, real estate and family law, with some criminal defense work too.

Reasons for leaving:

~~Signature of [illegible]~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
Law Office of C. David Evans	small law firm	Jan '78 to Dec. '79
Address	Phone	Job Title
Tower Life Building	DNR	Associate
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
San Antonio TX	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
C. David Evans (deceased)		40-50

If you supervised employees, indicate number and give dates:

1 PT Secretary during last 6 months

Duties
criminal law practice, with some family law, construction
law and business torts

Reasons for leaving:

~~Handwritten signature~~
Handwritten signature

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
Austin Travis County Health Dept.	Local public health	May '73 to May '76
Address	Phone	Job Title
Sabine St.		(1) health planner (2) deputy director (3) acting director
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Austin, Texas	\$1600/mo. (?)	\$2400/mo. (?)
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
Tim Miller, Asst. City Manager and John Seams, M.D.		40+

If you supervised employees, indicate number and give dates:

285 professional, clerical and maintenance workers in '75 & '76; 30 clerks in '74 & '75

Duties: Started as health facilities planner, promoted to deputy director for planning, budgeting and contract admin, and then selected as Acting Director for 15 months.

Reasons for leaving: 15 months

Reasons for leaving:

~~Handwritten signature~~
Handwritten signature

SUPPLEMENTAL HISTORY [page 7]

Employer Name	Type of Business	From (Mo/Yr) to (Mo/Yr)
Massachusetts Institute of Technology University		Sept '71 / Aug. '72
Address	Phone	Job Title
	DNR	(1) Assoc Project Manager (2) Field Director HAS
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Cambridge MA	DNA	DNA
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
(1) Francis Venner, Ph.D. (2) Robert Hollister, Ph.D.		(1) 30 (2) 40
If you supervised employees, indicate number and give dates:		
6 grad students in field work; 2 clerk researchers		
Duties		
(1) conducted evaluation of manpower retraining program for engineers; (2) managed field placements and supervising community health planning students in advocacy program		
Reasons for leaving:		
Reassigned to another position		

Employer Name	Type of Business	From (Mo/Yr) to (Mo/Yr)
OST (Organization for Social and Technical Innovation)	Social action agency	June '70 to Aug. '71
Address	Phone	Job Title
(now defunct)	None	Assoc. project manager
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Cambridge Mass	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Hours per Week
Donald Schon & Dan Fox		40
If you supervised employees, indicate number and give dates:		
-0-		
Duties		
asst. project mgr for social action research in 10 cities with innovative health projects, field research, reports and case studies		
Reasons for leaving:		
Reassigned to another position		

Employer Name	Type of Business	From (Mo/Yr) to (Mo/Yr)
Grad School of Social Welfare	university graduate school	Sept. 68 to Dec. 68
Address	Phone	Job Title
old main SUNY campus	DNR	Special Instructor
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Buffalo NY	DNR	DNR
Supervisor's Name	<input type="checkbox"/> Full Time <input checked="" type="checkbox"/> Part Time	Hours per Week
Franklin Zweig Ph.D.		10-12
If you supervised employees, indicate number and give dates:		
-0-		
Duties		
prepared and delivered a course on "applications of general systems theory" to social work grad students		
Reasons for leaving:		
Reassigned to another position		

SUPPLEMENTAL HISTORY [page 8]

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
Office of Institutional Research	major university	Sept '68 to May '69
Address	Phone	Job Title
51N4@Buffalo main admin	DNR	Research Assistant
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Buffalo NY	DNR	DNR
Supervisor's Name	<input type="checkbox"/> Full Time	Hours per Week
Martin Meyerson, Ph.D.	<input checked="" type="checkbox"/> Part Time	15
If you supervised employees, indicate number and give dates:		
0 -		

Duties
 Listened to student views, reported and discussed same with Meyerson (university president)

Reasons for leaving:

~~Interacted with Meyerson in a professional manner~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
Department of the Navy	public defense agency	May '68 to Aug. '68
Address	Phone	Job Title
Navy Yard	DNR	Management Analyst
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Washington D.C.	DNR	DNR
Supervisor's Name	<input checked="" type="checkbox"/> Full Time	Hours per Week
DNR	<input type="checkbox"/> Part Time	40
If you supervised employees, indicate number and give dates:		
0 -		

Duties
 Learned PERT and applied it for planning our project, wrote complex computer program for analysis of manpower data to give to congress & Rpt. McNamara

Reasons for leaving:

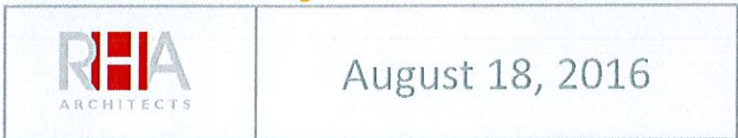
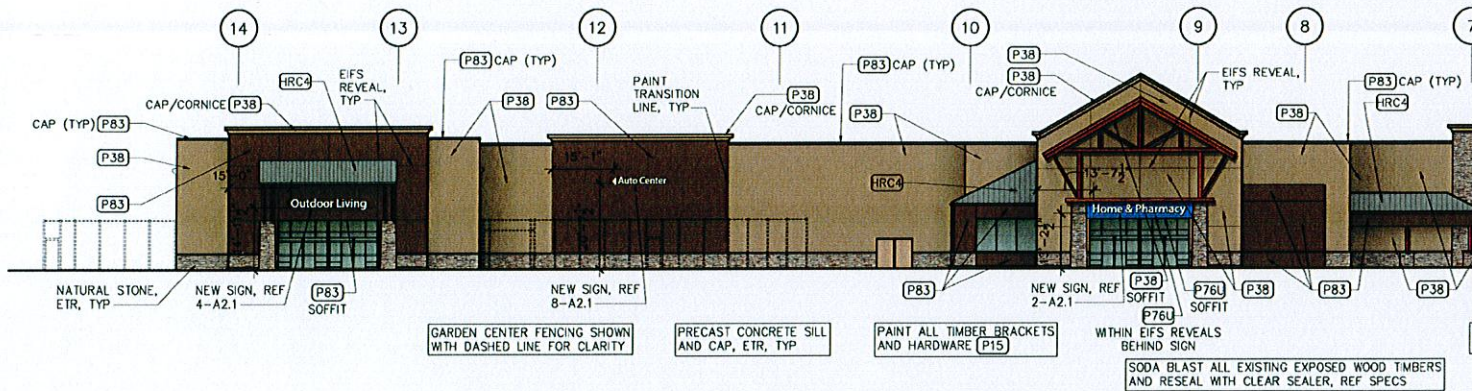
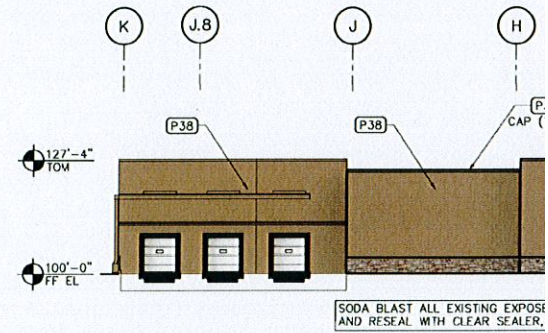
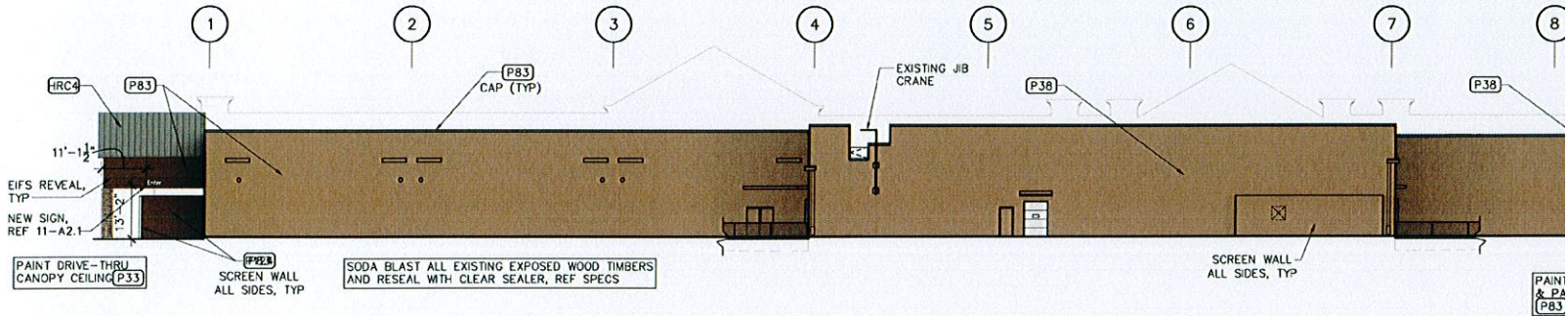
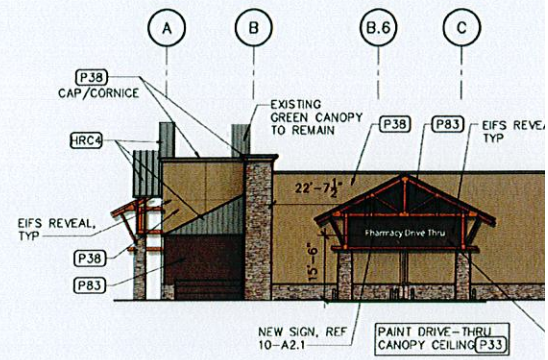
~~Project completed~~

Employer Name	Type of Business	From (Mo/Yr) to (MO/Yr)
House of Representatives	Congress	Sept '67 to May '68
Address	Phone	Job Title
Nurse Office Bldg.	DNR	(Student Clerk)
City/State/Zip Code	Starting Monthly Pay	Last Monthly Pay
Washington D.C.	DNR	DNR
Supervisor's Name	<input type="checkbox"/> Full Time	Hours per Week
Hon. W.R. Page, MC	<input checked="" type="checkbox"/> Part Time	20
If you supervised employees, indicate number and give dates:		
0 -		

Duties
 Helped w/ filing, correspondence, and newsletters for constituents in Texas district

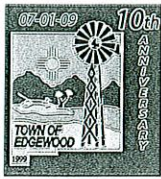
Reasons for leaving:

~~Project completed~~



August 18, 2016

Edgewood, NM #4201



Edgewood Police Department
P.O. Box 3610
Edgewood, NM 87015
ph. 505.281.5717
fax. 505.281.3869



Ron Crow
Chief of Police

To: Mayor and Council

From: Chief Ron Crow

A handwritten signature of Ron Crow, consisting of a stylized "R" and "C" followed by the name "Crow".

Subject: July 2016 Monthly Report

I have attached the July 2016 Monthly report for your review. During the month of July the Police Dept. had 512 Dispatch Activities of which 191 were from SF Reginal Dispatch and 321 Self-Initiated, 120 Traffic Stops, issued 70 Traffic Citations, took 34 Offense Reports, 12 Crash Reports, and made 12 arrests.

The Animal Control Division had 18 Dispatch Activities of which 11 were from the SF Reginal Dispatch and 7 Self-Initiated. They took in 16 animals, adopted 5 and transferred 2 to other agencies and had 4 reclaimed. Volunteers donated 66 hours during the month.

Update for Councilman Ring: Neighbor Hood Watch, and pole cameras

Town of Edgewood

Animal Control Department

Council Report for July 2016

Animals cared for in July

<u>Animals from June</u>	<u>12</u>
<u>Owner Surrendered</u>	<u>6</u>
<u>Stray dog (s)</u>	<u>8</u>
<u>Wildlife</u>	<u>2</u>
<u>Stray cats(s)</u>	<u>4</u>
<u>Euthanized</u>	<u>0</u>
<u>Foster care</u>	<u>5</u>
<u>Monthly Holding End</u>	<u>14</u>

Animal Dispositions

<u>Reclaimed</u>	<u>4</u>
<u>Adopted</u>	<u>5</u>
<u>Transferred</u>	<u>2</u>
<u>Protective Custody</u>	<u>0</u>
<u>RTW</u>	<u>0</u>
<u>DOA</u>	<u>3</u>

<u>Canine Adoption</u>	<u>3=\$225.00</u>
<u>Feline Adoption</u>	<u>3=\$125.00</u>
<u>Animal Reclaim(s)</u>	<u>4=\$90.00</u>
<u>License Fees</u>	<u>\$82.00</u>
<u>Surrender Fees</u>	<u>2=\$50.00</u>
<u>Microchip Fees</u>	<u>2=\$40.00</u>
<u>Total</u>	<u>\$612.00</u>

Licenses Purchased in July

<u>1 Yr Sterile</u>	<u>2 @ \$3.00=\$6.00</u>
<u>3 Yr Sterile</u>	<u>7@ \$8.00=\$56.00</u>
<u>1 Yr Non-Sterile</u>	<u>1@\$20.00=\$20.00</u>
<u>License Total</u>	<u>\$82.00</u>

Volunteer hours: 66 hours total

Cleaning	17.5 hours
Admin	6.5 hours
Walking	21 hours
Socializing	17.5 hours
Grooming	3.5 hours

EDGEWOOD POLICE DEPARTMENT

18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Calls For Service By Time of Day / Day of Week

07/01/2016 to 07/31/2016

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	0	0	0	0	0	0	0	0
0100 - 0159 Hrs	0	0	0	0	0	0	0	0
0200 - 0259 Hrs	0	0	0	0	0	0	0	0
0300 - 0359 Hrs	0	0	0	0	0	0	0	0
0400 - 0459 Hrs	0	0	0	0	0	0	0	0
0500 - 0559 Hrs	0	0	0	0	0	0	0	0
0600 - 0659 Hrs	0	0	0	0	0	0	0	0
0700 - 0759 Hrs	0	0	0	0	0	0	0	0
0800 - 0859 Hrs	0	0	0	0	0	0	0	0
0900 - 0959 Hrs	0	0	0	0	0	0	0	0
1000 - 1059 Hrs	0	0	0	0	0	0	0	0
1100 - 1159 Hrs	0	0	0	0	0	0	0	0
1200 - 1259 Hrs	0	0	0	0	0	0	0	0
1300 - 1359 Hrs	0	0	0	0	0	0	0	0
1400 - 1459 Hrs	0	0	0	0	0	0	0	0
1500 - 1559 Hrs	0	0	0	0	0	0	0	0
1600 - 1659 Hrs	0	0	0	0	0	0	0	0
1700 - 1759 Hrs	0	0	0	0	0	0	0	0
1800 - 1859 Hrs	0	0	0	0	0	0	0	0
1900 - 1959 Hrs	0	0	0	0	0	0	0	0
2000 - 2059 Hrs	0	0	0	0	0	0	0	0
2100 - 2159 Hrs	0	0	0	0	0	0	0	0
2200 - 2259 Hrs	0	0	0	0	0	0	0	0
2300 - 2359 Hrs	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

EDGEWOOD POLICE DEPARTMENT # 18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Incidents by Date Range

07/01/2016 to 07/31/2016

Incident #	Other #	Event #	Offense	Date	Time	Officer	Agency
16-000187			WARRANT-Probation	07/02/2016	15:30	JH407	EPD
16-000188			30-3A-2	07/03/2016	16:00	JH407	EPD
16-000190			30-16-20	07/04/2016	19:00	JH407	EPD
16-000191			30-16D-1	07/05/2016	15:45	CCR	EPD
16-000192			30-14-1	07/07/2016	23:04	JH407	EPD
16-000193			POLICE INFO	07/08/2016	15:30	AW6	EPD
16-000194			WARRANT-District	07/08/2016	19:56	DL5	EPD
16-000195			30-9-11	07/09/2016	04:57	AW6	EPD
16-000196			30-22-1	07/12/2016	19:00	JH407	EPD
16-000197			30-16-6	07/12/2016	16:00	CG8	EPD
16-000198			30-16-20	07/13/2016	14:10	CCR	EPD
16-000199			30-3-1	07/14/2016	12:06	AW6	EPD
16-000200			66-8-102	07/15/2016	18:00	DL5	EPD
16-000201			WARRANT-Probation	07/16/2016	05:45	AW6	EPD
16-000202			MISSING PERSON	07/16/2016	11:00	AW6	EPD
16-000203			30-16-1	07/16/2016	12:26	AW6	EPD
16-000204			POLICE INFO	07/16/2016	18:15	SU409	EPD
16-000205			30-16-20	07/18/2016	11:30	CCR	EPD
16-000206			66-5-39	07/18/2016	13:35	CCR	EPD
16-000207			30-9-11	07/20/2016	08:00	CCR	EPD
16-000208			30-15-1	07/21/2016	07:40	AW6	EPD
16-000209			POLICE INFO	07/22/2016	02:58	DL5	EPD
16-000210			POLICE INFO	07/22/2016	09:44	AW6	EPD
16-000211			30-15-1	07/22/2016	15:07	AW6	EPD
16-000212			WARRANT-Magistrate	07/22/2016	18:03	DL5	EPD
16-000213			POLICE INFO	07/23/2016	11:40	AW6	EPD
16-000214			POLICE INFO	07/22/2016	19:51	SU409	EPD
16-000216			30-15-1	07/24/2016	11:31	AW6	EPD

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 2
Agency : EPD

Incidents by Date Range

07/01/2016 to 07/31/2016

Incident #	Other #	Event #	Offense	Date	Time	Officer	Agency
16-000217			30-16-33	07/25/2016	00:30	DL5	EPD
16-000218			30-16-1	07/25/2016	07:50	CCR	EPD
16-000219			30-6-1	07/25/2016	23:00	JH407	EPD
16-000220			30-16-3	07/26/2016	16:00	CG8	EPD
16-000221			66-8-102	07/28/2016	01:00	JH407	EPD
16-000222			ASST	07/29/2016	10:00	AW6	EPD
16-000223			ASST	07/29/2016	10:00	AW6	EPD
16-000224			ASST	07/29/2016	10:12	AW6	EPD
16-000225			POLICE INFO	07/29/2016	11:05	AW6	EPD
16-000226			MISSING PERSON	07/31/2016	02:03	DL5	EPD
16-000227			30-16-20	07/30/2016	21:15	DL5	EPD

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

08/19/2016

Page :

1

P.O. BOX 3610

EDGEWOOD, NM 87015

Arrest & Booking by Date

07/01/2016 to 07/31/2016

Date	Name	DOB	Charge	Type / Level		Officer
07/02/2016	GARCIA, FRANSISCO	10/04/1970	WARRANT-Probation	Warrant	Unk	JH407
07/03/2016	PEARSON, MARK A	06/14/1957	30-3A-2		Misd.	JH407
07/03/2016	PEARSON, MARK A	06/14/1957	<empty>	On View	Misd.	JH407
07/04/2016	MCCARTHY, JAYDEN	02/19/2000	30-16-20	On View	Misd.	JH407
07/07/2016	HARDEN, TONIKAE	11/17/1993	30-14-1	On View	Misd.	JH407
07/07/2016	HARDEN, TONIKAE	11/17/1993	30-16-20	Citati...	Misd.	JH407
07/07/2016	HARDEN, TONIKAE	11/17/1993	30-22-1	On View	Misd.	JH407
07/08/2016	SILVIA, DENNIS L. JR	01/23/1979	WARRANT-District	Warrant	Felony	DL5
07/09/2016	LYON, KYLE	03/26/1998	30-9-11		Felony	AW6
07/15/2016	LUNDBORG, HOLLY ANNE	02/26/1957	66-8-102	On View	Misd.	DL5
07/16/2016	VALENZUELA, JACOB	08/15/1983	WARRANT-Probation	Hold	Felony	AW6
07/18/2016	GONZALES, EMILIO N	11/06/1974	66-5-39		Misd.	CCR
07/22/2016	SAENZ, MARCO A	06/27/1957	WARRANT-...	Warrant	Misd.	DL5
07/28/2016	SHEETS, ALAN	11/15/1962	66-8-102	On View	Misd.	JH407
07/28/2016	SHEETS, ALAN	11/15/1962	66-8-113	On View	Misd.	JH407
07/28/2016	SHEETS, ALAN	11/15/1962	66-5-205	Citati...	Misd.	JH407
07/30/2016	PADILLA, RAQUEL SOLEDAD	08/02/1990	30-16-20	Citati...	Misd.	DL5

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Incident Primary Offense Totals By Beat

07/01/2016 to 07/31/2016

Beat: 01 Beat #1

Offense	Total Incidents
30-3-1 ASSAULT	1
30-6-1 ABANDONMENT OR ABUSE OF A CHILD	1
30-9-11 CRIMINAL SEXUAL PENETRATION	1
66-8-102 DRIVING UNDER THE INFLUENCE (D.W.I.)	1
ASST Assist Other Agency	3
POLICE INFO POLICE INFO	1
WARRANT-District Warrant District Court	1

Beat: 02 Beat #2

Offense	Total Incidents
30-14-1 CRIMINAL TRESPASS	1
30-15-1 CRIMINAL DAMAGE TO PROPERTY	1
30-16-1 LARCENY	1
30-16-20 SHOPLIFTING	4
30-16-3 BURGLARY	1
30-16D-1 Unlawful taking of a vehicle or motor...	1
30-22-1 RESISTING, EVADING, OR OBSTRUCTING AN...	1
30-3A-2 HARASSMENT	1
30-9-11 CRIMINAL SEXUAL PENETRATION	1
66-5-39 DRIVING ON SUSPENDED OR REVOKED	1
66-8-102 DRIVING UNDER THE INFLUENCE (D.W.I.)	1
MISSING PERSON MISSING PERSON	2
POLICE INFO POLICE INFO	5
WARRANT-Magistrate Warrant Magistrate Court	1
WARRANT-Probation Warrant Probation and Parole	1

Beat: 03 Beat #3

Offense	Total Incidents
30-15-1 CRIMINAL DAMAGE TO PROPERTY	1
30-16-1 LARCENY	1
30-16-6 FRAUD	1
POLICE INFO POLICE INFO	1

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 2
Agency : EPD

Incident Primary Offense Totals By Beat

07/01/2016 to 07/31/2016

Beat: 04 Beat #4

Offense	Total Incidents
30-15-1 CRIMINAL DAMAGE TO PROPERTY	1
30-16-33 FRAUDULENT USE OF A CREDIT CARD	1
WARRANT-Probation Warrant Probation and Parole	1

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Total Incidents By Beat

07/01/2016 to 07/31/2016

Beat	Total Incidents
01	9
02	23
03	4
04	3

EDGEWOOD POLICE DEPARTMENT

18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

Beat 01

Date	Location	Call Type	Disposition
07/01/2016	28 SALIDA DEL SOL	ANIMAL Animal Complaint	RPT Report Taken
07/02/2016	16 BLUE MULE DR	ARL Animal Running at Large	RPT Report Taken
07/02/2016	EDGEWOOD	DIST Disturbance	NPS No Police Action
07/02/2016	13 MORGAN	MISC Miscellaneous	NPS No Police Action
07/03/2016	TOWN OF EDGEWOOD	MISC Miscellaneous	UTL Unable to Locate
07/06/2016	EDGEWOOD SMITHS	LOST/F... Animal Lost or Found	RPT Report Taken
07/06/2016	28 SALIDA DEL SOL	ANIMAL Animal Complaint	RPT Report Taken
07/07/2016	I-40 EB MM 184	CORD Careless or Reckless Driver	UTL Unable to Locate
07/08/2016	HIGHWAY 333/BARTON	CORD Careless or Reckless Driver	NPS No Police Action
07/08/2016	NM 344 / I-40	SUSPV Suspicious Vehicle	ARR Subject Arrested
07/10/2016	TRACTOR SUPPLY	SUSPP Suspicious Person	NPS No Police Action
07/11/2016	MORPER OFF OF PALOMINO ROAD	MISC Miscellaneous	UTL Unable to Locate
07/11/2016	RT 66 EAST OF JOHN ROAD	ACCHR Accident Hit and Run	NPS No Police Action
07/13/2016	MM 184, I 40, E/B	CORD Careless or Reckless Driver	UTL Unable to Locate
07/14/2016	INTERSTATE 40 MILE MARKER 186	CORD Careless or Reckless Driver	GOA Gone on Arrival
07/14/2016	INTERSTATE 40 MM 186 WESTBOUND	CORD Careless or Reckless Driver	UTL Unable to Locate
07/14/2016	31 APPALOOSA	SUSPP Suspicious Person	NPS No Police Action
07/15/2016	INTERSTATE 40 MM 186	ACCINJ Accident with Injuries	RPT Report Taken
07/15/2016	I-40 WB MM 186	ACCPD Accident Property Damage	ARR Subject Arrested
07/15/2016	I-40 WEST BOUND ON RAMP	LOST/F... Animal Lost or Found	RPT Report Taken
07/15/2016	16 BLUE MULE DR	ARL Animal Running at Large	RPT Report Taken
07/16/2016	HWY 333 AND BARTON	ASSAULT Assault	UTL Unable to Locate
07/16/2016	170 I40	CORD Careless or Reckless Driver	UTL Unable to Locate
07/16/2016	66 RV PARK	MISC Miscellaneous	NPS No Police Action
07/17/2016	I-40 EB MM 189	CORD Careless or Reckless Driver	UTL Unable to Locate
07/17/2016	HILLSIDE DR	ASSFCS Assist Santa Fe County	ASSF... Assist Santa Fe...
07/18/2016	72 DINKLE WEST	ASSBC... Assist Bernalillo County	ASS... Assist Bernalillo...
07/19/2016	19 SOUTHWOOD DR	LOST/F... Animal Lost or Found	RPT Report Taken
07/19/2016	CAMINO CERRITOS	ARL Animal Running at Large	RPT Report Taken
07/19/2016	1882 RT 66	ANIMAL Animal Complaint	RPT Report Taken
07/20/2016	I 40 MM 187, W/B	ANIMAL Animal Complaint	ASS... ASSIST OTHER...
07/20/2016	WALGREENS	ANIMAL Animal Complaint	RPT Report Taken
07/21/2016	TOWN HALL	CKWEL Check Welfare	NPS No Police Action
07/21/2016	186 I40	CKWEL Check Welfare	NPS No Police Action
07/21/2016	2 MARRIETA CT EDGEWOOD CU...	ALARM... Alarm Business	NPS No Police Action
07/21/2016	VISTA VERDE WAY	ASSFCS Assist Santa Fe County	ASSF... Assist Santa Fe...

EDGEWOOD POLICE DEPARTMENT**# 18 MUNICIPAL WAY**

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016

Page : 2

Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

07/21/2016	22 COUNTY LINE	ASSFCS	Assist Santa Fe County	ASSF...	Assist Santa Fe...
07/22/2016	GOOD SHEPPARD LUTERAN CHURCH	ALARM...	Alarm Business	NPS	No Police Action
07/22/2016	3 MORPER	ASSAMB	Assist Ambulance	RPT	Report Taken
07/22/2016	2 MARIETTA CT	CKWEL	Check Welfare	NPS	No Police Action
07/22/2016	I-40 / NM 344	CORD	Careless or Reckless Driver	UTL	Unable to Locate
07/23/2016	SMITHS	MISC	Miscellaneous	UTL	Unable to Locate
07/23/2016	10 PALAMINO COURT	1033	Alarm	NPS	No Police Action
07/23/2016	HWY 333 MM17	ASSFCS	Assist Santa Fe County	ASSF...	Assist Santa Fe...
07/24/2016	5 DERECHO COURT	1033	Alarm	NPS	No Police Action
07/24/2016	179 I-40	CORD	Careless or Reckless Driver	UTL	Unable to Locate
07/25/2016	8 MEDICAL CENTER WAY, FIRST CHOICE	ALARM...	Alarm Business	RPT	Report Taken
07/25/2016	2 PUESTA DEL SOL	DOM	Domestic Problem	RPT	Report Taken
07/26/2016	8 WEST FRONTAGE ROAD, RAKS LUMBER	ALARM...	Alarm Business	RPT	Report Taken
07/26/2016	OLD US 66 & SR 344 W, MEDIAN	ACCPD	Accident Property Damage	RPT	Report Taken
07/28/2016	13 PLAZA LOOP (POST OFFICE)	ASSBC...	Assist Bernalillo County	ASS...	Assist Bernalillo...
07/28/2016	2 PUESTA DEL SOL CT	MISC	Miscellaneous	UTL	Unable to Locate
07/29/2016	NM 344/ SOUTH OF DINKLE	MISC	Miscellaneous	RPT	Report Taken
07/29/2016	INTERSTATE 40 MM 188 EAST BOUND	ASSAMB	Assist Ambulance	ASSF...	Assist Fire/EMS...
07/29/2016	1815 US NM 333	ALARM...	Alarm Business	NPS	No Police Action
07/30/2016	INTERSTATE 40 MILE MARKER 186...	CORD	Careless or Reckless Driver	NPS	No Police Action
07/30/2016	I-40 MM 183 EASTBOUND	CORD	Careless or Reckless Driver	NPS	No Police Action
07/30/2016	I-40 WB	CORD	Careless or Reckless Driver	NPS	No Police Action
07/30/2016	83 MUSTANG	DOM	Domestic Problem	NPS	No Police Action
07/31/2016	7 CAMINO COLLADO	1033	Alarm	NPS	No Police Action
07/31/2016	1913 OLD US HWY 66	MISC	Miscellaneous	NPS	No Police Action

EDGEWOOD POLICE DEPARTMENT**# 18 MUNICIPAL WAY**

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 3
Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

Beat 02

Date	Location	Call Type		Disposition	
07/01/2016	2 NM 344	ALARM...	Alarm Business	NPS	No Police Action
07/01/2016	27 A RANGE ROAD	ANIMAL	Animal Complaint	RPT	Report Taken
07/01/2016	EL PRADO / QUAIL TRL	415	Disturbance	UTL	Unable to Locate
07/02/2016	2 NM 344	ALARM...	Alarm Business	NPS	No Police Action
07/02/2016	2 LOS CASTILLOS	ANIMAL	Animal Complaint	NPS	No Police Action
07/03/2016	7 EDGEWOOD 7 SONIC	HARRA...	Harrassment	ARR	Subject Arrested
07/03/2016	4 NM 344	911	9-1-1 Hangup	NPS	No Police Action
07/04/2016	66 SR 344 WALMART	SHOPLI...	Shoplifting	RPT	Report Taken
07/04/2016	V-HILL AND KENNEDY	SUSPV	Suspicious Vehicle	UTL	Unable to Locate
07/04/2016	4 SR 344 SMITHS	SUSPV	Suspicious Vehicle	NPS	No Police Action
07/04/2016	# 7 EDGEWOOD 7, SONIC RESTAURANT	ACCINJ	Accident with Injuries	RPT	Report Taken
07/05/2016	2 SR 344 MCDONALDS	ALARM...	Alarm Business	NPS	No Police Action
07/05/2016	QUAIL TRAIL AND PATRICIA PLACE	SUSPV	Suspicious Vehicle	RPT	Report Taken
07/05/2016	8 GARRETT COURT	AUTOTH	Auto Theft	RPT	Report Taken
07/06/2016	37 EL PRADO	ASSAMB	Assist Ambulance	ASSF...	Assist Fire/EMS...
07/07/2016	6 FALL	LOST/F...	Animal Lost or Found	NPS	No Police Action
07/07/2016	66 NM 344	ACCHR	Accident Hit and Run	RPT	Report Taken
07/08/2016	66 SR 344 WALMART	SHOPLI...	Shoplifting	ARR	Subject Arrested
07/08/2016	66 NM 344	ASSMO...	Assist Motorist	NPS	No Police Action
07/08/2016	419 DINKLE ROAD	MISC	Miscellaneous	RPT	Report Taken
07/08/2016	6 FALL RD	ARL	Animal Running at Large	RPT	Report Taken
07/08/2016	RANGE / CAPITAL	AUTOTH	Auto Theft	NPS	No Police Action
07/08/2016	108 SOUTH COUNTYLINE ROAD	SEX	Sexual Assault	ARR	Subject Arrested
07/09/2016	I-40 WB MM 190	ASTOCO	Assist Torrance County	NPS	No Police Action
07/09/2016	66 NM 344	SUSPP	Suspicious Person	UTL	Unable to Locate
07/09/2016	I-40 EB MM 187	CKWEL	Check Welfare	UTL	Unable to Locate
07/10/2016	NM 333 / SKYLINE	CORD	Careless or Reckless Driver	UTL	Unable to Locate
07/10/2016	1 MEADOW HILLS DR	ASSFCS	Assist Santa Fe County	ASSF...	Assist Santa Fe...
07/10/2016	SMITHS PARKING LOT	ACCPD	Accident Property Damage	NPS	No Police Action
07/10/2016	4 NM 344	ACCPD	Accident Property Damage	NPS	No Police Action
07/11/2016	I-40 WB MM 189	ASSFCS	Assist Santa Fe County	NPS	No Police Action
07/11/2016	WAL MART	ANIMAL	Animal Complaint	RPT	Report Taken
07/11/2016	26 MAPLE	FOLLOW	Follow-up	RPT	Report Taken
07/12/2016	I 40, MM 192, W/B	ASTOCO	Assist Torrance County	ASST...	Assist Torrance...
07/12/2016	CHILLI HILLS	SUSPV	Suspicious Vehicle	NPS	No Police Action
07/13/2016	187 MM, I 40 E/B	CORD	Careless or Reckless Driver	UTL	Unable to Locate

EDGEWOOD POLICE DEPARTMENT**# 18 MUNICIPAL WAY**

P.O. BOX 3610

EDGEWOOD, NM 87015

Date : 08/19/2016

Page : 4

Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

07/13/2016	66 SR 344, WALMART STORE	SHOPLI...	Shoplifting	JRTP	Juveniles...
07/13/2016	5 JENSEN LANE	ASSAMB	Assist Ambulance	ASSF...	Assist Fire/EMS...
07/14/2016	28 RANGE ROAD	MISPERS	Missing Person	RPT	Report Taken
07/16/2016	2 NM 344	ALARM...	Alarm Business	NPS	No Police Action
07/16/2016	66 NM 344 DENNY'S	SHOPLI...	Shoplifting	RPT	Report Taken
07/16/2016	92 CHURCH STREET	ACCPD	Accident Property Damage	RPT	Report Taken
07/16/2016	189 I40	ASSMO...	Assist Motorist	NPS	No Police Action
07/16/2016	RV PARK	MISC	Miscellaneous	UTL	Unable to Locate
07/17/2016	189 I40	CORD	Careless or Reckless Driver	UTL	Unable to Locate
07/17/2016	28 RANGE	MISPERS	Missing Person	UTL	Unable to Locate
07/18/2016	66 SR 344, WALMART	SHOPLI...	Shoplifting	RPT	Report Taken
07/18/2016	66 STATE ROAD 344	CKWEL	Check Welfare	NPS	No Police Action
07/18/2016	PINON STREET AND CACTUS STREET	WARR...	Warrant Arrest	ARR	Subject Arrested
07/21/2016	2 NM 344 SMITH'S	MISC	Miscellaneous	NPS	No Police Action
07/21/2016	50 EL PRADO DR	ANIMAL	Animal Complaint	RPT	Report Taken
07/21/2016	MM 24 NM 333	CKWEL	Check Welfare	NPS	No Police Action
07/21/2016	INTERSTATE 40 187 EAST	CORD	Careless or Reckless Driver	NPS	No Police Action
07/21/2016	INTERSTATE 40 MM 187 WEST BOUND	MISC	Miscellaneous	NPS	No Police Action
07/22/2016	EDGEWOOD SENIOR CENTER	ARL	Animal Running at Large	RPT	Report Taken
07/22/2016	POLICE DEPARTMENT	MISC	Miscellaneous	NPS	No Police Action
07/23/2016	9 EL PRADO	ASSAC	Assisted Animal Control	NPS	No Police Action
07/23/2016	51 E PINION	ASUIC	Attempt Suicide	ASSF...	Assist Fire/EMS...
07/23/2016	4 HWY 344 SMITHS	SUSPP	Suspicious Person	NPS	No Police Action
07/23/2016	42 EL PRADO	MISC	Miscellaneous	UTL	Unable to Locate
07/24/2016	40 RANGE ROAD	VANDAL	Vandalism/Criminal Damag	RPT	Report Taken
07/24/2016	145 HYW 344	ASSFCS	Assist Santa Fe County	UTL	Unable to Locate
07/25/2016	4 NM 344 WELLS FARGO	ALARM...	Alarm Business	NPS	No Police Action
07/25/2016	66 STATE ROAD 344, WALMART	ACCHR	Accident Hit and Run	RPT	Report Taken
07/26/2016	I 40 @ MM 187, & SR 344	CORD	Careless or Reckless Driver	RPT	Report Taken
07/26/2016	33 PINON	BURGR	Burglary Residential	RPT	Report Taken
07/26/2016	1941 OLD US 66, AARONS FURNITURE...	WARR...	Warrant Arrest	ARR	Subject Arrested
07/28/2016	CHURCH ROAD AND QUIAL TRAIL	DWI	DWI	ARR	Subject Arrested
07/28/2016	NM 333 AND SKYLINE DRIVE	ACCINJ	Accident with Injuries	RPT	Report Taken
07/28/2016	HWY 333/ SKYLINE	ACCPD	Accident Property Damage	RPT	Report Taken
07/28/2016	66 NM 344	ACCPD	Accident Property Damage	RPT	Report Taken
07/28/2016	46 HOMESTEAD	THEFT	Theft	NPS	No Police Action
07/29/2016	32 PINION ROAD	ASSAC	Assisted Animal Control	NPS	No Police Action
07/29/2016	24 NM 344 TRAILS WEST (DAIRY QUEEN)	MISC	Miscellaneous	RPT	Report Taken

EDGEWOOD POLICE DEPARTMENT
18 MUNICIPAL WAY

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 5
Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

07/29/2016	37 PINON RD	ANIMAL	Animal Complaint	RPT	Report Taken
07/29/2016	WELLS FARGO	ALARM...	Alarm Business	NPS	No Police Action
07/29/2016	50 PINION RD	911	9-1-1 Hangup	NPS	No Police Action
07/30/2016	1 LIBERTY SQUARE	ALARM...	Alarm Business	NPS	No Police Action
07/30/2016	4 NM 344 SMITH'S	ANIMAL	Animal Complaint	NPS	No Police Action
07/30/2016	12 SANFORD RD	ASSAULT	Assault	NPS	No Police Action
07/30/2016	NM 333 MM 23	TRFCNT	Traffic Control	NPS	No Police Action
07/30/2016	66 NM 344	SHOPLI...	Shoplifting	ARR	Subject Arrested
07/31/2016	7 FALL RD	MISPERS	Missing Person	RPT	Report Taken
07/31/2016	66 NM 344	SHOPLI...	Shoplifting	RPT	Report Taken

EDGEWOOD POLICE DEPARTMENT**# 18 MUNICIPAL WAY**

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 6
Agency : EPD

Calls For Service Beat Activity Report

07/01/2016 to 07/31/2016

Beat 03

Date	Location	Call Type		Disposition	
07/01/2016	31 EVENING STAR LP	ARL	Animal Running at Large	RPT	Report Taken
07/07/2016	E VENUS	ARL	Animal Running at Large	NPS	No Police Action
07/11/2016	16 FUTURES LP	ANIMAL	Animal Complaint	RPT	Report Taken
07/12/2016	RAINBOW AND HOMESTEAD	SUSPV	Suspicious Vehicle	UTL	Unable to Locate
07/13/2016	15 TIERRA LINDA	MISPERS	Missing Person	NPS	No Police Action
07/14/2016	18 MUNICIPAL WAY EDGEWOOD POLICE...	ASSAULT	Assault	RPT	Report Taken
07/14/2016	DINKLE AND STATE RD 41	ARL	Animal Running at Large	RPT	Report Taken
07/15/2016	42 MAPLE RD	ARL	Animal Running at Large	RPT	Report Taken
07/21/2016	HORTON ROAD AND DSINKLE ROAD	VANDAL	Vandalism/Criminal Damag	RPT	Report Taken
07/22/2016	54 SERRANIA DRIVE	MISC	Miscellaneous	RPT	Report Taken
07/23/2016	31 BROKEN AAROW TRAIL	1033	Alarm	NPS	No Police Action
07/25/2016	1920 OLD US 66, CENTURY LINK YARD	THEFT	Theft	RPT	Report Taken
07/30/2016	POLICE DEPARTMENT	ASSAC	Assisted Animal Control	NPS	No Police Action
07/30/2016	EDGEWOOD POLICE DEPARTMENT	LOST/F...	Animal Lost or Found	NPS	No Police Action
07/30/2016	EDGEWOOD POLICE STATION	ASSFCS	Assist Santa Fe County	NPS	No Police Action
07/31/2016	TOWN OF EDGEWOOD	CKWEL	Check Welfare	UTL	Unable to Locate

EDGEWOOD POLICE DEPARTMENT**# 18 MUNICIPAL WAY**

P.O. BOX 3610

EDGEWOOD, NM 87015

Date : 08/19/2016

Page : 1

Agency : EPD

Calls For Service Totals By Call Type

07/01/2016 to 07/31/2016

Call Type Totals

1033	Alarm	5
415	Disturbance	2
911	9-1-1 Hangup	2
ACCHR	Accident Hit and Run	3
ACCINJ	Accident with Injuries	3
ACCPD	Accident Property Damage Only	8
ALARMBU	Alarm Business	12
ANIMAL	Animal Complaint	13
ARL	Animal Running at Large	9
ASSAC	Assisted Animal Control	3
ASSAMB	Assist Ambulance	4
ASSAULT	Assault	3
ASSBCSO	Assist Bernalillo County	2
ASSFCS	Assist Santa Fe County	8
ASSMOTO	Assist Motorist	2
ASTOCO	Assist Torrance County	2
ASUIC	Attempt Suicide	1
AUTOTH	Auto Theft	2
BURGR	Burglary Residential	1
CKWEL	Check Welfare	7
CORD	Careless or Reckless Driver	17
DIST	Disturbance	1
DOM	Domestic Problem	2
DWI	DWI	1
FOLLOW	Follow-up	2
FRAUD	Fraud	1
HARRASS	Harrassment	1
LOST/FOU	Animal Lost or Found	5
MISC	Miscellaneous	16
MISPERS	Missing Person	4
SEX	Sexual Assault	1
SHOPLIFT	Shoplifting	7
SUSPP	Suspicious Person	4
SUSPV	Suspicious Vehicle	6
THEFT	Theft	2
TRFCNT	Traffic Control	1
VANDAL	Vandalism/Criminal Damage	3
WARRANT	Warrant Arrest	2

Printed By/On: TRACI / 08/19/2016 09:46:10

CrimeStar® Law Enforcement Records Management System

Licensed to: EDGEWOOD NM POLICE DEPARTMENT

CFS-002

EDGEWOOD POLICE DEPARTMENT

P.O. BOX 3610

P.O. BOX 3610

EDGEWOOD, NM 87015

Date : 08/19/2016
Page : 1
Agency : EPD

Calls For Service Totals By Beat

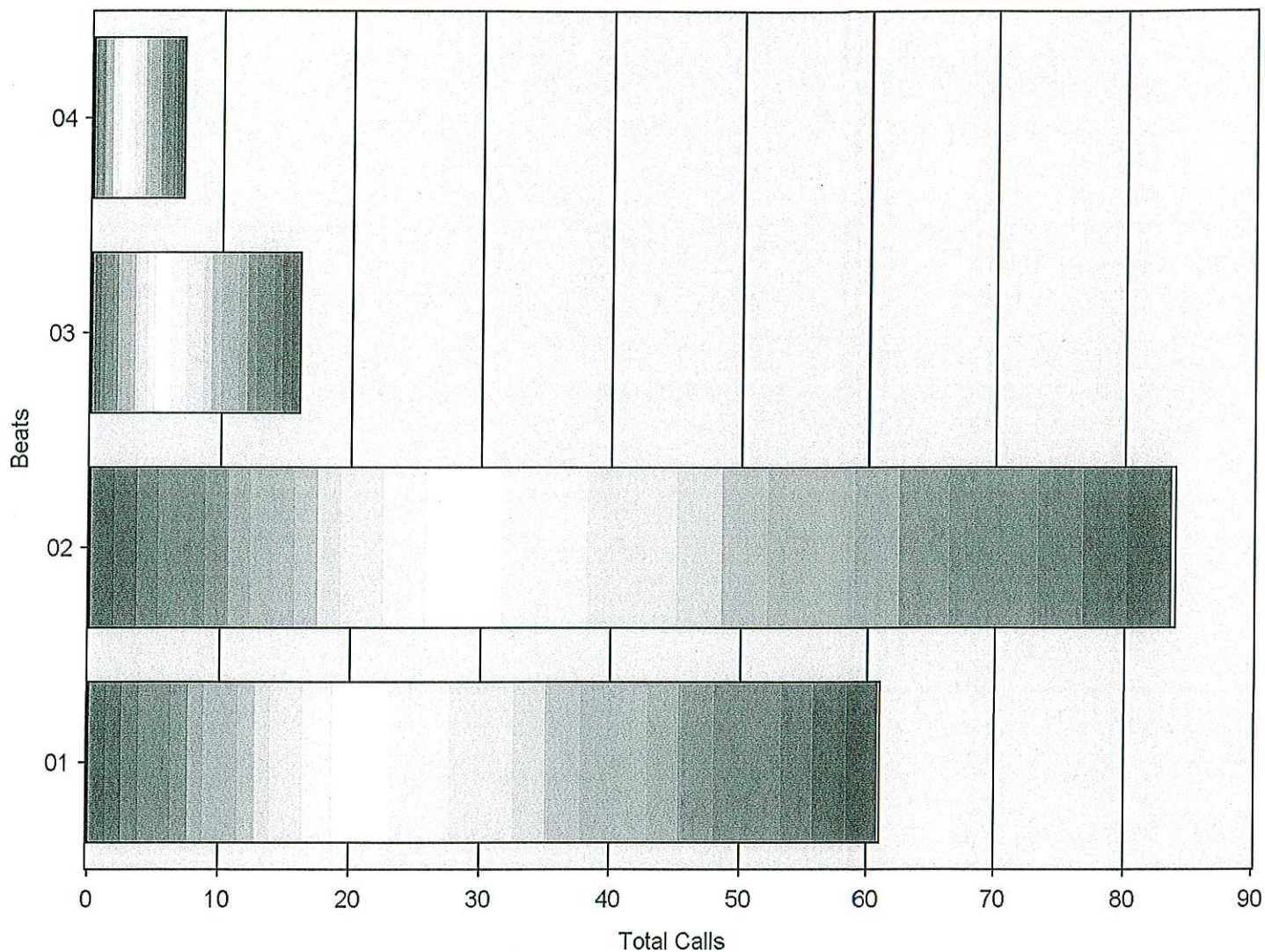
07/01/2016 to 07/31/2016

Beat	Description	# Calls For Service	% Calls
01	Beat #1	61	36.31 %
02	Beat #2	84	50.00 %
03	Beat #3	16	9.52 %
04	Beat #4	7	4.17 %
Total Calls For Service		168	

EDGEWOOD POLICE DEPARTMENT

18 MUNICIPAL WAY

Calls For Service By Beat
From: 07/01/2016 To: 07/31/2016 For Agency:EPD



Edgewood Municipal Court

User: KSMITH

Citation By Officer
 From 07/01/2016 to 07/29/2016
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Crespin, Chris

Finding: Warning only

Citation	Issued	Charge	Plea	Fine	Case
00110288	7/5/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600463-TR-SP

Finding Totals:	Warning only	Citation	1	Fines:	0.00
------------------------	--------------	-----------------	----------	---------------	------

Totals For:	Crespin, Chris	Citation	1	Fines:	0.00
--------------------	----------------	-----------------	----------	---------------	------

Citation By Officer
 From 07/01/2016 to 07/29/2016
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Hunter, Jason

Finding:

Citation	Issued	Charge	Plea	Fine	Case
00100610	7/25/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600486-TR-SP
00100636	7/25/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600489-TR-ST
00100644	7/25/2016	2012-09-01/12-6-4.3 2012-09-01		0.00	201600489-TR-ST
00100669	7/25/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600491-TR-SP
00110668	7/12/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600459-TR-SP
00110676	7/12/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600459-TR-SP
00110684	7/12/2016	2012-09-01/12-6-12.6A(6)-B 2012-09-01		0.00	201600459-TR-SP
00110718	7/12/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600461-TR-SP
00110726	7/12/2016	2012-09-01/12-6-12.5 D 2012-09-01		0.00	201600461-TR-SP

Finding Totals:

Citation 9 **Fines:** 0.00

Finding: Dismissed

Citation	Issued	Charge	Plea	Fine	Case
00100529	7/16/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600477-TR-SP
00100578	7/16/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600495-TR-NI
00100594	7/16/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600478-TR-NI
00110528	7/1/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600438-TR-NI
00110585	7/4/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600433-TR-NI
00110619	7/4/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600432-TR-NI
00110635	7/4/2016	2012-09-01/12-10-4 2012-09-01		0.00	201600426-TR-SP
00110700	7/12/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600460-TR-SP
00110759	7/12/2016	2012-09-01/12-10-6F 2012-09-01		0.00	201600462-TR-SP

Citation By Officer
From 07/01/2016 to 07/29/2016
All Officers
All Revisions; All Statutes
Sorted By: Citation
All Case Types and Sub-Types
All Clerks

Officer: Hunter, Jason

Finding: Warning only

Citation	Issued	Charge	Plea	Fine	Case
00110569	7/3/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600470-TR-SP
00110577	7/4/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600433-TR-NI
00110601	7/4/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600432-TR-NI
00110627	7/4/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600426-TR-SP
00110693	7/12/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600460-TR-SP
00110734	7/12/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600465-TR-SP
00110742	7/12/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600462-TR-SP

Finding Totals: Warning only

Citation 12 **Fines:** 0.00

Totals For: Hunter, Jason

Citation 39 **Fines:** 540.00

Edgewood Municipal Court

User: KSMITH

Citation By Officer
 From 07/01/2016 to 07/29/2016
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Lovato, David

Finding: Warning only

Citation	Issued	Charge	Plea	Fine	Case
00111013	7/14/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600493-TR-SP
00111021	7/15/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600492-TR-SP
00111120	7/23/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600484-TR-SP

Finding Totals: Warning only

Citation 3 **Fines:** 0.00

Totals For: Lovato, David

Citation 16 **Fines:** 564.00

Citation By Officer
 From 07/01/2016 to 07/29/2016
 All Officers
 All Revisions; All Statutes
 Sorted By: Citation
 All Case Types and Sub-Types
 All Clerks

Officer: Wendt, Anna

Finding:

Citation	Issued	Charge	Plea	Fine	Case
00110080	7/8/2016	2012-09-01/12-6-12.5 2012-09-01		0.00	201600447-TR-SP
00110197	7/8/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600447-TR-SP

Finding Totals:

Citation 2 **Fines:** 0.00

Finding: PA Guilty

Citation	Issued	Charge	Plea	Fine	Case
00110098	7/22/2016	2012-09-01/12-6-1.2 2012-09-01		30.00	201600480-TR-SP
00110163	7/7/2016	2012-09-01/12-6-1.2 2012-09-01		65.00	201600454-TR-SP
00110171	7/7/2016	2012-09-01/12-6-1.2 2012-09-01		65.00	201600456-TR-SP
00110189	7/7/2016	2012-09-01/12-6-1.2 2012-09-01		15.00	201600455-TR-SP

Finding Totals: PA Guilty

Citation 4 **Fines:** 175.00

Finding: Warning only

Citation	Issued	Charge	Plea	Fine	Case
00110148	7/3/2016	2012-09-01/12-6-1.2 2012-09-01		0.00	201600469-TR-SP

Finding Totals: Warning only

Citation 1 **Fines:** 0.00

Totals For: Wendt, Anna

Citation 7 **Fines:** 175.00

Report Totals:

Citation 70 **Fines:** 1339.00

SYSTEM: SunGard
Progrr: CAD312

Computer Aided Dispatch
Dispatch Activity Report

Page: 0001
Date: 8/19/16

Selection Criteria:

Date From: 7/01/16 Time Window: 0:00:01 Div: 004 By: Summary
Date To.: 7/31/16 23:59:59 Dpt: 001 List: All call types

Summary for Date Range

Activity	Nbr Prmry.	Nbr Disp.	Nbr SI/OV	Avg Rsp Time hh:mm:ss	Avg Time on Call hhhh:mm	Total Ti on Type hhhhhh:mm
ROBBERY		1		0:06:34	03:51	03:51
AGGRAVATED ASSAULT		2	1	0:10:31	00:32	01:36
BURGLARY		1		0:10:35	00:26	00:26
LARCENY		5		0:15:21	00:22	01:52
SHOPLIFTER		4		0:06:16	01:25	05:42
UNLAWFUL TAKING OF MOTOR		1		0:14:03	02:04	02:04
FRAUD		2		0:10:43	00:43	01:26
CRIM. DAMAGE PROPERTY			1	0:00:00	00:05	00:05
CRIM. DAMAGE VEHICLE		2		0:13:52	00:43	01:27
WEAPON/EXPLOSIVE INFRAC		3		0:07:46	00:30	01:31
FIREWORKS		12	1	0:11:38	00:23	05:00
DOMESTIC DISTURBANCE		4		0:12:44	02:09	08:38
DUI		1	1	0:04:48	04:33	09:06
DISORDERLY CONDUCT		3	1	0:08:18	00:38	02:34
MISSING PERSON		3		0:07:59	01:47	05:22
SUSPICIOUS PERSON		5	3	0:08:07	00:35	04:47
SUSPICIOUS VEHICLE		4	7	1:00:21	00:09	01:43
ASSISTING AMBULANCE		8	1	0:06:25	02:03	18:29
ASSISTANCE/START CALL		8		0:13:43	00:33	04:24
CHECK BUSINESS ALARM		18		0:10:34	00:24	07:24
CHECK RESIDENTIAL ALARM		6		0:12:21	00:19	01:58
CHECK BANK/ATM ALARM		2		0:05:43	00:15	00:31
SPECIAL ASSIGNMENT			2	0:00:00	03:07	06:14
ABANDONED VEHICLE		1		0:13:47	00:48	00:48
CLOSE PATROL			4	0:00:00	01:16	05:07
OPEN/BROKEN DOORS/WINDOW			1	0:00:00	00:46	00:46
PERSONAL			17	0:00:00	01:01	17:33
WARRANT SERVICE			2	0:00:00	02:08	04:16
ASSIST OTHER DEPARTMENT		2	1	0:16:54	00:09	00:29
FOLLOW-UP INVESTIGATION			14	0:00:00	00:40	09:24
MEAL BREAK			5	0:00:00	00:45	03:46
ANIMAL CALL		11	7	0:19:53	00:35	10:41
RECKLESS DRIVER CHECK		26		0:12:40	00:22	09:36
DOMESTIC VIOLENCE NOTIFI		1		0:24:27	00:13	00:13
BUSY			100	0:00:00	02:14	224:10
CIVIL STANDBY			1	0:00:00	00:03	00:03
HARASSMENT		1		0:04:14	00:42	00:42
MVCOLLISION(INJURY)		5		0:08:05	08:07	40:35
MVCOLLISION(NON-INJURY)		3		0:10:26	01:37	04:51
MVCOLLISION(PRIVATE PROP		3	1	0:05:44	01:35	06:22
TRAFFIC STOP			120	0:00:00	00:12	25:07
LOST OR FOUND ITEM		1	1	0:00:00	00:03	00:06
STALLED VEHICLE		6	13	0:07:35	00:16	05:12
INFO			1	0:00:00	00:02	00:02
WELFARE CHECK		9	5	0:11:30	00:27	06:30

SYSTEM: SunGard
Progrm: CAD312

Computer Aided Dispatch
Dispatch Activity Report

Page: 0002
Date: 8/19/16

Selection Criteria:

Date From: 7/01/16 Time Window: 0:00:01 Div: 004 By: Summary
Date To: 7/31/16 23:59:59 Dpt: 001 List: All call types

Summary for Date Range

Activity	Nbr Prmry.	Nbr Disp.	Nbr SI/OV	Avg Rsp Time hh:mm:ss	Avg Time on Call hhhh:mm	Total Ti on Type hhhhh:mm
LARCENY IP		1		0:03:26	04:23	04:23
911 HANG UP		1		0:03:13	00:30	00:30
CHILD ABUSE		1		0:19:01	00:13	00:13
DOCUMENTED INFORMATION		2		0:06:46	00:12	00:25
ASSISTANCE W/JUVENILE		2		0:14:49	00:54	01:48
VIOLATION TRO/ORDER OF P		1		0:04:00	02:48	02:48
TRAFFIC HAZARD/DEBRIS		2	1	0:10:42	00:09	00:27
ASSIST W/NEIGHBOR DISPUT		1		0:08:13	00:52	00:52
ATV/MOTORCYCLE COMPLAINT		1	1	0:10:58	00:07	00:14
LOCATED MISSING PERSON		1		0:09:33	00:48	00:48
ANIMALS ON HIGHWAY		2		0:00:00	00:09	00:18
BARKING DOG		1		0:00:00	01:03	01:03
DEAD ANIMAL		1	2	0:00:00	00:08	00:25
STRAY		3	4	0:20:12	00:20	02:25
INJURED/SICK ANIMAL			1	0:00:00	00:08	00:08
ANIMALS RUNNING AT LARGE		2		0:00:00	00:11	00:22
ANIMAL WELFARE CHECK		1		0:00:00	00:06	00:06
ANIMALS CONFINED IN A MO		4	1	0:20:28	00:42	03:32
*** TOTAL ***		191	321	0:11:42	00:57	493:16

512

Response by Priority

Priority	Interval	Cum%	Total	Avg Response Time
1	< min			0:07:07
	< min			
	< min			
	< min			
	> min	100	30	
2	< min			0:09:03
	< min			
	< min			
	< min			
	> min	100	11	
3	< min			0:12:13
	< min			
	< min			
	< min			
	> min	100	54	
4	< min			0:12:46
	< min			

SYSTEM: SunGard
Progrm: CAD312

Computer Aided Dispatch
Dispatch Activity Report

Page: 0003
Date: 8/19/16

Selection Criteria:

Date From: 7/01/16 Time Window: 0:00:01 Div: 004 By: Summary
Date To...: 7/31/16 23:59:59 Dpt: 001 List: All call types

Summary for Date Range

Response by Priority

Priority	Interval	Cum%	Total	Avg Response Time
	< min			
	< min			
	> min	100	20	
6	< min			0:20:05
	< min			
	< min			
	< min			
	> min	100	14	

Dispositions

	Disp.	SI/OV
Incident Report	2	
NO CONTACT	50	1
CONTACT-NO REPORT REQUIR	2	
AMBULANCE ASSIST	5	1
REFERRED TO OTHER AGENCY	3	
CANCELLED BY COMPLAINANT	2	
ALARM SECURE	28	
ANIMAL CONTROL REPORT	1	
CITATION ISSUED		63
VERBAL WARNING	1	52
NO REPORT REQUIRED	99	9

**TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION
STAFF REPORT**

SUBJECT : 2016-ZC 003
APPLICANT: Roni Merbler

REQUESTED ACTION:

The applicant is seeking a Zone Change from R1-Residential to RS-Residential & Services for property located at the south west corner of Hill Ranch Road & State Hwy 344, Lands of Fred C. and Betty G. Hill, Tract 5C & Tract 5D , Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County.

APPLICATION EXHIBITS:

- A. Staff Report
- B. Application for Zone Change
- C. Applicants Narrative
- D. Representative Authorization Letter
- E. Plat: Lands of Fred C & Betty G. Hill
- F. Warranty Deed: Recorded January 18, 2007
- G. Findings of Fact, Conclusions of Law & Recommended Order
- H. Google Aerial Map

APPLICABLE REGULATIONS

Zoning Ordinance 2014-02

Section 17. R1- Residential
Section 19. RSH – Residential & Services
Section 40. Amendments

LOCATION

Subject property is located at:

The southwest corner of Hill Ranch Road & State Hwy 344, Tract 5C & Tract 5D, Section 9, T10N, R7E, NMPM , Town of Edgewood, Santa Fe County,

BACKGROUND

The Applicant originally requested a zone change for the subject property to C2-Commercial, but due to the potential problems with that request, the applicant withdrew the request and re submitted a request for RS- Residential & Services for both Tract 5C and Tract 5D. The combined acreage for both tracts would be 4.74 acres, which would span 630 feet along Hwy

344. Tracts 5C and 5D are part of a 20 acre parcel subdivided into 8 lots. It is owned by Tres Cerrillos Holdings.

The applicants are requesting RS-Residential & Services zoning with the intent of building and operating a small neighborhood veterinary clinic. The clinic would be used primarily to treat dogs and cats and possibly horses, at a later date. The potential for an accessory structure on the property will depend on the demand for equine care. There are no plans for outside storage, and there should not be any business related odor or noise. Since standard operating hours would be in effect, the business would not be disruptive to the adjacent neighbors.

Hill Ranch Road has been recently paved and is maintained by the Town of Edgewood.

It is the applicant's desire to have an ingress and egress on both Hill Ranch Road and Hwy 344. A new accesses would be subject to the regulations listed in the Subdivision Ordinances and regulations required by the New Mexico Department of Transportation.

A portion of the subject property is located in a low lying area, which can occasionally retain heavy rains. It is not, however, located in a flood hazard area. The applicant could be required to address drainage and elevation issues during development stage and prior to building. At the request of staff, the engineer for the Town of Edgewood did a brief review of the property for buildability. His report stated that the property would be a challenging and expensive endeavor for commercial type development and buildability would be up-to the developer, following their review and discussions with a design professional willing to undertake the duties required by the ordinances.

Also, a note on the plat states that the soil is moderate regarding limitations on septic systems and may require an alternative system. The applicant will need to contact New Mexico Environmental Improvement Division for that determination.

PROJECT DESCRIPTION

The subject parcel is currently vacant land. Adjacent properties to the north are zoned SU-Special Use, to the west and south is R-1 Residential and to the east is the Hillcrest Master Plan. Property to the north approximately 1500 feet is zoned RS-Residential & Services.

STAFF ANALYSIS

1. Staff performed a review of the application, submitted materials, and applicable ordinances.
2. The request is in compliance with the requirements of the RS- Residential and Services zoning. The purpose of this zone district is to provide for orderly and compatible development in transitional areas between residential and nonresidential districts, to establish and preserve areas for those commercial facilities which are especially useful in

- close proximity to residential areas of the community. Medical facilities are listed in the permissive uses for RS-Residential and Services zoning district.
3. The request is consistent with the Comprehensive Plan; Goal & Objectives; Economic Development; Objective 2, which states “Establish or support a local organization and process for targeting and recruiting new businesses and industries to locate in the Edgewood community, particularly those that serve local needs and provide higher-wage jobs.”
 4. One or more lot line vacation(s) will be required prior to any future development.
 5. Regulatory ordinances, such as the zoning and subdivision regulations, will need to be applied during the development decisions to assure the adjacent residential areas will not be impaired in value or integrity.

STAFF RECOMMENDATION

Based on the Staff Analysis, it was recommended the request for zone change from R1-Residential to RS-Residential & Services zoning for the subject properties be recommended and forwarded to Council.

Future development of lots shall be required to meet the provisions of all applicable Town of Edgewood Ordinances.

The Planning Commission heard this case on July 5, 2016 and recommended the request for the zone change include Tracts 5A and 5B, in addition to Tracts 5C & 5D. This would allow additional space for all development the applicant is seeking. With that addition, the Commission recommended approval for the RS-Residential & Services zone request.

Town of Edgewood

APPLICATION FOR ZONE CHANGE

SHADED AREA FOR STAFF USE ONLY

RECEIVED BY: _____

DATE RECEIVED: 5.20.16

CASE NO. 2016 ZC 003

APPROVED BY: _____

APPROVED DATE: _____

ZONING: _____

NAME OF APPLICANT: _____

Roni Merbler

APPLICANT ADDRESS: _____

6 VASSILIA Rd TIGERAS NM 87059
Street City State Zip

APPLICANT PHONE: HOME: _____

BUSINESS: (505) 259-9704

FAX: _____

FAX: _____

ADDRESS OF PROPERTY FOR WHICH REZONING IS REQUESTED:

230-299 Hill Ranch Rd TRACT 5D

PRESENT ZONING OF PROPERTY: R1

REQUESTED ZONING OF PROPERTY: C2

OWNER OF ABOVE DESCRIBED PROPERTY:

TRES CERRILLOS HOLDINGS, LLC

OWNER ADDRESS: _____

255 N. EL CIELO Rd. SUITE 140-274
Street City State Zip

PALM SPRINGS, CA 92262-6974

OWNER PHONE: HOME: _____

BUSINESS: (505) 344-1000

FAX: _____

FAX: _____

PRESENT USE OF PROPERTY: _____

vacant land

FEE: \$50.00



NOTICE AND DISCLAIMER

The staff acts in an advisory position only and will provide you with the recommendations, whether positive or negative, that will be forwarded to the Planning Commission.

If you take any action, make any financial commitments or expenditures based on staff, Planning Commission, or Town Council member statements before final action is taken on your application, you are doing so at your own risk.

The Town of Edgewood, its elected and appointed officials, agents, attorneys, and employees, will not in any way be responsible or liable for any losses of any kind whatsoever by you in the event that your application is not granted.

Your signature(s) on this document verifies (verify) that you have read and completely understand this document.

Applicant: Roni Merbler (Signature) Date: May 20th 2016

Type or Print Applicant Name: Roni Merbler

Owner: see attached Greg Hill by MM (Signature) Date: May 20-2016

Type or Print Owner Name: TRES CERRILLOS Holdings, LLC

Greg Hill, managing member

CASE No.: _____

COMMUNITY DEVELOPMENT

ZONE CHANGE CHECKLIST

APPLICATION FOR ZONE CHANGE SHALL BE ACCOMPANIED BY THE FOLLOWING:

- ☒ COPY OF GENERAL WARRANTY DEED FOR THE PROPERTY OR PROPERTIES FOR WHICH APPLICATION IS MADE.
- ☒ CERTIFIED BOUNDARY SURVEY FOR WHICH APPLICATION IS MADE. Tract 5D
- ☐ SITE PLAN SHOWING LOCATION OF ALL EXISTING AND PROPOSED BUILDINGS, OTHER CONSTRUCTIONAL FEATURES, AND LANDSCAPING -- DRAWN TO SCALE WITH ALL DIMENSIONS AND THE LOCATION OF THE ZONE CHANGE IDENTIFIED.
- ☐ ARCHITECTURAL ELEVATIONS FOR ANY PROPOSED BUILDINGS ON THE SUBJECT PROPERTY.
- ☒ **COMMERCIAL REZONING:** A WRITTEN DESCRIPTION OF PROPOSED OPERATION IN SUFFICIENT DETAIL TO INCLUDE HOURS OF OPERATION; NUMBER OF EMPLOYEES; TYPE OF MACHINERY; PLANS FOR OUTDOOR STORAGE; EFFECTS OF OPERATION IN PRODUCING AIR AND WATER POLLUTION, ODOR, NOISE, GLARE, FIRE OR OTHER FIRE SAFETY HAZARDS, AND TRAFFIC CONGESTION.
- ☐ **RESIDENTIAL REZONING:** A WRITTEN DESCRIPTION OF THE PROPOSED USE OF PROPERTY INCLUDING NUMBER AND SIZE OF PROPOSED UNITS; NUMBER OF OFF-STREET PARKING SPACES; OPEN SPACE, RECREATIONAL FACILITIES; LANDSCAPE PLANS, AND REASONS FOR THE REZONING REQUEST.

☐ OTHER INFORMATION OR STUDY NEEDED: _____

PETCARE EXPRESS INC.

Affordable service you can trust.

5-17-16

To the town of Edgewood, NM Planning and Zoning Board

RE: Proposed use of the lot in question

The proposed use of the lot would be for a standard 2,000-3,000 sq. ft. Veterinary hospital. This will likely be a one story building built in a similar style to other structures nearby. It would probably be a stucco type building either stick built or modular (on a concrete slab). Current plans are for a facility treating cats and dogs, but if a feasibility study shows sufficient community need we might also erect an additional building as an equine facility—built according to community standards within the State of New Mexico. The facility would make use of existing utilities (Entranosa water and Central NM power). We would like to have both ingress and egress from both Hill Ranch RD and Hwy. 344 for customer convenience. There would also be a customer parking area sufficient for 15-20 vehicles.

The hours of operation would initially be standard operating hours for veterinary hospitals 7:00 AM to 6:00 PM, however, if a feasibility study shows a need in the community we might opt to convert it to a 24 hr. emergency vet hospital.

The number of employees would be between 6 and 10. The machinery used would be standard equipment for the designated use: Operating tables, autoclaves, laboratory analyzers, X-ray equipment, Veterinary dentistry equipment, computers, washer and dryer, refrigerators, anesthesia machines, gas canisters for oxygen and carbon dioxide, surgical laser equipment, microscopes, etc.

There are no current plans for outdoor storage, unless equine capabilities are added. There should be no effects of the facility on air or water pollution, odor, noise, glare fire or other fire safety hazards or traffic congestion.



2901 Juan Tabo Blvd. NE
Suite 100A
Albuquerque, NM 87122

Phone 1-800-PETVAXX (738-8299)
EMAIL: jgladden@veterinaryvaccines.com
Web site: www.petshotclinics.com

Representative Authorization Form

Address: 230-299 Hill Ranch Rd., Edgewood, NM 87015 Property Legal Description:

Property Legal Description:

Tracts 1,2,3,4 and Tracts 5A, 5B, 5C, 5D Of Land Divisions of Lands of Fred C. and Betty G. Hill

Property Owner: Tres Cerrillos Holdings, LLC – Kreg B Hill, Managing Member

The Undersigned, registered property owners of the above noted property do authorize:
Roni Merbler, Broker Associate, Enchanted Homes Realty, 9400 Holly NE, Albuquerque, NM
87122, 505-259-9704, to act on my behalf and take all actions necessary for the processing,
issuance and acceptance of the permit or certification and any and all standard and special
conditions attached.

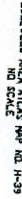
Property Owner's Address:
255 N. El Cielo Rd. Suite 140-274
Palm Springs, CA 92262-6974
505 344-1000

We hereby certify the above information submitted in this application is true and accurate to
the best of our knowledge.

Kreg B. Hill

Kreg B. Hill, Managing Member

Dated: May 16, 2016



NORTHEAST ONE-QUARTER TRACT WHICH IS THE NORTH ONE-HALF OF 1/2 OF THE SECTION 9, T 10 N, R 7 E, N 1/4, SANTA FE COUNTY, NEW MEXICO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

RESIDING AT THE NORTHEAST CORNER OF THE TRACT NOW RECOVERED FROM DISTANCE OF 6640E 160D

THESE

THENCE S 69°05' E A DISTANCE OF 6591E FEET
THENCE S 69°05' E A DISTANCE OF 6591E FEET
THENCE N 0°05'20" E A DISTANCE OF 185317 FEET TO THE
POINT OF BEGINNING, 191 ACRES AS SHOWN
DURING THE MONTH OF SEPTEMBER, 1954

Said TRACT NOW SUBJECT TO ALL RESTRICTIONS, RESERVATIONS, AND EASEMENTS OF RECORD AS FILED IN THE OFFICE OF THE COUNTY CLERK OF SANTA FE COUNTY,

THE UNDERSIGNED OWNERS DO HEREBY CERTIFY THAT THE PLAT AS SHOWN IS WITH THEIR FREE CONSENT AND IN ACCORDANCE WITH THEIR WISHES AND DESIRES AND DO FURTHER GRANT THE ACCESS AND UTILITY EASEMENTS SHOWN HEREON TO THE OWNERS OF THE TRACTS SERVED. MAINTENANCE OF PRIVATE ACCESS EASEMENTS SHALL BE THE RESPONSIBILITY OF THE OWNERS OF THE TRACTS SHOWN.

STATE OF NEW MEXICO)

GOVERNMENT

COUNTY OF TOLANDANCE,

WAS ACKNOWLEDGED BEFORE HE BY THE PERSONS WHOSE NAME APPEARS ABOVE.

HOAY PUBLIC
COMMISSION EXPIRES 2/27/99

SURVEYOR.

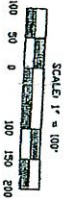
1. THOMAS RAY DIED A NEW MEXICO REGISTERED PROFESSIONAL SURVEYOR CERTIFY THAT I CONDUCTED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

PROVEIDOR'S CERTIFICATION

Eligible for Data Collection

TINCHY, RAY ODON
PLS MD 0867

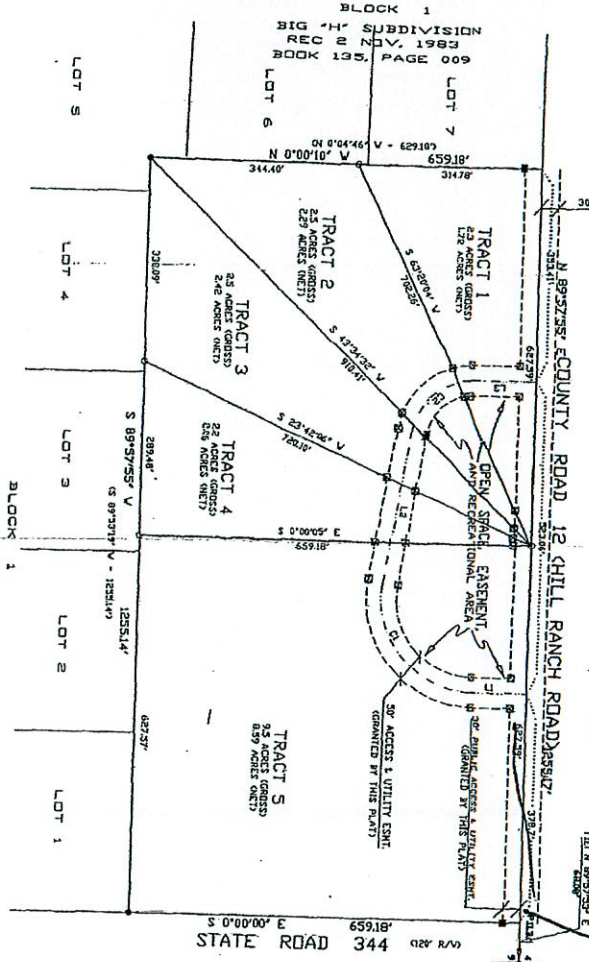
DATE _____



SECTION GENERAL NOTES

[illegible]

UNPLATTED LANDS OF HOWARD HILL



CURVE TABLE			
CURVE	RADIUS	DELTA	LENGTH
C1	137.83'	99°22'40"	272.40'
C2	100.74'	80°37'23"	141.79'

LINE	BEARING	DISTANCE
L1	S 0°08'39" E	98.72'
L2	N 00°44'02" V	259.54'
L3	N 0°06'40" V	112.67'

DATE	TIME	LOCATION	REMARKS
1	10:00	1000	1000

1. THE PLANNING AND PLATTING OF THE LANDS OF THE STATE OF CALIFORNIA.
2. THE PLANNING OF THE LANDS OF THE STATE OF CALIFORNIA.
3. THE PLANNING OF THE LANDS OF THE STATE OF CALIFORNIA.
4. THE PLANNING OF THE LANDS OF THE STATE OF CALIFORNIA.
5. THE PLANNING OF THE LANDS OF THE STATE OF CALIFORNIA.
6. THE PLANNING OF THE LANDS OF THE STATE OF CALIFORNIA.

[illegible]

DECLARATION OF INTENT

[illegible]

~~WILLIAM C. MILL~~
FRED C. MILL

ACKNOWLEDGEMENT

STATE OF NEW MEXICO)

ON 11/15/1975 THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME.

NOTARY PUBLIC: _____ MI COMMISSION EXPIRES: 3/29/99

NOV 29 PUBLIC-SPOT OF NEW MEXICO
My commission expires 3/29/99

COUNTY OF SANTA FE

I HEREBY CERTIFY THAT THIS
CITY OF NEW YORK

3-22, AT PAGE 114, OF THE
SANTA FE COUNTY

JENA G. ARRI,
COUNTY CLERK OF SANTA FE CO.

T. R. OGDEN SURVEYING, INC.

017.0 944-202 on 399-900000
 017.0 944-202 on 399-900000

21 May 1971	21 May 1971	21 May 1971
-------------	-------------	-------------

WARRANTY DEED

Fred C. Hill & Kayreen Hill Sargent, Co-Trustees of the Fred C. Hill & Betty G. Hill Revocable Living Trust dated October 19, 2000

for consideration paid, grant(s) to

Tres Cerrillos Holdings, LLC, a New Mexico limited liability company

whose address is: Post Office Box 6408, Albuquerque, NM 87197,

the following described real estate in Santa Fe County, New Mexico:

Tract 5-D, as shown on plat entitled "Land Division of Lands of David K. and Susan Manzi being Tract 5 of the Lands of Hill, located in Section 9, T 10 N, R 7 E, N.M.P.M.", filed in the office of the County Clerk of Santa Fe County, New Mexico on April 18, 1996, in Plat book 332, Page 001, as Document No. 942,273.

Subject to patent reservations, restrictions and easements of record and to taxes for the current year and years thereafter.

With warranty covenants.

Witness this 18th day of January, 2007.

Fred C. Hill & Betty G. Hill Revocable Living Trust dtd 10/19/2000

By: Fred C. Hill
Fred C. Hill, Co-Trustee

By: Kayreen Hill Sargent
Kayreen Hill Sargent, Co-Trustee

ACKNOWLEDGEMENT

State of NEW MEXICO }
 SS.

County of BERNALILLO }

This instrument was acknowledged before me on JAN 18 2007, by Fred C. Hill, Co-Trustee of the Fred C. Hill & Betty G. Hill Revocable Living Trust dated October 19, 2000

Notary Public

My Commission Expires: 8/8/09

State of NEW MEXICO }
 SS.

County of BERNALILLO }

This instrument was acknowledged before me on JAN 18 2007, by Kayreen Hill Sargent, Co-Trustee of the Fred C. Hill & Betty G. Hill Revocable Living Trust dated October 19, 2000

Notary Public

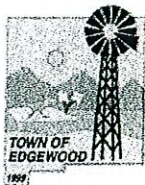
My Commission Expires: 8/8/09

WARRANTY DEED
PAGES: 1

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for
Record On The 22ND Day Of January, A.D., 2007 at 11:17
And Was Duly Recorded as Instrument # 1467799
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Valerie Espinoza
Deputy _____ County Clerk, Santa Fe, NM



BEFORE THE TOWN OF EDGEWOOD PLANNING & ZONING COMMISSION

FINDINGS OF FACT, CONCLUSIONS OF LAW AND RECOMMENDED ORDER

IN THE MATTER OF AN APPLICATION BY:

MERBLER, RONI

CASE: 2016-ZC 003

ZONE CHANGE FROM R1 RESIDENTIAL TO RS-RESIDENTIAL AND SERVICES
FOR PROPERTY LOCATED AT SW CORNER OF HILL RANCH ROAD & HWY 344, LANDS OF FRED C AND
BETTY G. HILL, TRACTS 5A, 5B, 5C, & 5D, SECTION 9, T10N, R7E, N.M.P.M., TOWN OF EDGEWOOD,
SANTA FE COUNTY, NM 87015

I. APPLICATION PROCESS

1.1 LEGAL

A request by Roni Merbler, for a Zone Change from R1 Residential to RS-Residential & Services zoning for property located at:
SW corner of Hill Ranch Road & Hwy 344, Lands of Fred C. & Betty G. Hill, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, N.M.P.M., Town of Edgewood, Santa Fe County, NM 87015.

2. PUBLIC MEETING

On July 5, 2016 the Planning & Zoning Commission reviewed this application for recommendation to the Town Council.

Applicant Presenting Information	: Ms. Roni Merbler
Staff Presenting Information	: Ms. Bonnie Pettee
Others Presenting Information	: Ms. Janelle Turner

3. FINDINGS OF FACT

- 3.1 The subject property is located within the Town of Edgewood.
- 3.2 Edgewood Planning & Zoning Commission is authorized to hear this case and to make a recommendation to the Edgewood Town Council to approve this Zone Change application for Ms. Roni Merbler.
- 3.3 Topography of Lot D is not suitable for R-1 Residential zoning, and development would be awkward there even if Lot C were added to Lot D.
- 3.4 RS Residential & Services zoning did not exist at the time of the original zoning.
- 3.5 Combining Lots A, B, C, & D into RS classification would facilitate site planning for a larger RS zoning.
- 3.6 Recommendation for approval of this Zone Change will not adversely affect the general plan of the Town or be contrary to the general public health and welfare.

4. CONCLUSIONS OF LAW

The request for a Zone Change from R1-Residential to RS Residential & Services zoning for a 9.4 acre parcel located on Hill Ranch Road & Hwy 344 is:

- 4.1 Determined to have met the requirements for a Zone Change Request per the Zoning Ordinance 2014-02, Section 40 Amendments and Section 13. RS- Residential & Services Zone, with the following conditions:
- A. All applicable Town Ordinances shall be followed as the project moves forward in development.
 - B. When staff reviews the site development, they consider the following Goals of the Comprehensive Plan: C2 pollution, F1 Transit, F2 trails, G1 ground water, J1 underground utilities, L2 higher pay jobs and M1, 2, & 3 adult education and training.

5. ORDER OF DECISION

Based on the Findings of Fact, Conclusions of Law and the reasons stated, the Town of Edgewood Planning and Zoning Commission recommends that Zone Change Application 2016-ZC 003, a request for a change to the zoning designation from R1-Residential to RS-Residential & Services for the property identified as the southwest corner of Hill Ranch Road & Hwy 344, Lands of Fred C. & Betty G. Hill, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, NMPM, Santa Fe County, Edgewood, NM 87015 be forwarded to the Town Council for approval and Zone Map Amendment.

THIS RECOMMENDATION WAS APPROVED BY THE EDGEWOOD PLANNING AND ZONING COMMISSION JULY 18, 2016.


Dan Thompson, Chairman
Town of Edgewood Planning & Zoning Commission

7/19/16
Date

Attest:


Garry Bryant, Secretary
Town of Edgewood Planning & Zoning Commission

7/19/16
Date

Merbler/Zone Change; Hill Ranch Road & Hwy 344

Legend

 Proposed Site of Zone Change

 Proposed Site of Zone Change

W Hill Ranch Rd

E Hill Ranch Rd

Evans Trail

344

Lacy Rd

Square W Rd

Madole Rd

Google earth

© 2016 Google



900 ft

**TOWN OF EDGEWOOD
ORDINANCE NO. 2016-07**

**AN ORDINANCE GRANTING THE APPROVAL OF A ZONE CHANGE
TO RESIDENTIAL & SERVICES (RS) ZONE WITHIN THE TOWN OF
EDGEWOOD, NEW MEXICO.**

WHEREAS: the owner, Tres Cerrillos Holdings, LLC, is requesting Residential & Services zoning (RS) for the property located at the SW corner of Hill Ranch Road & State Hwy 344, Lands of Fred C. and Betty G. Hill, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, New Mexico, and

WHEREAS: the zone change complies with the requirements of Town of Edgewood Zoning Ordinance No. 2014-02, Section 17. R-Residential, Section 19. RSH – Residential & Services, Section 40. Amendments duly approved by the Town Clerk/Treasurer, and

WHEREAS: the zone request is accompanied by a map, known as Exhibit “H”, showing the boundary of the proposed property and is also accompanied by a written description of the land; and

WHEREAS: a public hearing, or hearings, regarding this ordinance have been published and held in conformance with the requirements of State law that:

1. The requested zone change is located in the municipal boundary and will not adversely affect the general plan of the Town or be contrary to the general public health and welfare.

**THEREFORE: BE IT ORDAINED BY THE GOVERNING BODY OF THE
TOWN OF EDGEWOOD THAT:**

The Governing Body of the Town of Edgewood does hereby grant said zone change with the following conditions:

1. Property to be zoned Residential & Services (RS)
2. The property being zoned as Residential & Services (RS) will be in compliance with the Town’s current Planning & Zoning Ordinance and 2000 Comprehensive Master Plan.

The zone map of the Town of Edgewood shall be amended accordingly and a copy of this Ordinance amending the zone map of the Town of Edgewood shall be recorded in the office of the County Clerk of Santa Fe County, New Mexico.

APPROVED, PASSED AND ADOPTED this 24th day of August, 2016 at an open meeting held at the Edgewood Community Center, Edgewood, New Mexico.

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

ORDINANCE NUMBER 2016-05
ADOPTING A MUNICIPAL ENVIRONMENTAL SERVICES GROSS RECEIPTS TAX

BE IT ORDAINED BY THE GOVERNING BODY OF
The Town of Edgewood

Section 1. Imposition of Tax. There is imposed on any person engaging in business in this municipality for the privilege of engaging in business in this municipality an excise tax equal to one-sixteenth of one percent (.0625%) of the gross receipts reported or required to be reported by the person pursuant to the New Mexico Gross Receipts and Compensating Tax Act as it now exists or as it may be amended. The tax imposed under this ordinance is pursuant to the Municipal Local Option Gross Receipts Taxes Act as it now exists or as it may be amended and shall be known as the "municipal environmental services gross receipts tax."

Section 2. General Provisions. This ordinance hereby adopts by reference all definitions, exemptions and deductions contained in the Gross Receipts and Compensating Tax Act as it now exists or as it may be amended.

Section 3. Specific Exemptions. No municipal environmental services gross receipts tax shall be imposed on the gross receipts arising from: A. transporting persons or property for hire by railroad, motor vehicle, air transportation or any other means from one point within the municipality to another point outside the municipality; B. a business located outside the boundaries of a municipality on land owned by that municipality for which a state gross receipts tax distribution is made pursuant to Subsection C of Section 7-1-6.4 NMSA 1978; or C. direct broadcast satellite services.

Section 4. Dedication. Revenue from the municipal environmental services gross receipts tax will be used for the acquisition, construction, operation and maintenance of wastewater facilities, sewer systems and related facilities.

Section 5. Effective Date. The effective date of the municipal environmental services gross receipts tax shall be either January 1, or July 1, whichever date occurs first after the expiration of three months from the date this ordinance is adopted.

ADOPTED BY THE GOVERNING BODY OF THIS DAY OF THE TOWN OF EDGEWOOD THIS 24th DAY OF AUGUST 2016 .

ATTEST:

John Bassett, Mayor

Juan Torres, Clerk/Treasurer

**TOWN OF EDGEWOOD
RESOLUTION NO. 2016-14**

**A RESOLUTION TO SUPPORT THE STATE WIDE CELEBRATION OF ROUTE 66 in
2019 CALLED;**

“2019 NEW MEXICO SUMMER OF ROUTE 66 CELEBRATION”

**IN CONJUNCTION WITH MORIARTY, NEW MEXICO'S
66TH BIRTHDAY ON ROUTE 66 CALLED; *“SIXTY SIX ON 66”***

WHEREAS, US Route 66 was commissioned in 1926 and decommissioned in 1985. Its 2,451 miles traveled through eight states from Chicago, Illinois to Santa Monica, California; and

WHEREAS, there are 535 miles of Historic US Route 66 in the State of New Mexico including both the pre and post 1937 re-alignment; which is more miles than in any other state along the route; and

WHEREAS, The National Scenic Byway Program, New Mexico Corridor Management Plan (CMP) of 2009 cited that Route 66's, "contribution to our nation's history will last forever. Route 66 is the warp and weft of the fabric of our people's story"; and

WHEREAS, New Mexico's portion of Route 66 was designated as a National Scenic Byway on June 1, 2000; and

WHEREAS, the World Monuments Fund in conjunction with the National Park Service's Rutgers University Route 66 Economic Impact Study of June 2011(funded by American Express) found that preserving Route 66 is a good investment with its significant returns on employment, economic development and Gross Receipts Tax; and

WHEREAS, the Route 66 Corridor Special Resources Study Act of 1990 stated that "Route 66 is of national historical significance as a symbol of our transportation history. And therefore, "The Secretary of Interior shall assist in the preservation of the Route 66 corridor in a manner that is consistent with the idiosyncratic nature of the Route 66 corridor". In response to this Act the Route 66 Corridor Preservation Program was created which has benefitted many New Mexico communities; and

WHEREAS, the former President of the New Mexico Route 66 Association, Vickie Ashcraft, states in the New Mexico Corridor Management Plan of 2009, "The coming ten years promises to continue the desire of scenic byway communities to create an even higher standard of authentic experiences, marketing, visitor amenities, beautification, development guidance, and partnerships between all the communities and agencies within the corridor"; and

WHEREAS, in Governor Richardson's 30 June 2006 Proclamation stated, "Route 66 has recently seen a resurgence in economic activity and a renewal of nostalgia for the romance of the road and the unique era of our history that it represents"; and

WHEREAS, This event is an opportunity for communities, pueblos, villages, towns, cities, agencies, clubs, Chambers and businesses to partner in celebrating New Mexico's Heritage, Culture, History and Enchantment along the 535 miles of New Mexico's Mother Road; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

1. Will support the Celebration and participate in a manner that promotes success for the supporters, stakeholders, attendees, community and State of New Mexico; and
2. Shall assign a Point Person to contact for matters relating to the “*2019 New Mexico Summer of Route 66 Celebration*”; and
3. Shall assign committee members for each element of the event; and
4. Shall create new or expand existing events, activities, attractions, car shows, flea markets, parades, celebrations, holidays, adventures, contest, games, races or sight-doing activities to bring attention to New Mexico’s Route 66 during the Summer of 2019.

APPROVED, ADOPTED AND PASSED THIS 24th DAY OF AUGUST 2016.

THE GOVERNING BODY,

By: _____

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer



Edgewood Town Commons
Recreational Facilities
Conceptual Drawing; 8-11-2016

**TOWN OF EDGEWOOD
RESOLUTION NO. 2016-09
RESOLUTION OF SPONSORSHIP**

**For a New Mexico Department of Transportation, Transportation Alternatives
Program (TAP), Application and Maintenance Commitment**

A resolution declaring the eligibility and intent of the Town of Edgewood to submit an application to the New Mexico Department of Transportation for Federal Fiscal Year 2018/2019 Transportation Alternatives Program (TAP) funds.

Whereas, the Town of Edgewood, New Mexico, has the legal authority to apply for, receive and administer federal funds; and,

Whereas, the Town of Edgewood is submitting an application for Federal Fiscal Year 2018/2019 (FFY18/19) New Mexico TAP funds in the amount of \$ 333,870, as set forth by the Federal legislation, Fixing America's Surface Transportation (FAST) Act, and as outlined in the FFY 18/19 New Mexico TAP/RTP Guide; and,

Whereas, the Edgewood 7 Trail named in the TAP application is an eligible project under New Mexico TAP and the FAST Act; and,

Whereas, the Town of Edgewood acknowledges availability of the required local match of 14.56% and the availability of funds to pay all costs up front, as TAP is a cost reimbursement program; and,

Whereas, the Town of Edgewood, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

Whereas, the Town of Edgewood, agrees to maintain all projects constructed with TAP funding for the useable life of the project;

Now, therefore be it resolved by the governing body of the Town of Edgewood, that:

- 1.** The Town of Edgewood, authorizes Juan Torres, Clerk/Treasurer to submit an application for FFY18/19 New Mexico TAP funds in the amount of \$333,870 from the New Mexico Department of Transportation (NMDOT) on behalf of the Town of Edgewood.
- 2.** That the Town of Edgewood assures the NMDOT that if TAP funds are awarded, sufficient funding for the local match and for upfront project costs are available, since TAP is a reimbursement program, and that any costs exceeding the award amount will be paid for by the Town of Edgewood.
- 3.** That the Town of Edgewood, assures the NMDOT that if awarded TAP funds, sufficient

funding for the operation and maintenance of the TAP project will be available for the life of the project.

4. That Juan Torres of the Town of Edgewood, is authorized to enter into a Cooperative Project Agreement with the NMDOT for TAP projects using these funds as set forth by the FAST Act on behalf of the citizens of the Town of Edgewood. Juan Torres is also authorized to submit additional information as may be required and act as the official representative of the Town of Edgewood in this and subsequent related activities.

5. That the Town of Edgewood, assures the NMDOT that the Town of Edgewood is willing and able to administer all activities associated with the proposed project.

PASSED, ADOPTED, AND APPROVED this 24th day of August, 2016.

Town of Edgewood

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

TOWN OF EDGEWOOD
RESOLUTION NO. 2016-15

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Town of Edgewood** and the New Mexico Department of Transportation shall enter into a Cooperative Agreement;

WHEREAS, the total cost of the project will be **\$60,000** to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or **\$45,000**

and
- b. The **Town of Edgewood's** proportional matching share shall be 25% or **\$15,000**.

TOTAL PROJECT COST IS **\$60,000**

The **Town of Edgewood** shall pay all costs, which exceed the total amount of **\$60,000**.

Now therefore, be it resolved that the **Town of Edgewood** determines, resolves, and orders as follows:

- a. That the project for this Cooperative Agreement is adopted and has a priority standing.
- b. The agreement terminates on December 31, 2017 and the **Town of Edgewood** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into the written agreement.
- c. The **Town of Edgewood** shall enter into Cooperative Agreement Project Number **SP-5-17 (190), CN L500229**, with the New Mexico Department of Transportation for LGRF Project Fiscal Year 2016-2017 for the planning, design, drainage improvements, pavement rehabilitation/improvements, construction, reconstruction, construction management, and miscellaneous improvements of various local street (Dinkle Road from eastern Town boundary to New Mexico State Road 344 within the control of the **Town of Edgewood** in **Santa Fe County**, New Mexico.

John Bassett, Mayor

DATE

Juan Torres, Clerk/Treasurer

DATE



NEW MEXICO
FINANCE AUTHORITY

NMFA Use Only:

App. #:

-PP

FA assigned:

Legislative
Authorization

**LOCAL GOVERNMENT PLANNING FUND
APPLICATION**

I. GENERAL INFORMATION

A. APPLICANT /ENTITY

Application Date:

August 4, 2016

Applicant/Entity:	Town of Edgewood				
Address:	PO Box 3610				
County	Santa Fe		Census Tract:	22380	
Federal Employer Identification Number (EIN) as issued by the IRS:			85-0463203		
Legislative District:	Senate:	19	House:	22 and 50	
Phone:	505-286-4518	Fax:	505-286-4519	Email Address:	jtorres@edgewood-nm.gov
Individual Completing Application:		Juan Torres, Clerk/Treasurer			
Address:	PO Box 3610, Edgewood, NM 87015				
Phone:	505-286-4518	Fax:	505-286-4519	Email Address:	jtorres@edgewood-nm.gov

B. CONSULTING PROFESSIONALS (Legal Counsel, Architect, Engineer, Planner etc.), if available:

Firm:	Dennis Engineering Company				
Contact:	Tappan Mahoney, PE				
Address:	PO Box 909, Edgewood, NM 87015				
Phone:	505-281-2881	Fax:	505-281-3640	Email Address:	tappan@decnm.com

C. PRIMARY CONTACT PERSON:

Name:	Juan Torres, Clerk/Treasurer		
Contact:	Juan Torres, Clerk/Treasurer		
Address:	PO Box 3610, Edgewood, NM 87015		
Phone:	505-286-4518	Fax:	505-286-4519
Email Address:		jtorres@edgewood-nm.gov	

D. Organizational Readiness-to-proceed (Municipalities & Counties Skip to II)

1. Are you formally organized? Yes ☐ No ☐

2. Do you have formally adopted by-laws? Yes ☐ No ☐

If yes, please provide a copy.

3. Are you incorporated? Yes ☐ No ☐

If yes, please provide a copy of your Articles of Incorporation.

4. Do you have regular board meetings? Yes ☐ No ☐

If yes, please identify when and how often.

5. Do you keep formalized records of your Board meetings? Yes ☐ No ☐

6. Do you have written Board rules and regulations? Yes ☐ No ☐

If yes, please provide a copy.

II. PROJECT SUMMARY

A. Project Description. Complete the following information, use additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Type of Project

- ☒ Preliminary Engineering Report (PER) - Drainage Plan and Study
- ☐ Environmental Information Document
- ☐ Local Economic Development Act plan & Comprehensive Economic Development plan
- ☐ Water Conservation Plan
- ☐ Comprehensive Plan

- ☐ Infrastructure Plan for project identified on the ICIP
- ☐ Economic Development Feasibility Study
- ☐ Asset Management Plan
- ☐ Water Master Plan
- ☐ Wastewater Master Plan
- ☐ Energy Audit

2. Please include a detailed description of the scope of the proposed plan to be funded. Attach additional pages as needed.

The Town of Edgewood's Comprehensive Plan stated that the Town is designated as a flood prone community under the National Flood Insurance Program. As such, the Town is pursuing funding for a planning document that will be used as a tool to identify drainage infrastructure needs for the study area. The drainage plan will enable the Town to strategically address storm water infrastructure and implement well planned solutions to drainage problems and address future needs.

The planning document will be prepared in general conformity to the NMDOT Drainage Manual, Volume 1, to document existing conditions, storm water drainage analysis and proposed improvements, Opinions of costs will be prepared for the projects developed in the report.

B. Sources of Funding

NMFA Planning Funds Requested \$50,000

Non-NMFA Funds (specify source & terms)

III. Water & Wastewater System Rates & Information (if applicable)

A. 1. List the current residential water or wastewater;

	Wastewater Rate per 6000 Gallons	Water Rate per 6,000 Gallons Water is provided by private entity.	Last Adjusted
Residential	N/A	N/A	N/A
Commercial	*	N/A	N/A

* Minimum base rate of \$30 per month, final cost contingent upon wastewater parameters (BOD, TSS, TKN, Nitrogen, etc.) and type of establishment (restaurant, industrial, etc.). Average monthly cost is \$94/month.

2. Is the water system metered? Yes ☒ No ☐

If yes, what percentage? 100%

3. Is the wastewater system metered? Yes ☒ No ☐

If yes, what percentage? 100%, Metered by time at the lift stations and metered at the wastewater plant and reuse pump station.

4. How many connections? 19 Commercial

5. How many certified operators? 3

IV. READINESS TO PROCEED ITEMS

A. The following items must accompany this application in order for this application to be considered complete:

- ☒ Map of service area, including census tract information
- ☒ 3 years of most recently completed fiscal year audit reports or unaudited financials
- ☒ Current unaudited financials
- ☒ Current fiscal year budget
- ☒ NMFA Application Resolution
- ☐ By-laws (if applicable)

- ☒ Articles of incorporation (if applicable)
- ☐ Board rules and regulations (if applicable)
- ☒ Open Meetings Act Resolution
- ☐ Documentation that each non-NMFA project funding source has been approved, or is in the process of being approved (if applicable)
- ☐ Joint Powers Agreement (if applicable)
- ☐ Administrative Order (if applicable)

Please Note: All water and wastewater planning documents must conform to Rural Utilities Services (RUS) Guidelines which is available from NMFA upon request. The scope and writer of any economic development feasibility study must be approved in advance by the Economic Development Department. A copy of any final report must be submitted to and accepted by the NMFA prior to disbursement of NMFA funds. NMFA may consult with the Departments of Environment, Economic Development or Finance & Administration in determining acceptability of any report.

V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature:

(highest elected official)

Title:

Mayor

Jurisdiction:

Town of Edgewood

Print Name:

John Bassett

Date:

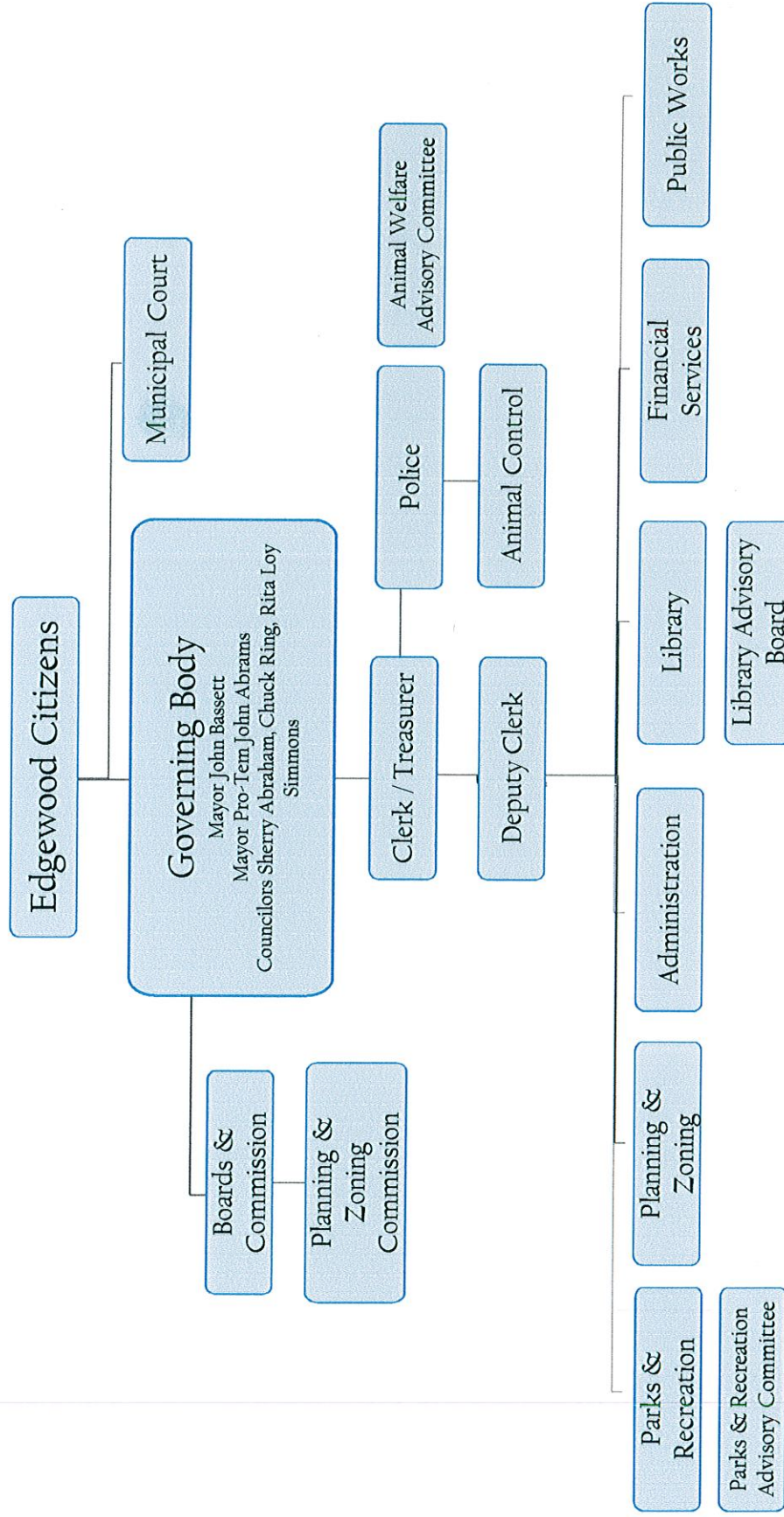
Signature:

Date:

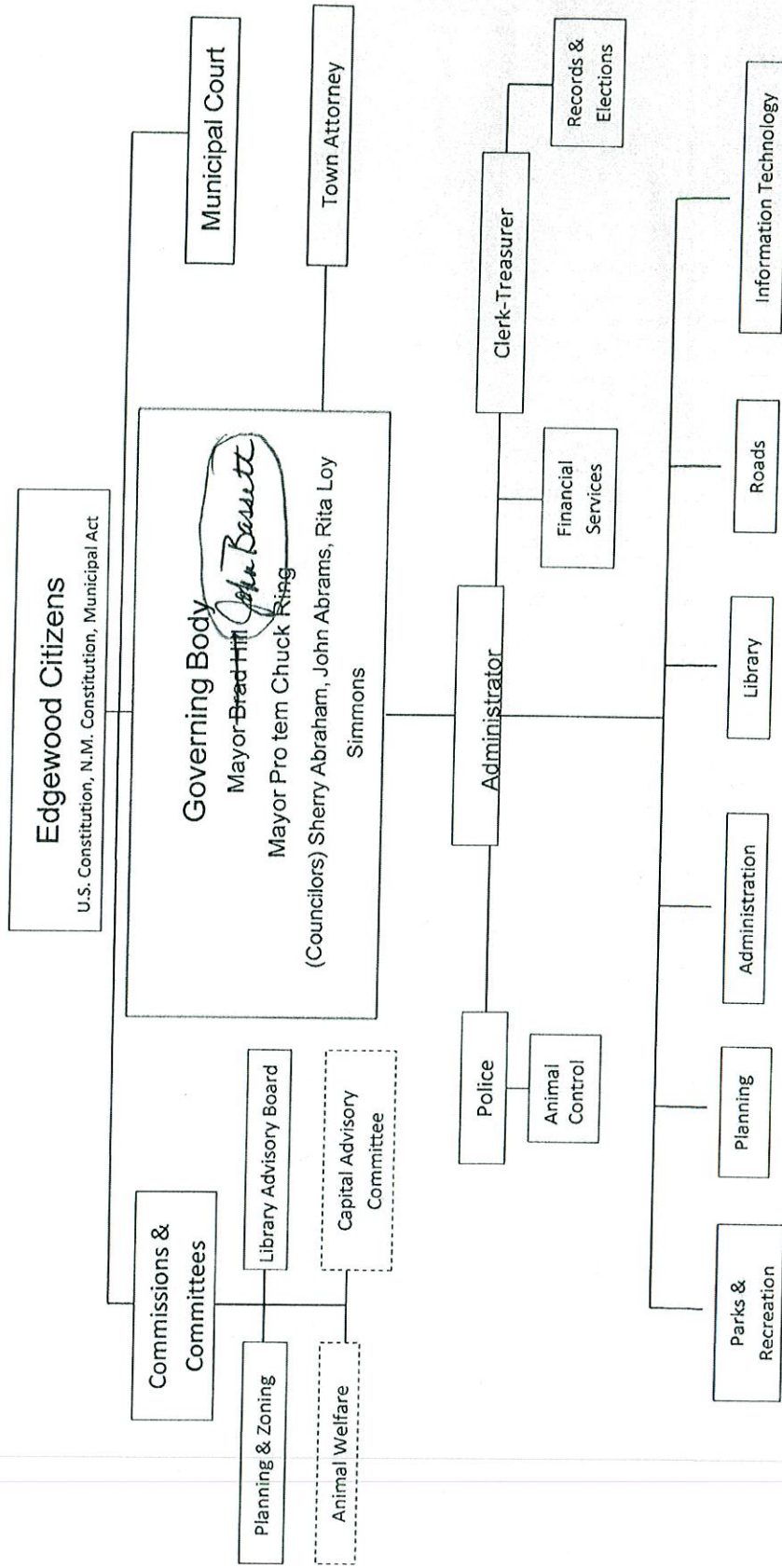
Finance Officer/Director:

Juan Torres

Town of Edgewood Organizational Structure

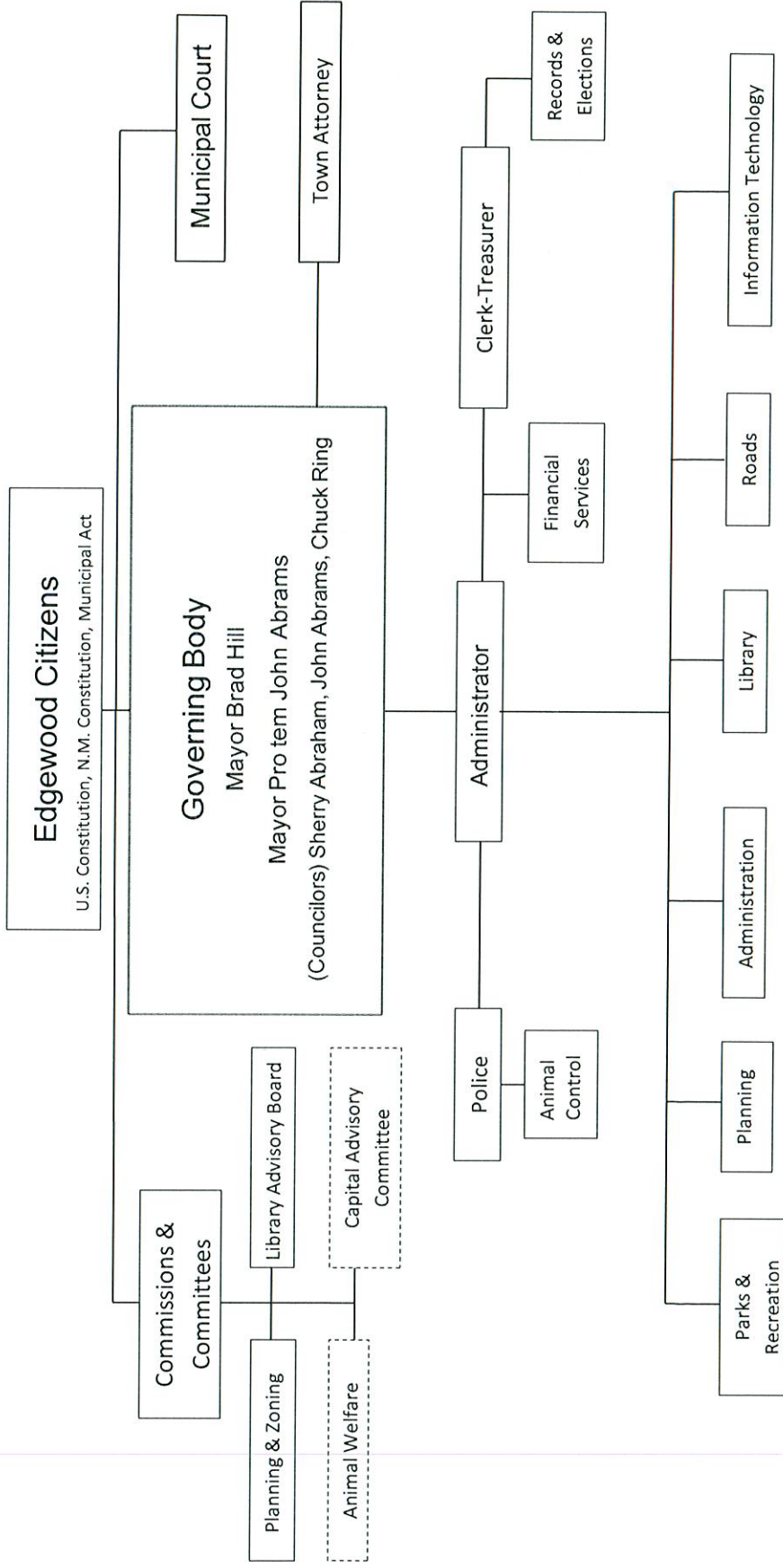


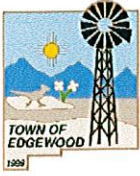
Town of Edgewood Organizational Structure



Town of Edgewood Organization Chart
Approved March 12, 2014

Town of Edgewood Organizational Structure





Town of Edgewood Temporary Light/Modified Duty

Purpose

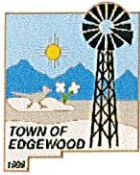
To define terms and conditions for the Town of Edgewood to allow injured/disabled employees to return to work under temporary light/modified duty.

Definitions

- A. Employee – a person in a non-supervisory or non-management position.
- B. Temporary light/modified duty is defined either as performing the same job as the employee held before the injury, or as performing the duties of another position for which the employee is qualified, for fewer than eight (8) hours each day or having reduced physical requirements for the full day or for less than the full day.

Policy

- A. An Employee returning from an injury/temporary disability may return to temporary light/modified duty if an appropriate position is available or if the employee's department can reasonably accommodate the employee by modifying the job requirements and the employee's physician certifies that the employee is capable of returning to temporary light/modified duty. If the employee's department does not have work available for the temporary light/modified duty, the employee may be assigned to another department.
- B. If an employee returns to work on a part-time basis and is not receiving full salary while still on injury time, the Town of Edgewood shall continue to pay the employee's share of benefits contributed by the Town of Edgewood on a pro-rata basis, based on hours worked.
- C. The terms and conditions of temporary light/modified duty shall be determined by the employee's Department Director in conjunction with the Clerk-Treasurer.



Town of Edgewood On-Call Policy

Purpose

To define terms and conditions for the Town of Edgewood to compensate employees on unrestricted call-back status that are called back to the service of the Town of Edgewood after completing their normal or alternative work schedule and before their next normal or alternative work schedule.

Definitions

- A. Employee – a Town of Edgewood employee who holds a non-exempt position under the Fair Labor Standards Act.
- B. Report to work – accomplishing the necessary task working on-site or remotely.
- C. Unrestricted call-back status – Non-duty hours when an employee is required to report to work as soon as practical from the time contact is made.

Policy

The Town of Edgewood may place one or more employees on unrestricted call-back status to be able to report to work whether in person or remotely. An employee on unrestricted call-back status is not required to remain in any specific geographical area or required to return to work within a specific time period. Employees on such status may decline to return to work when contacted if they acknowledge they are not fit to report to duty, without penalty, discipline or other reprisal. An employee on unrestricted call-back status is free to spend the scheduled period effectively for his/her own personal purposes and therefore not entitled to compensation unless and until called back to report to work.

On-Call Compensation

Town of Edgewood employees shall be guaranteed a minimum of two (2) hours of pay each time the employees are called back by management to report to work. When an employee is called back to work, this work shall be paid at the employee's regular base rate of pay or at his/her overtime rate of pay if the employee has already worked the required hours. On-call time for employees who return to work shall commence at the time the employee receives the call and ends at the completion of the call-back assignment.

Employees are responsible for documenting their on-call time on their timesheets.

Juan Torres

From: Anita Tafoya <ATafoya@nmml.org>
Sent: Wednesday, August 17, 2016 9:05 PM
Cc: William Fulginiti
Subject: NM Taxation and Revenue Department Computer Crash

ATTENTION: Clerks and Managers/Administrators

We have received a number of calls indicating that you have not received your GRT Distribution checks. The computer system at the Taxation and Revenue Department crashed. I've talked to Secretary Padilla and she told me that they did have a crash but they've already got the system up and running and you should receive your distributions no later than the end of the month. They have been swamped with calls, so have a little patience. As they say the check is in the mail.

William F. Fulginiti

NMML Executive Director
1229 Paseo de Peralta
Santa Fe, NM 87501
(P) 505.982-5573 or 800.432-2036
(F) 505.984-1392
wfulginiti@nmml.org
www.nmml.org

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A-TECH SECURITY INC	7/14/16	Alarm monitoring	OPERATING FUND	Animal Control	80.23
	7/14/16	Alarm monitoring	POLICE SP REVENUE	PUBLIC SAFETY	80.23
				TOTAL:	160.46
AAA Pumping Service, Inc.	7/28/16	handicap toilet rental	OPERATING FUND	Community Center	134.27
				TOTAL:	134.27
Aardvark Carpet Care	7/14/16	carpet cleaning	OPERATING FUND	Finance/Administration	150.00
				TOTAL:	150.00
Action Hose Inc.	7/22/16		MUNICIPAL STREET F	MUNICIPAL STREETS	308.85
				TOTAL:	308.85
Administrative Office of the Courts	7/08/16	monthly report fee	OPERATING FUND	Judicial	490.00
				TOTAL:	490.00
Auto Zone, Inc.	7/14/16	vehicle maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	50.82
				TOTAL:	50.82
Bank of New York Mellon Trust Company	7/28/16	care of inmates	CORRECTION FUND	JUDICIAL	510.00
				TOTAL:	510.00
Bohannon Huston	7/28/16	computer maintenance	OPERATING FUND	Finance/Administration	876.71
	7/28/16	computer maintenance	OPERATING FUND	Judicial	101.46
	7/28/16	computer maintenance	OPERATING FUND	Animal Control	101.46
	7/28/16	computer maintenance	OPERATING FUND	Planning & Zoning	50.73
	7/28/16	computer maintenance	LIBRARY FUND	LIBRARY	775.25
	7/28/16	computer maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	50.73
	7/28/16	computer maintenance	RECREATION FUND	PARKS & RECREATION	101.46
	7/28/16	computer maintenance	POLICE SP REVENUE	PUBLIC SAFETY	775.25
				TOTAL:	2,833.05
CENTURYLINK	7/28/16	telephone bill	OPERATING FUND	Judicial	57.76
	7/08/16	street lights	MUNICIPAL STREET F	MUNICIPAL STREETS	56.09
	7/08/16	telephone bill	MUNICIPAL STREET F	MUNICIPAL STREETS	212.00
	7/08/16	lift station	WASTEWATER FUND	Ww Collection Line	56.09
	7/28/16	telephone bill	WASTEWATER FUND	Ww Collection Line	124.14
				TOTAL:	506.08
Central NM Electric Coop	7/28/16	electric bill	OPERATING FUND	Finance/Administration	270.20
	7/28/16	crew quarters	OPERATING FUND	Finance/Administration	27.90
	7/28/16	electric bill	OPERATING FUND	Animal Control	288.43
	7/28/16	electric bill	OPERATING FUND	Community Center	160.61
	7/28/16	street lights	MUNICIPAL STREET F	MUNICIPAL STREETS	1,607.63
	7/28/16	electric bill	MUNICIPAL STREET F	MUNICIPAL STREETS	15.75
	7/28/16	rec field/complex	RECREATION FUND	PARKS & RECREATION	15.89
	7/28/16	electric bill	POLICE SP REVENUE	PUBLIC SAFETY	230.28
	7/28/16	electric bill WWTP	WASTEWATER FUND	Ww Collection Line	2,886.31
	7/28/16	lift station	WASTEWATER FUND	Ww Collection Line	152.30
				TOTAL:	5,655.30
Central New Mexico Pumping, Inc.	7/08/16	toilet rental Arts Festiva	RECREATION FUND	PARKS & RECREATION	162.00
	7/14/16	portable toilet rental	RECREATION FUND	PARKS & RECREATION	145.80
				TOTAL:	307.80
Charles Ring	7/14/16	mileage reimbursement	OPERATING FUND	Legislative	92.40

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	92.40
CivicPlus	7/28/16	annual fee support /hostin	OPERATING FUND	Finance/Administration	2,760.00
				TOTAL:	2,760.00
Corwin Research & Investigations, LLC	7/21/16	background ck Chief Crow	OPERATING FUND	Finance/Administration	134.50
	7/08/16	background check library	LIBRARY FUND	LIBRARY	61.17
				TOTAL:	195.67
County of Santa Fe	7/14/16	GRT fire protection June 1	OPERATING FUND	SFC Fire JPA	26,148.04
				TOTAL:	26,148.04
Delta Dental of New Mexico	7/08/16	Insurance Contributions	OPERATING FUND	NON-DEPARTMENTAL	20.65
	7/08/16	Insurance Contributions	OPERATING FUND	Finance/Administration	23.62
	7/08/16	Insurance Contributions	OPERATING FUND	Judicial	23.62
	7/08/16	Insurance Contributions	OPERATING FUND	Animal Control	35.30
	7/08/16	Insurance Contributions	LIBRARY FUND	NON-DEPARTMENTAL	15.27
	7/08/16	Insurance Contributions	LIBRARY FUND	LIBRARY	61.09
	7/08/16	Insurance Contributions	MUNICIPAL STREET F	NON-DEPARTMENTAL	38.33
	7/08/16	Insurance Contributions	MUNICIPAL STREET F	MUNICIPAL STREETS	153.24
	7/08/16	Insurance Contributions	POLICE SP REVENUE	NON-DEPARTMENTAL	56.35
	7/08/16	Insurance Contributions	POLICE SP REVENUE	PUBLIC SAFETY	225.43
				TOTAL:	652.90
Dennis Engineering Company	7/21/16	misc engineering services	OPERATING FUND	Finance/Administration	2,419.20
	7/21/16	Entrada Del Norte Reconstr	OPERATING FUND	Finance/Administration	7,429.05
	7/21/16	Entrada Del Norte Reconstr	OPERATING FUND	Finance/Administration	2,236.95
	7/28/16	WW PER Treatment	CAPITAL PROJECTS F	WASTEWATER SYSTEM	84,714.11
				TOTAL:	96,799.31
Double H Auto, Inc	7/08/16	vehicle maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	5.82
				TOTAL:	5.82
EMW Gas Association	7/08/16	gas bill	OPERATING FUND	Finance/Administration	52.59
	7/08/16	gas bill	OPERATING FUND	Animal Control	26.26
	7/08/16	gas bill	OPERATING FUND	Community Center	24.00
	7/08/16	gas bill	MUNICIPAL STREET F	MUNICIPAL STREETS	41.03
	7/08/16	gas bill	POLICE SP REVENUE	PUBLIC SAFETY	24.76
				TOTAL:	168.64
EPCOR WATER	7/14/16	water usage	OPERATING FUND	Finance/Administration	138.26
	7/21/16	water usage	OPERATING FUND	Animal Control	88.23
	7/21/16	water usage	OPERATING FUND	Community Center	40.97
	7/21/16	water usage PW	MUNICIPAL STREET F	MUNICIPAL STREETS	140.53
	7/21/16	water usage	MUNICIPAL STREET F	MUNICIPAL STREETS	99.79
	7/21/16	water consumption 355400	RECREATION FUND	PARKS & RECREATION	2,488.69
	7/21/16	water usage	POLICE SP REVENUE	PUBLIC SAFETY	96.46
				TOTAL:	3,092.93
EPCOR Water	7/29/16	citric acid/chlorine	WASTEWATER FUND	Ww Collection Line	3,507.00
	7/29/16	WWTP EOM	WASTEWATER FUND	Ww Collection Line	32,398.15
				TOTAL:	35,905.15
East Mountain Disposal	7/08/16	qtr recycle bins	OPERATING FUND	Finance/Administration	159.38
				TOTAL:	159.38

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
East Mountain Specialty, Inc.	7/08/16	WWTP alarm monitoring	WASTEWATER FUND	Ww Collection Line	80.39
				TOTAL:	80.39
Edgewood Commercial LLC	7/01/16	Library monthly lease	LIBRARY FUND	LIBRARY	5,092.00
				TOTAL:	5,092.00
Entranosa Water & Wastewater	7/08/16	meter rental	MUNICIPAL STREET F	MUNICIPAL STREETS	85.31
				TOTAL:	85.31
HELENA CHEMICAL COMPANY	7/28/16	Fert 20-4-08 bag	RECREATION FUND	PARKS & RECREATION	220.00
				TOTAL:	220.00
Honstein Oil Company	7/21/16	fuel	MUNICIPAL STREET F	MUNICIPAL STREETS	983.89
	7/14/16	oil	MUNICIPAL STREET F	MUNICIPAL STREETS	48.45
				TOTAL:	1,032.34
JR'S Tire & Auto Parts, Inc.	7/14/16	tire water truck	MUNICIPAL STREET F	MUNICIPAL STREETS	1,794.95
				TOTAL:	1,794.95
James Solomon	7/28/16	hydrant wrench	MUNICIPAL STREET F	MUNICIPAL STREETS	43.52
				TOTAL:	43.52
Judicial Education Center Institute of	7/08/16	monthly report fee	OPERATING FUND	Judicial	165.00
				TOTAL:	165.00
Justice Systems, Inc.	7/01/16	Full Court support & main	OPERATING FUND	Judicial	1,208.54
				TOTAL:	1,208.54
Kathy Smith	7/28/16	mileage reimbursement	OPERATING FUND	Judicial	105.60
				TOTAL:	105.60
L. Mora Trash Co.	7/01/16	quarterly trash service	OPERATING FUND	Animal Control	55.78
	7/01/16	quarterly trash service	MUNICIPAL STREET F	MUNICIPAL STREETS	55.78
	7/01/16	quarterly trash service	POLICE SP REVENUE	PUBLIC SAFETY	55.79
	7/01/16	quarterly trash service	WASTEWATER FUND	Ww Collection Line	55.78
				TOTAL:	223.13
AWI , Inc.	7/29/16	Signal Repair	MUNICIPAL STREET F	MUNICIPAL STREETS	6,133.71
				TOTAL:	6,133.71
Mail & Copy Business Center, Inc.	7/08/16	copies map	OPERATING FUND	Finance/Administration	6.37
				TOTAL:	6.37
Mark J Caruso	7/29/16	mileage reimbursement	OPERATING FUND	Finance/Administration	37.40
	7/29/16	per diem	OPERATING FUND	Judicial	95.00
				TOTAL:	132.40
Michael Lyon	7/28/16	dumptruck maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	181.48
				TOTAL:	181.48
M Municipal Clerks & Finance Officers	7/08/16	membership dues Juan T	OPERATING FUND	Finance/Administration	60.00
				TOTAL:	60.00
M Municipal League of Zoning Official	7/08/16	membership dues	OPERATING FUND	Planning & Zoning	35.00
				TOTAL:	35.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NM Municipal Librarians Association	7/08/16	membership dues Andrea	LIBRARY FUND	LIBRARY	35.00
				TOTAL:	35.00
NMGFOA	7/08/16	NMGFOA dues Dora/Juan	OPERATING FUND	Finance/Administration	100.00
				TOTAL:	100.00
Nationwide Retirement Solutions	7/06/16	RETIREMENT	OPERATING FUND	NON-DEPARTMENTAL	175.00
	7/19/16	RETIREMENT	OPERATING FUND	NON-DEPARTMENTAL	175.00
	7/06/16	RETIREMENT	POLICE SP REVENUE	NON-DEPARTMENTAL	245.00
	7/19/16	RETIREMENT	POLICE SP REVENUE	NON-DEPARTMENTAL	245.00
				TOTAL:	840.00
Neve's Uniforms & Equipment	7/14/16	Chief Crow Uniforms	POLICE SP REVENUE	PUBLIC SAFETY	566.55
				TOTAL:	566.55
New Mexico Finance Authority	7/21/16	GO Bond Principal	GO BOND DEBT SERVI	INVALID DEPARTMENT	135,000.00
	7/21/16	GO Bond Interest	GO BOND DEBT SERVI	INVALID DEPARTMENT	53,071.37
				TOTAL:	188,071.37
New Mexico Medical	7/08/16	DOT physical Armando U	MUNICIPAL STREET F	MUNICIPAL STREETS	110.00
				TOTAL:	110.00
New Mexico Municipal Judges Associatio	7/14/16	membership dues	OPERATING FUND	Judicial	225.00
				TOTAL:	225.00
New Mexico Municipal League	7/08/16	2016-2017 membership dues	OPERATING FUND	Finance/Administration	7,025.00
				TOTAL:	7,025.00
New Mexico One Call, Inc.	7/08/16	3rd quarter dues	OPERATING FUND	Finance/Administration	196.06
				TOTAL:	196.06
New Mexico Self Insurer's Fund	7/29/16	property/liability coverag	OPERATING FUND	Finance/Administration	48,790.66
	7/29/16	volunteer coverage	LIBRARY FUND	LIBRARY	1,620.00
	7/28/16	deductible claim payments	POLICE SP REVENUE	PUBLIC SAFETY	2,878.25
	7/29/16	auto liability	POLICE SP REVENUE	PUBLIC SAFETY	8,845.64
	7/29/16	law enforcement coverage	POLICE SP REVENUE	PUBLIC SAFETY	6,848.00
				TOTAL:	68,982.55
New Mexico Waste Services, Inc.	7/22/16	2 40yd roll off bins	RECREATION FUND	PARKS & RECREATION	790.00
				TOTAL:	790.00
Number Nine Media Inc.	7/28/16	advertising	OPERATING FUND	Finance/Administration	58.50
				TOTAL:	58.50
PERA	7/06/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	NON-DEPARTMENTAL	1,114.14
	7/19/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	NON-DEPARTMENTAL	1,153.03
	7/06/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Finance/Administration	498.60
	7/19/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Finance/Administration	507.55
	7/06/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Judicial	140.77
	7/19/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Judicial	160.44
	7/06/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Animal Control	233.38
	7/19/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Animal Control	237.37
	7/06/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Planning & Zoning	126.31
	7/19/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Planning & Zoning	128.58
	7/06/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	NON-DEPARTMENTAL	306.17
	7/19/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	NON-DEPARTMENTAL	323.68

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/06/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	LIBRARY	274.55
	7/19/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	LIBRARY	290.25
	7/06/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	NON-DEPARTMENTAL	917.90
	7/19/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	NON-DEPARTMENTAL	962.76
	7/06/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	MUNICIPAL STREETS	823.09
	7/19/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	MUNICIPAL STREETS	863.32
	7/06/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	NON-DEPARTMENTAL	141.20
	7/19/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	NON-DEPARTMENTAL	143.74
	7/06/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	NON-DEPARTMENTAL	1,386.05
	7/19/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	NON-DEPARTMENTAL	1,611.56
	7/06/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	PUBLIC SAFETY	126.62
	7/19/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	PUBLIC SAFETY	128.90
	7/06/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	PUBLIC SAFETY	3,390.30
	7/19/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	PUBLIC SAFETY	3,941.86
				TOTAL:	19,932.12
Paul Donovan	7/14/16	Sterility deposit refund	OPERATING FUND	Finance/Administration	25.00
				TOTAL:	25.00
Pitney Bowes	7/14/16	red ink cartridge	OPERATING FUND	Finance/Administration	127.47
	7/08/16	postage meter rental	OPERATING FUND	Finance/Administration	71.25
				TOTAL:	198.72
Plateau	7/14/16	telephone bill	OPERATING FUND	Finance/Administration	325.33
	7/14/16	internet service	OPERATING FUND	Community Center	43.15
	7/14/16	telephone bill	LIBRARY FUND	LIBRARY	143.53
	7/14/16	telephone bill	POLICE SP REVENUE	PUBLIC SAFETY	253.07
				TOTAL:	765.08
RAKS Building Supply Inc	7/08/16	CC repair light	OPERATING FUND	Community Center	16.99
	7/08/16	vehicle maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	7.47
	7/08/16	bolts, chalk reel, chalk	MUNICIPAL STREET F	MUNICIPAL STREETS	27.17
	7/08/16	sign	RECREATION FUND	PARKS & RECREATION	281.08
				TOTAL:	332.71
Rich Ford Sales	7/22/16	Blanket oil changes	OPERATING FUND	Animal Control	84.00
	7/14/16	Repair Unit 11	POLICE SP REVENUE	PUBLIC SAFETY	180.62
	7/14/16	Battery	POLICE SP REVENUE	PUBLIC SAFETY	136.90
				TOTAL:	401.52
Robles, Rael & Anaya	7/28/16	attorney fees	OPERATING FUND	Finance/Administration	7,019.69
	7/28/16	attorney fees	OPERATING FUND	Judicial	747.63
				TOTAL:	7,767.32
Route 66 Arts Alliance	7/22/16	July 4 Field of Arts Festi	RECREATION FUND	PARKS & RECREATION	1,000.00
				TOTAL:	1,000.00
SAM'S CLUB/SYNCHRONY BANK	7/21/16	supplies	OPERATING FUND	Finance/Administration	131.78
	7/21/16	supplies	OPERATING FUND	Community Center	15.46
	7/21/16	supplies	MUNICIPAL STREET F	MUNICIPAL STREETS	18.98
	7/21/16	supplies	POLICE SP REVENUE	PUBLIC SAFETY	51.43
				TOTAL:	217.65
SKM, Inc.	7/28/16	PLC analog input card repl	WASTEWATER FUND	Ww Collection Line	47.50
				TOTAL:	47.50

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Santa Fe County	7/01/16	JPA-RECC	POLICE SP REVENUE	PUBLIC SAFETY	6,250.00
				TOTAL:	6,250.00
Southwest Copy Systems, Inc.	7/21/16	copier maintenance	OPERATING FUND	Finance/Administration	56.94
	7/21/16	copier maintenance	POLICE SP REVENUE	PUBLIC SAFETY	49.26
				TOTAL:	106.20
Southwest Cyberport	7/14/16	internet service	OPERATING FUND	Judicial	29.69
	7/14/16	internet service	WASTEWATER FUND	Ww Collection Line	21.22
				TOTAL:	50.91
Taxation & Revenue Department	7/06/16	WC FEE	OPERATING FUND	NON-DEPARTMENTAL	16.00
	7/06/16	WC FEE	OPERATING FUND	Finance/Administration	9.20
	7/06/16	WC FEE	OPERATING FUND	Judicial	2.30
	7/06/16	WC FEE	OPERATING FUND	Animal Control	4.60
	7/06/16	WC FEE	OPERATING FUND	Planning & Zoning	2.30
	7/06/16	WC FEE	LIBRARY FUND	NON-DEPARTMENTAL	4.00
	7/06/16	WC FEE	LIBRARY FUND	LIBRARY	4.60
	7/06/16	WC FEE	MUNICIPAL STREET F	NON-DEPARTMENTAL	12.00
	7/06/16	WC FEE	MUNICIPAL STREET F	MUNICIPAL STREETS	13.80
	7/06/16	WC FEE	RECREATION FUND	NON-DEPARTMENTAL	2.00
	7/06/16	WC FEE	RECREATION FUND	PARKS & RECREATION	2.30
	7/06/16	WC FEE	POLICE SP REVENUE	NON-DEPARTMENTAL	16.00
	7/06/16	WC FEE	POLICE SP REVENUE	PUBLIC SAFETY	18.40
				TOTAL:	107.50
The Center for Municipal Solutions	7/08/16	applicatipn review	CELL TOWER ESCROW	CELL TOWER ESCROW	1,414.09
				TOTAL:	1,414.09
The Independent	7/08/16	advertising	OPERATING FUND	Finance/Administration	639.36
	7/08/16	advertising	OPERATING FUND	Planning & Zoning	151.42
				TOTAL:	790.78
Tony's Service Center	7/28/16	vehicle maintenance	POLICE SP REVENUE	PUBLIC SAFETY	19.05
				TOTAL:	19.05
Tractor Supply Credit Plan	7/14/16	bolt snap	OPERATING FUND	Finance/Administration	2.79
	7/14/16	shelter supplies	OPERATING FUND	Animal Control	139.24
	7/14/16	supplies	POLICE SP REVENUE	PUBLIC SAFETY	40.97
	7/14/16	netting	POLICE SP REVENUE	PUBLIC SAFETY	47.99
				TOTAL:	230.99
TruCatch	7/22/16		OPERATING FUND	Animal Control	301.21
				TOTAL:	301.21
United States Treasury	7/06/16	FED W/H	OPERATING FUND	NON-DEPARTMENTAL	1,063.18
	7/19/16	FED W/H	OPERATING FUND	NON-DEPARTMENTAL	1,066.21
	7/06/16	FICA W/H	OPERATING FUND	NON-DEPARTMENTAL	968.53
	7/19/16	FICA W/H	OPERATING FUND	NON-DEPARTMENTAL	762.94
	7/06/16	MEDICARE W/H	OPERATING FUND	NON-DEPARTMENTAL	226.50
	7/19/16	MEDICARE W/H	OPERATING FUND	NON-DEPARTMENTAL	178.42
	7/06/16	FICA W/H	OPERATING FUND	Legislative	161.20
	7/06/16	MEDICARE W/H	OPERATING FUND	Legislative	37.70
	7/06/16	FICA W/H	OPERATING FUND	Finance/Administration	411.22
	7/19/16	FICA W/H	OPERATING FUND	Finance/Administration	409.24
	7/06/16	MEDICARE W/H	OPERATING FUND	Finance/Administration	96.16

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/19/16	MEDICARE W/H	OPERATING FUND	Finance/Administration	95.71
	7/06/16	FICA W/H	OPERATING FUND	Judicial	153.03
	7/19/16	FICA W/H	OPERATING FUND	Judicial	103.79
	7/06/16	MEDICARE W/H	OPERATING FUND	Judicial	35.79
	7/19/16	MEDICARE W/H	OPERATING FUND	Judicial	24.27
	7/06/16	FICA W/H	OPERATING FUND	Animal Control	161.08
	7/19/16	FICA W/H	OPERATING FUND	Animal Control	166.43
	7/06/16	MEDICARE W/H	OPERATING FUND	Animal Control	37.67
	7/19/16	MEDICARE W/H	OPERATING FUND	Animal Control	38.92
	7/06/16	FICA W/H	OPERATING FUND	Planning & Zoning	82.00
	7/19/16	FICA W/H	OPERATING FUND	Planning & Zoning	83.48
	7/06/16	MEDICARE W/H	OPERATING FUND	Planning & Zoning	19.18
	7/19/16	MEDICARE W/H	OPERATING FUND	Planning & Zoning	19.52
	7/06/16	FED W/H	LIBRARY FUND	NON-DEPARTMENTAL	284.09
	7/19/16	FED W/H	LIBRARY FUND	NON-DEPARTMENTAL	305.89
	7/06/16	FICA W/H	LIBRARY FUND	NON-DEPARTMENTAL	165.06
	7/19/16	FICA W/H	LIBRARY FUND	NON-DEPARTMENTAL	175.25
	7/06/16	MEDICARE W/H	LIBRARY FUND	NON-DEPARTMENTAL	38.61
	7/19/16	MEDICARE W/H	LIBRARY FUND	NON-DEPARTMENTAL	40.98
	7/06/16	FICA W/H	LIBRARY FUND	LIBRARY	165.06
	7/19/16	FICA W/H	LIBRARY FUND	LIBRARY	175.25
	7/06/16	MEDICARE W/H	LIBRARY FUND	LIBRARY	38.61
	7/19/16	MEDICARE W/H	LIBRARY FUND	LIBRARY	40.98
	7/06/16	FED W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	472.06
	7/19/16	FED W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	513.28
	7/06/16	FICA W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	502.01
	7/19/16	FICA W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	528.11
	7/06/16	MEDICARE W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	117.42
	7/19/16	MEDICARE W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	123.52
	7/06/16	FICA W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	502.01
	7/19/16	FICA W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	528.11
	7/06/16	MEDICARE W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	117.42
	7/19/16	MEDICARE W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	123.52
	7/06/16	FED W/H	RECREATION FUND	NON-DEPARTMENTAL	107.91
	7/19/16	FED W/H	RECREATION FUND	NON-DEPARTMENTAL	110.09
	7/06/16	FICA W/H	RECREATION FUND	NON-DEPARTMENTAL	57.92
	7/19/16	FICA W/H	RECREATION FUND	NON-DEPARTMENTAL	58.83
	7/06/16	MEDICARE W/H	RECREATION FUND	NON-DEPARTMENTAL	13.55
	7/19/16	MEDICARE W/H	RECREATION FUND	NON-DEPARTMENTAL	13.76
	7/06/16	FICA W/H	RECREATION FUND	PARKS & RECREATION	57.92
	7/19/16	FICA W/H	RECREATION FUND	PARKS & RECREATION	58.83
	7/06/16	MEDICARE W/H	RECREATION FUND	PARKS & RECREATION	13.55
	7/19/16	MEDICARE W/H	RECREATION FUND	PARKS & RECREATION	13.76
	7/06/16	FED W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	728.61
	7/19/16	FED W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,577.73
	7/06/16	FICA W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,092.84
	7/19/16	FICA W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,238.27
	7/06/16	MEDICARE W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	255.59
	7/19/16	MEDICARE W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	289.59
	7/06/16	FICA W/H	POLICE SP REVENUE	PUBLIC SAFETY	1,092.84
	7/19/16	FICA W/H	POLICE SP REVENUE	PUBLIC SAFETY	1,238.27
	7/06/16	MEDICARE W/H	POLICE SP REVENUE	PUBLIC SAFETY	255.59
	7/19/16	MEDICARE W/H	POLICE SP REVENUE	PUBLIC SAFETY	289.59
			TOTAL:		19,924.45
VISION SERVICE PLAN - (IC)	7/08/16	Insurance Contributions	OPERATING FUND	NON-DEPARTMENTAL	1.76

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/08/16	Insurance Contributions	OPERATING FUND	Finance/Administration	3.52
	7/08/16	Insurance Contributions	OPERATING FUND	Animal Control	3.52
	7/08/16	Insurance Contributions	LIBRARY FUND	NON-DEPARTMENTAL	2.47
	7/08/16	Insurance Contributions	LIBRARY FUND	LIBRARY	9.90
	7/08/16	Insurance Contributions	MUNICIPAL STREET F	NON-DEPARTMENTAL	5.70
	7/08/16	Insurance Contributions	MUNICIPAL STREET F	MUNICIPAL STREETS	22.82
	7/08/16	Insurance Contributions	POLICE SP REVENUE	NON-DEPARTMENTAL	8.32
	7/08/16	Insurance Contributions	POLICE SP REVENUE	PUBLIC SAFETY	33.32
				TOTAL:	91.33
Verizon Wireless Service, LLC	7/14/16	cell phone bill	OPERATING FUND	Finance/Administration	115.52
	7/14/16	cell phone bill	OPERATING FUND	Animal Control	115.13
	7/14/16	cell phone bill	MUNICIPAL STREET F	MUNICIPAL STREETS	190.91
	7/14/16	cell phone bill	RECREATION FUND	PARKS & RECREATION	63.17
	7/14/16	cell phone bill	POLICE SP REVENUE	PUBLIC SAFETY	55.66
	7/21/16	computer car internet	POLICE SP REVENUE	PUBLIC SAFETY	296.84
	7/28/16	PD laptop	POLICE SP REVENUE	PUBLIC SAFETY	42.83
				TOTAL:	880.06
Vista Larga Animal Hospital	7/08/16	veterinary services	OPERATING FUND	Animal Control	229.79
				TOTAL:	229.79
WALMART COMMUNITY/GEMB	7/28/16	supplies	OPERATING FUND	Finance/Administration	44.76
	7/28/16	supplies	OPERATING FUND	Animal Control	57.32
	7/28/16	supplies	OPERATING FUND	Community Center	8.86
	7/28/16	supplies	MUNICIPAL STREET F	MUNICIPAL STREETS	32.77
				TOTAL:	143.71
WEX BANK	7/14/16	fuel	OPERATING FUND	Animal Control	150.99
	7/14/16	fuel	MUNICIPAL STREET F	MUNICIPAL STREETS	325.06
	7/14/16	fuel	POLICE SP REVENUE	PUBLIC SAFETY	2,001.93
				TOTAL:	2,477.98
Waste Management of New Mexico	7/08/16	garbage disposal service	OPERATING FUND	Finance/Administration	158.59
	7/08/16	garbage disposal service	OPERATING FUND	Community Center	159.43
				TOTAL:	318.02
Wells Fargo Card Service Payment Remit	7/14/16	supplies	OPERATING FUND	Finance/Administration	68.19
	7/14/16	US flag	OPERATING FUND	Finance/Administration	76.10
	7/14/16	email hosting/office 365	OPERATING FUND	Finance/Administration	637.94
	7/14/16	out door pole	RECREATION FUND	PARKS & RECREATION	58.57
				TOTAL:	840.80
Western Trails Veterinary Hospital, PC	7/28/16	Veterinary services	OPERATING FUND	Animal Control	1,063.71
				TOTAL:	1,063.71
Wildlife West Nature Park	7/21/16	summer program	RECREATION FUND	PARKS & RECREATION	4,000.00
				TOTAL:	4,000.00
William White	7/28/16	mileage reimbursement	OPERATING FUND	Judicial	27.72
				TOTAL:	27.72
Windmill Water, Inc.	7/08/16	bottled water	OPERATING FUND	Finance/Administration	32.64
	7/21/16	bottled water	OPERATING FUND	Finance/Administration	37.88
	7/21/16	bottled water	OPERATING FUND	Animal Control	7.22
	7/28/16	water cooler rental	POLICE SP REVENUE	PUBLIC SAFETY	10.70

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/21/16	bottled water	POLICE SP REVENUE	PUBLIC SAFETY	19.58
				TOTAL:	108.02

**PAYROLL EXPENSES

7/01/2016 - 7/31/2016	OPERATING FUND	Legislative	2,600.00
	OPERATING FUND	Finance/Administration	13,407.83
	OPERATING FUND	Judicial	4,154.08
	OPERATING FUND	Animal Control	5,521.13
	OPERATING FUND	Planning & Zoning	2,669.04
	LIBRARY FUND	LIBRARY	5,914.15
	MUNICIPAL STREET F	MUNICIPAL STREETS	17,658.80
	RECREATION FUND	PARKS & RECREATION	1,883.02
	POLICE SP REVENUE	PUBLIC SAFETY	39,468.16
		TOTAL:	93,276.21

===== FUND TOTALS =====

100	OPERATING FUND	155,174.50
201	CORRECTION FUND	510.00
213	LIBRARY FUND	16,362.86
216	MUNICIPAL STREET FUND	37,627.71
217	RECREATION FUND	11,720.10
299	POLICE SP REVENUE FUND	89,103.17
399	CAPITAL PROJECTS FUND	84,714.11
401	GO BOND DEBT SERVICE	188,071.37
503	WASTEWATER FUND	39,328.88
700	CELL TOWER ESCROW FUND	1,414.09

GRAND TOTAL: 624,026.79
